

OZONE FAQ

What services ARE available during this Conversion Week?

CICS SERVICES

View only: The common CICS inquiry screens are available according to the regular schedule. The information reflects updates made by 5 pm Sept. 18. Those screens are:
 RA20–student inquiry
 DSPR–permanent record
 SKED–class sections
 MCPI–course prerequisites
 DACS–class sections
 DOCS–open sections
 DSIS–class rolls
 DSCS–student class schedule
 DSAS–comprehensive schedule
 DSTS–student schedule history
 DSPT–online print menu
 STEF–transfer evaluations
 ITEF–transfer institution Inquiry
 MCII–course inventory inquiry
 SB02–Bursar account balance
 SB08–Bursar account history
 SB04–Bursar third-party/waivers
 SAM–student aid management
 AS11–student math, English and foreign language assessment

Limited access: The Vault (Sooner ID assignment) is available for non-student ID assignment; TSO is available and will run against the data as of Sept. 18.

WEB SERVICES

View only: Enroll (Guest Mode), Student Services, Degree Navigator.

Full Access: Desire2Learn, iThink, and OU e-mail are operational.

OFFICE SERVICES

Academic Records is producing OU transcripts and enrollment verifications, with the static information from Sept. 18.

Office staff in Buchanan Hall are available to answer questions and accept documents, forms, etc.

OZONE ALERT

Volume 15 | September 21, 2009

IN THIS ISSUE

A Closer Look Inside oZONE

Step-by-step descriptions of functions within oZONE channels are available on ou.edu/portal/ through the **Inside oZONE faculty/staff** and **Inside oZONE Student** pages.

INSIDE OZONE FACULTY/STAFF

[oZONE Faculty and Staff Home tab](#) - describes channels on the Home tab

[oZONE Faculty and Staff tab](#) - describes the channels on the Faculty and Staff tab

- [Faculty Schedule channel](#) - instructor's teaching schedule for the date selected.
- [Faculty Dashboard channel](#) - another view of the instructor's teaching schedule.
- [Faculty Grade Assignment channel](#) - Beginning with December Intersession, instructors will submit their grades through this channel.
- [Desire2Learn channel](#) - course management tool for instructors
- [Academic Resources channel](#) - Tutoring and Writing Center information
- [Faculty and Staff Academic Services channel](#)
Click here to - instructors can view detailed information concerning the courses they are teaching and the students enrolled in those courses; advisors can view general student information
Click here for - Faculty and staff who are authorized can click this link to issue course special permissions/overrides.
- [Advisor Tools channel](#) - available only to faculty and staff who are authorized to view academic history information
[Degree Navigator](#) - OU's advisement tool for advisors and students to track progress toward degrees
- Academic Helpful Links - links to enrollment policies and procedures, the OU General Catalog, academic calendars, GPA calculator, OU transcript and records information, faculty handbook

SHOW ME

Pre-recorded tutorials demonstrating various procedures - requires Flash player
[Lift Advisement flag](#) - demonstration of how to lift a student's advisement flag
[Issue course override](#) - demonstration of how to issue and remove course overrides

INSIDE OZONE STUDENT

[oZONE Student Home tab](#) - describes channels on the Home tab

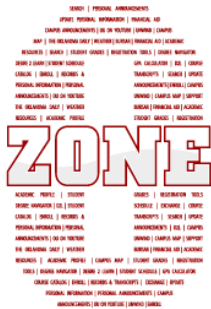
- [Personal Information channel](#) - online student contact information update
[Update Addresses and Phones](#)
[Update E-mail Addresses](#)
[Update Emergency Contacts](#)

[oZONE Student Academics tab](#) - describes the channels on the Academics tab

- [Academic Profile channel](#) - student's current academic status
- [Student Grades channel](#) - beginning with spring 2010, student's grades will be available through this channel
- [Degree Navigator channel](#) - track progress toward degree
- [Desire2Learn channel](#) - course materials
- [Finish Fall 2009 Term channel](#) - enroll.ou.edu is active through fall 2009
- [Get Started December Intersession and Spring 2010 Term channel](#) - enrollment will be conducted through this channel beginning with advance registration for December 2009 Intersession and spring 2010
[Registration Status](#) - view your enrollment time and any Holds or other factors which might prevent registration in courses for the term selected

expect change.

coming in october
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 CONVERSION WEEK
 REPORT
 ACCESS TO OZONE
 SPRING CLASS SCHEDULE

Look Up Classes - Select a term or date range and search for classes scheduled for that term or daterange.

Add or Drop Classes – coming VERY soon

Variable Credit Course Hours – Beginning with spring 2010 enrollment, change the hours of enrollment in variable-credit courses

Course Descriptions - browse the current OU course inventory

Apply for Admission – current students can apply for admission to move from Undergraduate to Graduate

- Student Schedule channel - provides a variety of views of student's schedule beginning with December Intersession and spring 2010 enrollment
- Academic Helpful Links- links to enrollment policies and procedures, the OU General Catalog, academic calendars, GPA calculator, OU transcript and records information, graduation planning information, and advisement appointment site
- Academic Resources – Tutoring and Writing Center information

Additional materials will be added as they are developed.

CICS AFTER SEPTEMBER 28

CICS remains the system of record for fall 2009 semester.

All functionality will resume through the fall, with the exception of Stops/Holds and Major/Curriculum changes. For security reasons, after the conversion these functions will be managed centrally. Admissions, Enrollment Services, Academic Records, Bursar, Collections, and Legal Counsel will manage all Stops/Holds. Enrollment Services will manage Major/Curriculum changes.

For the 2009-10 academic year, the Course Maintenance/Course Request (MCIR) system in CICS will remain the mechanism for departments to submit course addition and course change requests. The timetable and approval process for these requests will not change. The OU Office of Academic Publications will update the oZONE Course Catalog as course requests are approved by the Provost.

my services
 on my time.

OZONE
 THE UNIVERSITY OF OKLAHOMA

when I need it.
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