Student Accounts Receivable goes 24/7 starting January 4, 2009!

View your charges and pay online anytime. Charges display real-time and monthly statements post the last day of the month. Simply go to the MONEY tab on ozone.ou.edu to view your account information.

New Look for Monthly Statements:

NOTE: Charges converted from our Legacy system will display on your statement with a description that is ALL CAPITALS, or begins with CNV, Conv or Summary.
**CURRENT BURSAR MESSAGE POSTED ON PAY.OU.EDU:**

Attention Parents and Students beginning January 4th, 2010 the Bursar’s Office will be fully converted to the new Student System. Unfortunately we are unable to convert Parent Permissions and Banking Information to our new system. To view statements as an authorized user or receive your refund electronically within the new Student System we ask that you complete the following steps:

- Log in to ozone.ou.edu with your current OUNet ID.
- Click on the Money tab.
- Click on Assign and Manage Authorized Users and complete the information requested.
- For Automatic Deposit information please click on Automatic Deposit and complete the information requested.

**NOTICE: FOR THOSE PAYING BURSAR ACCOUNT BY CREDIT CARD**

Effective January 4th, 2010, University of Oklahoma students and employees who choose to pay their Bursar account with a credit card (MasterCard, American Express or Discover) instead of cash, check or money order will incur a 2.75% convenience fee for use of the service. A convenience fee covers charges assessed by credit card companies for providing the service.

**OU students and employees can avoid a convenience fee by paying with cash, check or money order.**

As with other products and services that individuals purchase via a credit card, this measure charges only those using the card. Credit card payments can only be accepted at pay.ou.edu. The Office of the Bursar will no longer accept credit card payments in the office or over the telephone. Due to VISA association rules regarding convenience fees, VISA cards can no longer be an accepted form of credit card payment.

OU is one of the last Big 12 universities to charge a convenience fee to users of credit card services. Charging only the user of the service follows best practices nationwide. Such a measure allows OU to focus its budget on the entire student body and on the academic mission of the University.

**CURRENT MESSAGE ON OZONE:**

To avoid VERY long lines in the Bursar's Office and ensure that you receive your refund via direct deposit, you must update your banking information and authorized users in OZONE as soon as possible. As an incentive, students who complete this process by 5 p.m., Jan. 8 will be entered into a drawing. **Prizes include three Spring 2010 scholarships: two for $1,000 and one for $500, a 16 GB iPod Touch and an iPod Shuffle.** Please also note that OZONE will be down for final conversion of Bursar data from Dec. 23 to Jan. 4 and you will not be able to update this information during this time. To sign up for direct deposit and authorize users, please follow these steps:

- Click on the Money tab.
- Click on Assign and Manage Authorized Users and complete the information requested
- For Automatic Deposit information please click on Automatic Deposit and complete the information requested.

If you encounter difficulty, please e-mail ozonehelp@ou.edu and be sure to include your student ID. Someone will respond with assistance.
NEW FORM FOR DEPARTMENTAL DEPOSITS!

Use this form beginning January 4, 2009. This form will be available through http://bursar.ou.edu/forms.cfm. The Office of the Bursar will accept “old” departmental deposit forms January 4th until supplies are exhausted.

Department Users Accessing Banner Student Accounts Receivable:

View Charges and Payments by term, category or in total.

Query Balance: 5,150.95
Account Balance: 6,512.99
Amount Due: 6,512.99
Memo Balance: .00
Authorized Aid Balance: .00
NSF: 0
Receipt?: N
- Detail Code: take the place of Legacy 9-digit department number.
- Term: Each entry shows the term to which the charge or payment is posted.
- NOTE: Conversion Term is 200999.

<table>
<thead>
<tr>
<th>Detail Code</th>
<th>Description</th>
<th>Term</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>B133</td>
<td>Univ Service Chg</td>
<td>200920</td>
<td>96.24</td>
</tr>
<tr>
<td>B133</td>
<td>Univ Service Chg</td>
<td>200920</td>
<td>6.75</td>
</tr>
<tr>
<td>8513</td>
<td>AFAEMS Andrews AFB Ed Center</td>
<td>200920</td>
<td></td>
</tr>
<tr>
<td>8513</td>
<td>AFAEMS Andrews AFB Ed Center</td>
<td>200920</td>
<td></td>
</tr>
<tr>
<td>TL69</td>
<td>LSTD NR Tu</td>
<td>200920</td>
<td>998.10</td>
</tr>
<tr>
<td>TL64</td>
<td>LSTD NR Tu Grad</td>
<td>200920</td>
<td>1,229.10</td>
</tr>
<tr>
<td>TL62</td>
<td>LSTD Master's LS</td>
<td>200920</td>
<td>466.00</td>
</tr>
<tr>
<td>TL59</td>
<td>LSTD Resident Tu</td>
<td>200920</td>
<td>353.70</td>
</tr>
</tbody>
</table>