Organizational Staff Council Meeting
MINUTES
Thursday, April 10, 2014
Theta M. Dempsey Transportation Operations Center

Executive Committee Members and Staff Senate Representatives Attending: Chase Abbott, Justin Daniels, Jackie Downing, Rhonda Hill, Betty Love, Nancy Matthews, Julie Rouse, Deborah Skeel, Fran Stephens, Cathy Trujillo, Kristi Wright, and Cathy Yeaman, Melissa Lane (ex officio)

Members Attending: Sam Fellows, Nancy Leonard, Emily Pierce, Terri Sarsycki, Karleene Smith and Sheila Vercher

President Yeaman called the meeting to order at 12:15 pm.

President’s Comments – Welcome and congratulations to Staff Merit Award nominees for OSC. Thanks to Rhonda Hill for arranging our award nominees lunch by Homeland, La Baguette and Parking and Transportation.

Minutes – Rhonda Hill made a motion to approve the March, 2014 minutes. Jackie Downing seconded and minutes were approved.

Treasurer’s Report – No change in total amounts reported from March, 2014. In the process of closing the checking and savings accounts at the OU Credit Union.

Staff Senate – Cathy Yeaman reported that there was discussion about the standards for staff award nominations and form.

Other Reports –

a. Justin Daniels discussed OU’s Severe Weather Plan stating that the biggest change is determining which building on campus are designated severe weather shelters. Buildings not identified as shelters are still a best available option if not enough time to get to a shelter. President Boren will announce when campus is closed during severe weather giving employees and students enough time to seek shelter. Three people will serve as Severe Weather Coordinators in designated buildings and will receive training and a stipend. They will open the buildings on weekends which will also be available to the public and pets.

b. Kristi Wright announced that a policy currently exists stating that an employee cannot be forced to use their personal car for OU business unless it is a condition of employment. The liability certificate to place in a personal car is on the OU website. OU departments are not required to reimburse mileage to an employee. Workers’ Compensation is not covered for an accident outside of a building while on personal time. This has always existed, but now enforced.
Old Business – Staff Week - Bingo – April 21, 2014 – Rhonda Hill reported that a meeting would take place right after the OSC meeting. OSC members have responded and we have volunteers in place, but could still use more for the morning to setup and take down tables and chairs. We will have two tables set up for canned food drive and family assistance fund. We will raffle tickets at $1.00 a ticket or $5.00 for 6 tickets for an OU blanket, Bob Stoops signed football and a Huston Huffman massage.

New Business –
  a. Presentation by Leon Fourcade on Fleet Services vehicle rentals.
  b. Hourly Employees Council is revising the Staff Merit Nomination form and is seeking input from the other member groups. OSC discussed the following items:
     1) Use the same form as last year.
     2) Remove the section on Community Service and Special Awards – OSC does not weigh this section but uses for extra information.
     3) Add a section stating why you feel this person should receive the award.
     4) Don’t weigh how the nomination was written but look at the content.

Announcements – Cody’s Run on 4/19/14 at 8:00 am by the OU Student Union. Funds will be given to cancer patients with financial needs. Last day for Campus Campaign silent auction.

Presentation – Staff Merit Awards and nominations. Certificates were given to 9 nominees include the award winners listed below and Justin Daniels presented a short description of each one.

Distinguished Performance Awards

TJ Carter
Housing and Food Services

Nancy Leonard
Conoco Phillips School of Geology and Geophysics

Matthew C. Rom
Facilities Management

Katie Pursley Superior Performance Award

Andrea Flores
Mewbourne College of Earth and Energy

Next Meeting – May 8, 2014 – 12:00 pm

Meeting Adjourned – Meeting adjourned at 1:00 pm.

Respectfully submitted by Deborah Skeel