oZONE Faculty and Staff
Course Overrides
and the Registration Add Errors
They Resolve

Departments and Colleges place registration restrictions on courses for a variety of reasons, such as requiring that certain prerequisites be completed, controlling course capacity, and monitoring enrollment in individualized programs. It is not uncommon for a student to need multiple overrides for a given course, such as a Prerequisite override combined with a Corequisite override, or a Major Code/Department override combined with a College Restriction override. Registration Add Errors display one at a time as the student resolve the errors, and each error message contains instructions for resolving that error. Advisors can see the course prerequisites, restrictions and attributes for a course in the class schedule to determine what override(s) a student might require.

For summer/fall 2010, we have reinstated the granularity of the overrides within the registration component of oZONE. We have, however, retained a few instances where some of the override types will still lift more than one restriction.

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Registration Add Error Information for Students – Registration Add Errors display to students one at a time as errors are resolved. The Resolve Registration Add Errors link on the students’ Help tab points to a document containing the information below. There is also a link to this document on the Student Training and Instructions page in the oZONE info site.

Class Full
If you get this Registration Error, it means the class is full.
To get a Class Full override, contact the department offering the course.

If you receive a Class Full override, add the class to your schedule by entering the CRN in the Add Classes Worksheet and clicking Submit Changes.

College Restriction Registration Error
If you get this Registration Error, it means the class you are trying to add is restricted to students in a certain college.
To view the registration restrictions for a section from the Add or Drop Classes page, click the Back button on your browser to go back to the Look Up Classes page, and then click on the CRN for the section you are trying to add. When the Class Schedule Listing page comes up, click on the course title to view the registration restrictions and prerequisites for that section.
To get a College Restriction override, contact the advising office of the College of the course.

Corequisite Registration Error or Lecture, Lab or Discussion Registration Error
If you get either of these Registration Error, it means the class section you are trying to add has another section or course that must be must be taken concurrently.
To resolve a Corequisite Registration error or a Lecture, lab or Discussion Registration error, click the Back button on your browser to go back to the Look Up Classes page, and then click on the CRN for the section you are trying to add. The Class Schedule Listing page will come up, and there will be a note line below the course title indicating what class, section or choice of sections you have to select.

To add a lecture with lab or discussion - select the lecture section AND the lab or discussion section at the same time and click Register. You can also tell what lab or discussion sections go with what lecture sections by the course and section number included in the lab or discussion section title.

- If you are enrolled in a class that is lecture with lab or lecture with discussion, and you want to change lab or discussion sections - find a lab or discussion you want and enter the CRN in the worksheet, then change the lab or discussion in your schedule to Drop and click Submit Changes.

- If you are enrolled in a class that is lecture with lab or lecture with discussion and you drop either part, both parts of the class are dropped - To add the same lecture section back to your schedule but with a different lab or discussion, find a lab or discussion you want and enter the CRN in the worksheet, then change the dropped lecture schedule in your schedule to Self Service Enrollment and click Submit Changes. To add a different lecture and lab or discussion, enter the CRNs for both in the worksheet and click Submit Changes.
Degree Exception Registration Error
If you get this Registration error, it means the class you are trying to add is restricted to a certain degree.
To get a Degree Exception override, contact the College offering the degree.

Duplicate Course Registration Error
If you get this Registration error, it means you are trying to enroll in two courses with the same subject and number in the same semester. Course titles are not distinguished in the system.
To get a Duplicate Course Registration override, contact your academic advisor.

Major Code/Department Registration Error or Major Program Exception Registration Error
If you get either of these Registration errors, it means the class you are trying to add is restricted to students in a certain major.
To view the registration restrictions for that section from the Add or Drop Classes page, click the Back button on your browser to go back to the Look Up Classes page, and then click on the CRN for the section you are trying to add. When the Class Schedule Listing page comes up, click on the course title to view the registration restrictions and prerequisites for that section.
To get a Major Code/Department Restriction or a Major Program Exception override, contact the department offering the course.

Prerequisite Registration Error
If you get this Registration error, it means the class you are trying to add has prerequisites that must be satisfied.
To view the prerequisites for that section from the Add or Drop Classes page, click the Back button on your browser to go back to the Look Up Classes page, and then click on the CRN for the section you are trying to add. The Class Schedule Listing page will come up, and then you can click on the course title to view the prerequisites for that section.
To get a Prerequisite override, contact the department offering the course, or the instructor, or your academic advisor.

Department/Instructor Permissions Registration Error
If you get this Registration error, it means you will need to get permission from the department offering the course or the instructor of the course.
To get a Department/Instructor Permission override, contact the department offering the course.

College Restriction on Upper-Division Registration Error
If you get this Registration error, it means they class you are trying to add is restricted to students who have met College-specified requirements.
To view the registration restrictions for that section from the Add or Drop Classes page, click the Back button on your browser to go back to the Look Up Classes page, and then click on the CRN for the section you are trying to add. The Class Schedule Listing page will come up, and there will be a note line below the course title indicating the requirements which must be met.
To get a College Upper-Division Restriction override, contact the advising office of the College offering the course.

Honors Restriction Registration Error
If you get this Registration error, it means the class you are trying to add is restricted to Honors students.
To get an Honors Restriction override, contact the Honors College.
Classification Restriction Registration Error
If you get this Registration error, it means that the class you are trying to add is restricted to certain classifications, such as sophomore standing, junior standing, senior standing, etc.

To get a Classification Restriction override, contact the department offering the course, or the instructor, or your academic advisor.

Campus Restriction Registration Error
If you get this Registration error, it means the class you are trying to add is restricted to a particular campus.

To get a Campus Restriction override, contact the campus offering the course. The campus is indicated in the CMP column on the Look Up Classes page and also on the Class Schedule listing page.

Time Conflict Registration Error
If you get this Registration Error, it means the meeting time of the section you are trying to add conflicts with the meeting time of the course indicated by the CRN in the statement in the Status.

To resolve a time conflict by adding a different course, find another class (use Concise Student Schedule link at the bottom of the page to view your current schedule), enter the CRN in the Add Classes Worksheet section, select Drop from the Action drop-down box for the existing course and click Submit Changes.

To get a Time Conflict override, you will need to get written permission from one of the instructors of one of the sections involved and bring it to OU Enrollment Services office in Buchanan Hall room 230.

Graduate or Law Registration Error
If you get this Registration error, it means the class you are trying to add is restricted to Law or Graduate students.

To get a Graduate or Law Restriction override, contact the department offering the course.

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