The Common Application offers a unique platform to simplify the application process for students applying to more than one university. OU is one of the new member institutions to the Common Application. To be considered for admission to OU, students must complete the Common Application at apply.ou.edu. In addition to this new application process, OU offers a holistic admission review enabling our admissions team to examine a wide array of objective and subjective accomplishments and capabilities of each student for admission consideration. This comprehensive process provides students with a greater opportunity to describe ways in which their academic goals are aligned with those of the University.

To apply to OU, there are two distinct sections within the Common Application: the standard Common Application and the OU member questions. Students are considered for admission and merit scholarships based on national test scores, class rank, grade point average, recommendations, and community engagement without submitting the OU Writing Supplement. However, students will not be considered for leadership, community involvement and academic degree specific scholarships until they have submitted the supplemental questions. The OU Writing Supplement should be submitted by Feb. 1.

You are essential to helping the student complete their application. The insight and opinion you have of a student, their letter of recommendation, and their transcript is imperative when making the admissions decision and must be uploaded on the student’s behalf before an application can be reviewed. Any high school official—counselor, teacher, principal, etc.—may prepare the recommendation letter. If you choose to not provide a written evaluation of the student after a recommendation request, be sure to inform the student to seek another school official to provide one as this information will not be available on their side of the Common Application checklist. However, as the counselor, you will want to ensure that the transcript has been uploaded. Use this sheet as a reference if you have questions about the Common Application.

### ADDITIONAL HELP
While working in the Dashboard there will always be helpful tips under the Help Center heading found on the right side of the screen. This is a great resource if instant clarification is needed.

For more in depth issues, enter into the Help Center itself by clicking the heading. This new page will allow you to search the knowledge base by browsing topics or by searching by keyword. Also in the Help Center, you can access the Ask A Question tab to send your specific concern to the Common Application technical team via a help ticket. Lastly, the Training Resources tab has a plethora of information to assist including how-to videos and reference documents.

Remember that your official OU Representative is also standing by to help in any way possible. Feel free to give OU Prospective Student Services a call at (405) 325-2151, and we will be available to help you through the entire Common Application process.