Login to ozone.ou.edu using your OUNet ID and Password.

Click on the Enroll link on the Home tab.

OR Click on the Enrollment and Registration Status link on the Academic tab.

Select a Term from the available terms in the drop-down box and click Submit.
This will bring up the Registration Status.

Click on **Add or Drop Classes** at the bottom of the page.

Select a term for enrollment from the drop-down box and click **Submit**.

This will take you to Add or Drop Classes.
Enter the CRN of the course section you want to add in the **Add Classes Worksheet**. Then find the course section you want to drop in your schedule and change the Action from “Self-Service enrollment” to “Self Service Drop”. Click on **Submit Changes**.

As long as there are no errors, you will be dropped from the section you were in and added to the new section. If there are errors, you will need to contact the appropriate office to request additional overrides. See **Registration Errors: What They Are and How to Resolve Them** for more information.

August 28, 2013