The University of Oklahoma  
College of Continuing Education  
Advanced Programs – Course Syllabus

Course Title:  
Ethical Issues in Human Relations Counseling

Course Number:  
HR 5453-221

Course Description:  
This course provides an introduction to ethics, ethical reasoning and standards of ethical practice in counseling and other professions. Academic work in this area is required for most counseling-related licenses. Because the course deals with application of principles to practice, it is of interest to students entering other professional fields. This course will be taught in a seminar-style format. This means that you are expected to have read material ahead of time and come to class prepared to discuss. The primary mode of learning will be reading/reflection, discussion, and group activities.

Class Dates, Location and Hours:  
Dates: July 17-22, 2012  
Location: Spangdahlem AB, Germany. Students should check with Site Director for classroom location.  
Hours: Tue-Fri 6:00-9:30 p.m.; Sat-Sun 8:30 a.m.-4:30 p.m.  
Last day to enroll or drop without penalty: June 18, 2012

Site Director:  
Allen Cannon. Phone: DSN 452-7555, CIV 06565-61-7555; Fax: Spangdahlem Library 06565-7843; E-mail: apspangdahlem@ou.edu

Professor Contact Information:  
Course Professor: Ginger L. Welch, PhD  
Mailing Address: University of Oklahoma  
Department of Human Relations  
601 Elm, #701  
Norman, OK 73019  
Telephone Number: (405) 325-1756  
Fax Number: (405) 325-4402  
E-mail Address: gingerwelch@ou.edu  
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:  
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-7140 (outside the U.S.).


3. Materials posted on the OU Desire to Learn (D2L) system: Selected professional standards. Please download the codes below and bring to class. Access D2L at [http://learn.ou.edu](http://learn.ou.edu); enter your OU NetID (4+4) and password, and select course to access material. Please contact your local Site Director if you require assistance.
   a. American Psychological Association
   b. American Counseling Association
   c. American School Counseling Association

4. Handouts provided by professor.

Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**

Through this course, the student should:

- become familiar with major approaches to moral development and ethical reasoning;
- be able to analyze an ethical issue;
- understand the ethical responsibilities of a counseling professional; and
- be familiar with specific standards of certain professional organizations.

**Assignments, Grading and Due Dates:**

1. Each student will be assigned one case study. You will be asked to prepare a short (3-4 page) written response to this case, and to make a brief (20 minute) individual class presentation discussing your case and your findings. Cases will be posted and assigned in advance of the class meeting, and presentations will be conducted on Thursday, Friday, Saturday, and Sunday. Further details on the assignment will be provided on the first night of class and on D2L. Value: 20%

2. Write a 5-7 page paper addressing each of the following questions (APA-style [6th ed], double-spaced, cover page, etc.). The paper should contain specific references to both texts and include at least 3 references from scholarly sources outside of class (e.g., professional journals); and it should be a continuous narrative, that is, not divided into separate sections for different questions.
   a. Why is it important for a counselor (or any other professional) to have an understanding of ethical theory?
   b. What is the role/function of codes of ethics?
   c. Who are the various persons and areas to which a professional has ethical responsibility?
   d. What are some of the reasons a counselor might be tempted to act in a less than ethical manner?
   e. What process would you personally engage in when faced with a professional issue in which your ethical responsibility was not immediately clear?
   f. What are some ethical issues you face in your current job? Or, have faced in a past job? If you have not held a job, what are some of the ethical issues you have faced in the educational setting?

   **Due the first night of class on D2L. Value: 25%**

3. In a paper of approximately 8-10 pages (APA-style; page limit does not include, cover page, abstract or references), write a piece on the theme “Personal Challenges.” For this work, you must identify 5 themes or issues from Corey, Corey, and Callanan (2010) which you believe may be particularly challenging for you because of your personal beliefs, history, experiences, values, or training. Discuss these in detail, including not only references from the book, but at least 4 outside scholarly references. You must write your paper to reflect knowledge of 1) your personal abilities and needs;
2) Ethical guidelines regarding these issues; and 3) your plan to strengthen your ability to act ethically as a counselor.

**Due one week after the end of class (no later than July 29)**, but you are strongly advised to read the book and write at least a first draft of your paper before the class begins. Value **25%**

4. There will be a short-answer, case study, and multiple choice final examination the last day of class. Value: **20%**

5. Your attendance and participation in this intensive weekend course is critical. Therefore, 10% of each person’s grade will solely rely on attendance. Any person missing one hour or more of total class time will fail to receive these ten percentage points.

**Note:** ALL written assignments must be uploaded to the course D2L dropbox. Hard copies of papers will not be accepted.

Grading: This is a letter-graded course: A, B, C, D, or F. As a graduate course, a grade of B is considered satisfactory. A=90-100%, B=80-89%, C=70-79%, D=60-69%, F=59% or below.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percent</th>
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<tbody>
<tr>
<td>Assignment 1 (ethical dilemma presentation)</td>
<td>20%</td>
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<tr>
<td>Assignment 2 (Personal Reflections paper)</td>
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<tr>
<td>Assignment 3 (Personal Challenges paper)</td>
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<tr>
<td>Assignment 4 Final Examination</td>
<td>20%</td>
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<tr>
<td>Assignment 5 Appropriate participation</td>
<td>10%</td>
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**NOTICE:** Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at [http://www.ou.edu/provost/integrity](http://www.ou.edu/provost/integrity)

Accommodation Statement

The [College of Continuing Education](http://www.continuing.ou.edu) [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: [http://www.goou.ou.edu/](http://www.goou.ou.edu/)
INSTRUCTOR VITA

Ginger L. Welch, Ph.D.

Education

• Ph.D. Oklahoma State University. Major: Counseling Psychology (APA-accredited).
  Internship: Missouri Health Sciences Psychology Consortium-Department of Veterans Affairs
  and Rusk Rehabilitation Center, Columbia, MO
• M.S. Oklahoma State University. Major: Child Development. Thesis: Parents’ Knowledge of
  Children’s Television Viewing
• B.S. Oklahoma State University. Major: Early Childhood Education. Minor: English

Current Positions

• August 2010 – present Assistant Professor, University of Oklahoma Department of Human
  Relations
• December 2010 – present Adjunct Professor, Liberal Studies University of Oklahoma
• May 2011-present Clinical Associate Professor, OU Health Sciences Center Department of
  Neonatology

Frequently Taught Advanced Programs Courses

• HR 5453 Career Counseling
• HR 5003 Theoretical Foundations of H R
• HR 5463 Counseling Skills
• HR 5453 Ethical Issues in H R Counseling
• HR 5433 Group Counseling
• HR 5483 Diagnosis in HR Counseling

Major Areas of Teaching and Research Interest

• Prevention of Child Maltreatment
• Educational Issues related to Sickle Cell Disease
• Fatal Child Neglect
• Feminist Therapy
• Health Disparities
• Early Childhood Education

Representative Publications and Presentations

• Welch, G., Nelson, M. & Bonner, B. Fatal Child Neglect: Characteristics, Causation, and
  Strategies for Prevention. Manuscript in Progress.
• Welch, G. & Klunges, A. (2010). Undergraduate Students’ Judgments about Child Abuse and
  Neglect: Do Race and Gender of the Child Matter? Poster presentation at the 118th Annual
• Welch, G. (2009). All Behavior is Not Created Equal: Meeting the Classroom Needs of Children
  in Foster Care. Presentation accepted to the 2009 National Association for the Education of
  Young Children Conference, November 2009, Washington, D.C.
  Families in Therapy. Presented to the 2009 Conference for the Oklahoma Council on Family
  Relations, March 6, 2009, Edmond, OK.
• Welch, G., & Millsbaugh, D. (2007). Teaching Group Counseling in a Non-Traditional Format:
  Teaching Challenges of a Rural University. Poster presentation accepted to the Annual
  Conference of the American Psychological Association, August 2007.
  Integration into an Outpatient Treatment Facility. Invited article to Zero to Three.

Representative Honors and Awards Received

• 2008-09 Elected President to the Board for the Oklahoma Chapter of the American Professional Society on the Abuse of Children
• 2005 Recipient of the Bravo Award for outstanding service to the OUHSC Department of Pediatrics
• 2001 Recipient of the James Leonard Prince Memorial Scholarship
• 1998 Volunteer of the Year, Stillwater Domestic Violence Services
• Honor Societies: Phi Kappa Phi, Kappa Omicron Nu, Phi Upsilon
• Omicron

Major Professional Affiliations

• American Psychological Association
  o APA Division 17: Counseling Psychology
  o APA Division 53: Child Clinical and Adolescent Psychology
  o APA Division 54: Pediatric Psychology
• American Professional Society on the Abuse of Children
• National Association for the Education of Young Children

Licensure and Certification

• Licensed Psychologist, State of Oklahoma (#1035)
• Teaching Certificate in School Counseling, State of Oklahoma
• Teaching Certificate in Early Childhood Education, State of Oklahoma