OZONE Offline for Bursar Conversion

oZONE will be down from 5 p.m., Wednesday, December 23 through 8 a.m. Monday, January 4 for the final conversion of Bursar data into the new system.

The implementation team planned this downtime during a time of minimal system usage to move pay.ou.edu and other critical bursar functions into oZONE. This conversion will take us one step closer to shutting down the old student system and freeing up resources for oZONE enhancements.

We apologize for any inconvenience. If you have questions and concerns over the break contact us:

- oZONE or Business Questions ozonehelp@ou.edu
- Enrollment Questions enroll@ou.edu
- Bursar Convenience Fee Information bursar.ou.edu
- Leave Feedback ozoneinfo@ou.edu
- OR, post a message on the I Hate oZONE Facebook Group

OU IT TECHNICAL SUPPORT
325-HELP needhelp@ou.edu support.ou.edu

Closed Christmas day and New Year’s day. Close early on Christmas Eve and New Year’s Eve.

In this issue
Class Rolls and Downtime

Instructors can access class rolls in OZONE in several ways.

1) The fastest way is through the faculty dashboard channel on the Faculty and Staff tab. The dashboard default shows five courses, and can be expanded to nine courses by clicking the edit button and changing the number of rows.

Click the More link to display additional courses.

Note: OU has found and reported a bug in the software that occurs if the courses in the “MORE” don’t have times or places (readings, web, etc...) a blank page is displayed.

2) Instructors can also view class rolls by clicking on the Look up students, view holds, removing advising flags link in the Faculty and Staff Academic Services channel. This link goes to the Faculty and Advisors menu, from which instructors can access all their courses.

See our Faculty and Staff OZONE Instructions link in the Academic Helpful Links channel for details.

Instructors and departments can also access class rolls

To see class rosters with photos (iThink replacement), instructors and authorized staff can click on View December Intersession and Spring 2010 photo rosters link. This will open The Book.

Instructors and authorized staff can access class rolls for any course that has an instructor assigned. Class rolls for courses for which no instructor is assigned are not currently available.

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IMPORTANT LINKS

- Student Services – Fall 2009 grades
- Class schedule and course catalog - Look up classes (cannot enroll)
- Exchange
- Desire2Learn
- Degree Navigator
- Apply for Admission

REMINDER
The deadline for add/drop December Intersession courses online was December 18.

Students with questions concerning Intersession can call that office at 325-2899 or email intersession@ou.edu.

Search on the instructor name or 4+4 or Sooner ID and click Search or hit Enter.

Click on the instructor’s name to select him/her.

Then click on Instructor Course List. The selected instructor’s classes will be displayed.

Click on the course to see the information and roster options.

Click on View Course Roster to see the class rolls with pictures (printing them with pictures is an option once you have selected this link).
OR click on Download Course Roster in Excel format
OR Send Email to the Class.