Course Title:
Assessment and Evaluation in Human Relations

Course Number:
HR 5493-103

Course Description:
This course provides an overview of psychological and psycho-social assessment procedures used in counseling settings—including career and life planning, personality and mental health assessments. Students will explore issues of two discourses/epistemologies in assessment (the modern and postmodern). Family genograms as an assessment method will be experientially explored. A working knowledge of assessment skills that should apply in a variety of human relations contexts is emphasized. Ethical issues are addressed and importance is attached to developing a bias-awareness and culturally sensitive perspective in assessments.

Class Dates, Location and Hours:
Dates: January 17-19 & 24-26, 2014
Location: OCCE, Norman, Oklahoma. Classes are held at the Thurman White Forum Building of OCCE, 1704 Asp Avenue.
Hours: Fri 5:30-9:30 p.m.; Sat 8:30 a.m.-4:30 p.m.; Sun 9:00 a.m. - 1:00 p.m.
Last day to enroll or drop without penalty: December 19, 2013

Site Director:
Cathy Yeaman. Assistant: Kathie Nicoletti. Phone: 405-325-3333; Fax: 405-325-9148; email: apnorman@ou.edu

Professor Contact Information:
Course Professor: Marc L. Charney, Ph. D.
Mailing Address: 5116 N. Portland Ave.
Oklahoma City, OK 73112
Telephone Number: (405) 943-7500
E-mail Address: marccharneylmft@gmail.com
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the OU Follett Bookstore located at 1185 Asp Avenue; Norman, OK. Orders can be placed online at www.oklahoma.bkstr.com. Faxed orders may be placed 24 hours a day at (405) 325-7770. Representatives are available by phone at (405) 325-3511 or (800) 522-0772 (toll-free) or E-mail at 0831mgr@fheg.follett.com from 8 a.m. to 6 p.m. Monday through Thursday; 8 a.m. to 5 p.m. on Friday; and 10 a.m. to 4 p.m. on Saturday (CST). Summer hours: 9 a.m. to 5 p.m. Monday through Friday (CST). (Text prices are available online.)


3. Materials posted on the Electronic Reserve system: Access the OU Electronic Reserves Page at [http://libraries.ou.edu/eresources/reserves/](http://libraries.ou.edu/eresources/reserves/); enter OU NetID (4x4) and password, and select course and access material. Please contact your local Site Director if you require assistance.

Note: Follett is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through Follett.

**Course Objectives:**

The objectives of the course are:

1. Students will gain a broad overview of assessment instruments and procedures used in human relations practices;
2. Students will achieve a working familiarity with selected assessment instruments in mental health, career and life planning; personality inventories and interpersonal relations assessment;
3. Students will increase and develop self-awareness about one’s family while acquiring skills of using a family genogram;
4. To develop writing skills for a professional level of assessing individual, family, group and organizational behaviors;
5. To develop oral presentation skills in relation to course content;
6. To acquire skills in working with human relation colleagues in group projects;
7. To increase understanding of ethical principles relevant to conducting assessments.
8. To practice critical thinking in reference to assessing and evaluating human beings.

**Course Outline:**

**Friday**
- Introductions. Who are we? What are our interests and learning objectives for this course?
- Review of course description.
- Discussion of assessment and evaluation in the context of counseling.
- Basic Concepts: What’s the measure of a (hu)man?
- Nature of Assessment
- Measurement concepts

**Saturday**
- Models for helping & change
- Initial Assessment in Counseling
- Intake Interviews
- CAR
- Interventive interviewing
- DSM
- To test or not to test?

**Sunday**
- Narragram
- Genograming for Assessment and Intervention
- Assignments for Presentations:

**Friday**
- Cognitive Assessments
- Career Assessments
- Life Planning
Saturday

- Personality Inventories
- Projective Techniques
- Interpersonal Relationship assessment
- Mental Health Assessment

Sunday

- Professional Practices and Considerations
- Assessing Culturally Diverse Clients
- Ethical Issues
- Professional Practices continued
- Wrap –up.

Assignments, Grading and Due Dates:

1. Attendance and participation. Students are expected to attend each class session and to actively participate in discussions and experiential activities. 30 points 30%

2. Write a 3-5 page paper about a personal change that has occurred in your lifetime. Map this change onto the model developed by Prochaska, et al (1992). Describe your experiences in as much detail as you can in each stage. Identify the factors that supported change and those factors that restrained change. In retrospect, what lessons can you derive from your experience of this change that you might utilize as a counselor? Due: Friday of the first weekend. 20 points 20%

3. Family genogram: After reading *Genograms: Assessment and Intervention*, construct a three generation family genogram focusing on significant themes and trends within your family. A detailed summary should accompany the genogram (minimum 5 pages of written text, in addition to the graphic of your family). You may focus on a number of possibilities in your family narrative, including but not limited to, general genogram information, assimilation and acculturation patterns, challenges or other personal struggles, themes regarding race and ethnicity, cultural traditions/celebrations/rites of passage, etc. Be prepared to share your insights in class. Due: Sunday of first weekend. 30 points 30%

4. Group presentations on assessment instruments: You will be assigned to a small group. Your group will research, present and critique a set of assessment instruments for the class. The presentations are to be at least 30 minutes. Demonstrations, if possible are expected. Handouts for class participants are required. Due: Second weekend. 20 points 20%

Grading: This is a letter-graded course: A, B, C, D, or F. A: 100-91; B: 90-81; C: 80-71. Late assignments will be penalized 10%.

Notice: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. It is the policy of the University to excuse absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy. Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement;
- assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the Student’s Guide to Academic Integrity

Accommodation Statement

The University of Oklahoma is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your local OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA
Marc L. Charney, Ph.D.

Education
- 1983 Ph.D., LMFT, LPC, Human Ecology/Social Sciences of Health Behavior, University of Oklahoma Health Sciences Center
- 1977 MPH in Human Ecology
- 1971 MA in Human Relations

Current Positions
- Private Practice: Family and Children’s Consultants, Inc., Oklahoma City, OK
- Advanced Programs professor since 1995

Frequently Taught Advanced Programs Courses
- HR 5113 Narrative Metaphor in Human Relations Counseling
- HR 5110 Marital and Family Systems Assessment
- HR 5100 Group Counseling In Human Relations
- HR 5100 Ethical Issues in Human Relations Counseling
- HR 5100 Family Therapy, Concepts and Methods
- HR 5493 Assessment and Evaluation

Major Areas of Teaching and Research Interest
- Family therapy
- School-linked mental health services
- Infant and Children’s Mental Health

Representative Publications and Presentations
- Relational Ethics. A series of 3 hour workshops for professional counselors and therapists; Ethics from a narrative/relational perspective. 2008-2010
- Ethics in Counseling and Family Therapy. A 3 hour professional workshop
- From Super-vision to Co-Vision, Supervision from a narrative perspective. A 3 hour professional workshop
- Supervision Redux. A series of workshops for licensure (LPC, LMFT) supervisors; review of best practice standards 2005 -2010
- Infant Mental Health. A series of workshops on infant and child development, assessment, diagnostic conceptualization and intervention. 1997-98
- Narrative family play therapy. Presented at the following conferences: International Play Therapy Conference, San Francisco, CA; Oklahoma Department of Mental Health’s Annual Children’s Mental Health Conference, Oklahoma Association of Marriage and Family Therapists Annual Conference (all in 1995).

Representative Honors and Awards Received
- Chair of the OAMFT Ethics Committee 2000
- Outstanding Faculty Member Award in Human Relations, 1990-91
- Outstanding Contributions in Human Relations Award, 1970-1995
- President, Oklahoma Play Therapy Association, 1998
- President, Oklahoma Association for Infant Mental Health, 1998

Major Professional Affiliations
American Association of Marriage and Family Therapists