The University of Oklahoma  
College of Continuing Education  
Advanced Programs – Course Syllabus

Course Title:  
International Human Relations

Course Number:  
HR 5703-221

Course Description:  
In this course we will study ways to understand people of different cultures. We will use a multi-disciplinary approach as we look at the roots and explanations of differences between cultures and what these differences mean for working with people from different backgrounds. As we review other nations and cultures we will use the tools of history, geography, economics, sociology, and other social and physical sciences to understand why people are different and the factors that contribute to cultural formation. The focus of the class will be on understanding: (1) the origins of cultures; (2) how cultural differences manifest themselves; (3) the ways in which cultural differences affect individual and group human relationship; and (4) how to incorporate this knowledge in our personal and work lives.

Class Dates, Location and Hours:  
Dates: February 18-23, 2014  
Location: Spangdahlem AB, Germany. Students should check with Site Manager for classroom location.  
Hours: Tue-Fri 6:00-9:30 pm; Sat-Sun 8:30 a.m.-4:30 p.m.  
Last day to enroll or drop without penalty: January 20, 2014

Site Director:  
Allen Cannon. Phone: DSN 452-7555, CIV 06565-61-7555; Fax: Spangdahlem Library 06565-7843; E-mail: apspangdahlem@ou.edu

Professor Contact Information:  
Course Professor: Rodger Randle, J.D.  
Mailing Address: Department of Human Relations, Room 1J06  
OU Tulsa Schusterman Campus  
4502 East 41st Street  
Tulsa, OK 74135  
Telephone Number: (918) 660-3495  
E-mail Address: randle@ou.edu  
HR website: http://ou.edu/cas/hr  
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:  
Student materials are available at the OU Follett Bookstore located at 1185 Asp Avenue; Norman, OK. Orders can be placed online at www.oklahoma bkstr.com. Faxed orders may be placed 24 hours a day at (405) 325-7770. Representatives are available by phone at (405) 325-3511 or (800) 522-0772 (toll-free) or E-mail at 0831mgr@fheg.follett.com from 8 a.m. to 6 p.m. Monday through Thursday; 8 a.m. to 5 p.m. on Friday; and 10 a.m. to 4 p.m. on Saturday (CST). Summer hours: 9 a.m. to 5 p.m. Monday through Friday (CST). (Text prices are available online.)


3. Materials posted on the OU Desire to Learn (D2L) system: Access D2L at [http://learn.ou.edu](http://learn.ou.edu); enter your OU NetID (4+4) and password, and select course to access material. Please contact your local Site Director if you require assistance.

Note: Follett is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through Follett.

**Recommended Reference Text:**


**Course Objectives:**

In this class we will:

- learn about the origins of culture(s);
- recognize and understand the significance and meaning of the expressions of culture (housing, dress, food, language, non-verbal symbols, etc.);
- see how to identify cultural expressions and their meanings in the world around us;
- study processes of transmission of culture;
- observe how old cultural traits often survive even when submerged in new cultural settings;
- understand the different kinds of cultural conflicts and the contexts in which they occur, and how they are resolved;
- become aware of the differences in etiquette in different cultures;
- discover the relationship between culture and identity, and gain appreciation for the importance in people’s lives for maintaining culturally rooted self-identity; and,
- become equipped to carry out independent learning so that principles of cultural analysis learned in the class can be applied in future situations in which students may find themselves.

**Course Outline:**

Class will be divided between lectures, class discussion and student presentations. Students are expected to be active participants in class discussions. The goal of the class is to internalize new ways of thinking about cultures and to create a basis for life-long growth in cultural awareness and appreciation. Although we will be using texts as resources for the class, the learning objectives go beyond the materials contained in the text. Essential to success in the class, therefore, is the active engagement of students in class discussions and student presentations.

**Assignments, Grading and Due Dates:**

Before the first class, students should have read the Diamond and Landes texts.

Each student will also prepare a written report that explains a “cultural trait” in terms of its function, origin, and meaning. Appropriate “cultural traits” will be selected by the students, but the professor will be available to assist in the selection of appropriate traits. Further details about this report will be posted on the learn.ou.edu website and discussed at the first class meeting. Students who wish to get an early start on their report may contact the professor in advance by email to seek approval for a proposed trait topic. The cultural traits paper should be 10 typed pages in length (no greater than font size 12 Times New Roman), double-spaced. At least six sources should be cited, and at least one of the sources should
be from a scholarly journal or website, a book, or a personal interview. The paper should follow the American Psychological Association manual of style. The paper should be organized into three sections: (1) explanation of the trait; (2) recounting of the origins of that trait and (3) explanation of the ways in which the trait provides insight into the culture from which it arises. Students will present a short oral version of their papers in class and will lead a brief class discussion of the topic so that the entire class can share in the lessons to be gained from the study. Students who prepare a detailed PowerPoint or Keynote version of the class presentation may select to submit the presentation in this form rather than a written paper, but the bibliography must be attached. The class presentation of the reports will begin on Thursday night of the course (depending on the size of the class) and continue through Saturday, and the written report or the presentation slides should be submitted no later than midnight on the Sunday one week following the last day of class (and must be submitted through the drop box for this class at the learn.ou.edu website). Papers will be graded 10% writing or presentation clarity, and 30% on each of the three sections of the paper (described above).

Additional instructions for the class will be posted on the learn.ou.edu website for the course at least three weeks before the first class meeting.

Students are expected to check their OU email for messages concerning the class. Students who do not regularly check their OU mailbox should set their OU mail account to forward messages to an account that the student regularly checks for messages. Any student without email should contact the instructor to let the instructor know how the student can be contacted in case the need arises between class meetings, or before the beginning of the first class meeting.

Grading:
This is a letter-graded course: A, B, C, D, or F. 90% or above constitutes an “A”, 80-90% a “B”, 70-80% a “C”, 60-70% a “D”, and lower than 60% shall not be considered passing.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percent of Grade</th>
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<tbody>
<tr>
<td>Report and Classroom Presentation of a Cultural Trait</td>
<td>70%</td>
</tr>
<tr>
<td>One Page Chapter Summary and Class Discussion of the Diamond Text</td>
<td>15%</td>
</tr>
<tr>
<td>One Page Chapter Summary and Class Discussion of the Landes Text</td>
<td>15%</td>
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</tbody>
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Notice: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.

Attendance Policy:
Class attendance is important. Absence at more than 20% of class hours will result in a one grade reduction if the absence is not approved in advance or taken in accordance with Provost policies or state law. Absence at more than 30% of class hours will result in a reduction of two letter grades from what was otherwise earned by the student. Students should provide the professor with a written note for his records if the student arrives more than 30 minutes late or must leave more than 30 minutes before the end of that day’s class.

Policy on Late Assignments:
We understand that military responsibilities may occasionally cause students to be late in turning in assignments. Students should follow the assignment deadlines provided to the class, but late papers will not be penalized when the delay is caused by military responsibilities. However, when papers are submitted after the deadline, there may be delays in grading and processing of paperwork, depending on other academic obligations that may have been scheduled. Late papers must be submitted through the learn.ou.edu website, and the professor should be notified by email when the late submission is placed in the dropbox. Papers sent by email or handed to the professor in paper format during class are not considered to have been officially submitted. Only papers submitted through the dropbox on the D2L class website are considered to have been officially submitted.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA
Rodger Randle, J.D.

Education
- 1967 B.A., University of Oklahoma
- 1979 Juris Doctor, University of Tulsa

Current Positions
- Advanced Programs professor since 2005
- Professor of Human Relations, OU Tulsa
- Director of the Center for Studies in Democracy and Culture, [http://tulsagrad.ou.edu/csdc](http://tulsagrad.ou.edu/csdc)

Frequently Taught Advanced Programs Courses
- HR 5013 Current Problems in Human Relations
- HR 5110 International Human Relations

Major Areas of Teaching and Research Interest
- International Cultures
- Public Policy

Major Professional Affiliations
- Governor’s International Economic Development Team
- Oklahoma Humanities Council
- President of the Tulsa Global Alliance (the organization that operates Tulsa's Sister City and international visitor programs, among other activities)
- Co-Chair of the Bond Oversight Committee of the Tulsa Public Schools which is monitoring the expenditures made under the Tulsa School District's largest ever bond issue