Spring 2017 Accounting Recruiting Schedule and Guidelines
Career Services - University of Oklahoma

The below schedule and guidelines were developed jointly by OU Career Services, the Steed School of Accounting, and the larger public accounting firms (i.e., BKD, EY, Deloitte, Grant Thornton, KPMG, and PwC) interviewing OU accounting majors for spring/summer 2018 internships. Other firms recruiting for spring and/or summer 2018 internships are also strongly encouraged to honor the guidelines related to final exams week, office visits, and acceptance deadlines.

The guidelines are intended to create a fair and efficient recruiting process for all participating employers. They are also designed to provide students the broadest set of opportunities possible while maintaining a manageable and respectful environment in which students can retain their focus on their studies. These guidelines are consistent with the standards set forth by the National Association of Colleges and Employers (NACE).

January 2nd – February 24th
Students apply for on-campus interviews through their Handshake account. Students may also be required to apply directly to the firm’s web-based recruiting site.

January 23rd – March 9th: Firm Sponsored Recruiting Events
Sponsoring firms may host a recruiting event during this time. Firms have agreed to hold no more than one recruiting event during the semester. No alcoholic beverages are allowed to be served at these events.

March 7th – March 14th
Students selected for an interview will schedule an interview time during this week.

March 11th – 19th
Spring Break

March 22nd – April 5th: On-Campus Interviews
All participating firms will conduct on-campus interviews during this time. Each firm will conduct its interviews over a single day with no more than one participating firm on campus on any given day. Each firm may also hold an Information Session the night before they conduct on-campus interviews. No alcoholic beverages are allowed to be served at these events. To ensure that students are aware of all opportunities available to them, and out of respect for the professionals who have taken the time to visit OU to recruit, students are strongly encouraged to attend, with an open mind, all interviews they have requested. As explained below, any offers received prior to another scheduled interview will be held open at least until all office visits are completed. If circumstances make attendance impossible (e.g., illness, accident, etc.), a student should notify Career Services as soon as possible prior to the interview.

April 6th – April 28th: Firm Sponsored Recruiting Events
Sponsoring firms may host a recruiting event during this time. Firms have agreed to hold no more than one recruiting event during the semester. No alcoholic beverages are allowed to be served at these events.

May 1st – 12th: Dead Week/Final Exams Week
Participating firms have agreed to initiate no contact with students during dead week (the week before final exams) or final exams week, allowing students to focus on final exams.

May 13th – May 28th: Out-of-State Office Visits
Participating firms have agreed to conduct in-state office visits on or after April 6th. No in-state office visits should be scheduled during dead week (May 1st – 7th) or the week of final exams (May 8th – 12th). Any office visits outside of the state of Oklahoma should not be scheduled until after the completion of final exams, May 12th. To ensure that students are as informed as possible regarding all opportunities available to them, students are strongly encouraged to attend, with an open mind, all office visits for which they initially accept an invitation. As explained below, any offers received prior to another scheduled office visit will be held open at least until all office visits are completed.
June 2\textsuperscript{nd}, Acceptance Deadline

Participating firms have agreed to allow students at least until June 2\textsuperscript{nd} to consider an offer. Although students may accept before June 2\textsuperscript{nd}, earlier acceptance will not be required by the firm. Bonuses contingent on earlier acceptance will not be offered. This will allow students, and students are strongly encouraged, to honor all office interviews to which they have committed and not accept a position until all office visits have been made. Finally, students should notify any firms from which they received offers of their decisions.