Site Office & Personnel Data

OU Staff:

Site Director: Cathy Yeaman
Assistant Site Director: Kathie Nicolleti

Office Hours:
Monday-Friday: 8:00 am – 5:00 pm

Mailing address:
Oklahoma University
McCarter Hall, Room 500
1610 Asp Avenue
Norman, OK 73072-6405

Email address:
apnorman@ou.edu

Phone Number(s):
- Office: (405) 325-3333; (405) 325-1263
- Fax: (405) 325-9148
- Site Director (emergencies): (see pre-travel document)
- Assistant Site Director (emergencies): (see pre-travel documents)
- Advanced Programs: (405) 325-2250
- Mary Atkins, Travel: (405) 325-0134 (office); (405) 550-9676 (cell)
- Chris Sartorius, NAP Theater Director: (405) 325-4523 (office)

Classroom Information:

Location:
Thurman White Forum Building
1704 Asp Ave.
Norman, OK 73072
Class Schedule:
- Friday: 5:30 - 9:30 pm
- Saturday: 8:30 - 4:30 pm
- Sunday: 1:00 - 5:00 pm

Available A/V equipment:
Equipment must be reserved in advance. Please consult with the OU Site Director.

Are there means of reproducing class materials?
No. Professors will need to bring copies of all class materials with them. Advanced Programs is not allowed to reimburse for this expense.

Emergency phone number where professor can be reached during class:
Contact the building and grounds office: (405) 325-0818
For immediate assistance a Forum Employee can be reached by pager at (405) 575-0272.

Other pertinent classroom information:
A Forum Employee is on duty during each class period. Please locate the employee in case of equipment failure or classroom needs.

Lodging for Advanced Programs Professors:
Out of town professors will be lodged at Embassy Suites Norman – Hotel and Conference Center. Embassy Suites is located at 2501 Conference Drive, Norman, Ok (I-35 & Robinson Street) The front desk can be reached at (405) 364-8040. The Site Director will confirm a reservation for you prior to your arrival. For more information, please visit their website at www.hilton.com/search/es/us/ok.norman.

Transportation to/from airport:

Shuttle to Norman:
Professors flying into Oklahoma to teach at the Norman campus will take the Airport Express shuttle (blue van) to Norman campus. Approximate cost one way is $35. These vans are located just outside the airport at the baggage claim area.

Rental Car:
A car will be reserved for the professor at the OU Fleet Services department by the OU Travel Coordinator. The Site Director will assist the professor in getting the car.

Return to OKC airport:
A reservation will be made for you by the Site Director to return to the airport via Airport Express.
Phone: 405-681-3311
Website: www.taxivan.com

OU and Advanced Programs on the World Wide Web:
- AP Norman website: http://www.goou.ou.edu/nap/norman.htm
- Norman, OK tourist site: http://www.visitnorman.com/index.asp
- Oklahoma City, OK tourist site: http://www.okccvb.org/
- Interactive map of OU campus: http://map.ou.edu/launchMap.html#