THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXVIII
April 24, 2012

GRADUATE STUDENT
SENATE SESSION GF-11
April 29, 2012

CONGRESSIONAL BILL NO. 880304
SENATE BILL NO. GS12-32

AS INTRODUCED
An act concerning to Departments of Academics, Health, Off-Campus Living and Transportation, and Sustainability; amending the Code Annotated; providing for codification; providing for a short title; and providing for an effective date

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: TITLE. This Amendment shall be known and may be cited as The Departmental Consolidation and Efficiency Act of 2012

Section 2: PURPOSE. The purpose of this legislation is to improve efficiency of UOSA’s operations and the responsibilities thereof by consolidating the duties of excessive departmentalization.

Section 3: AMENDATORY. Title III, Chapter 7, shall be amended to read as follows:

Title III, Chapter 7
The Executive, The Department of Academics

34. Departmental Purpose
Department of Academics shall support students in their academic endeavors. The Department of the Association Act of 2004, Congressional Bill No. 72345, Sec. 3 and Senate Bill No. GS04-47.

35. Director
There shall be a Director of Academics, responsible for executing the provisions of this act, overseeing and coordinating the Offices in the Department, and managing and ensuring the execution of the Departmental Purpose. The Department of the Association Act of 2004, Congressional Bill No. 72345, Sec. 4 and Senate Bill No. GS04-47.

36. Office of Peer Mentoring
PURPOSE. The Office of Peer Mentoring shall provide free academic mentoring for students of the UOSA. Said mentoring is not intended to supplant the University advising system.
COORDINATOR. The Coordinator of Peer Mentoring shall be responsible for managing and ensuring the execution of the purpose of the Office of Peer Mentoring.
TRAINING. The Coordinator of Peer Mentoring shall ensure that Office Members are adequately trained.
DISCLAIMER. The UOSA shall not be responsible for the consequences of advice given during mentoring; office members shall inform each mentored student that said members
are not professional advisors and all mentoring is purely suggestive. The Department of the Association Act of 2004, Congressional Bill No. 72345, Sec. 5 and Senate Bill No. GS04-47.

a. The Peer Mentoring Administrative Policy

The UOSA Peer Mentoring is established to fulfill the requirements of the Department of Academics Act of 2004, 3 UOSACA 7.

UOSA Peer Mentoring is an informal mentoring network for OU student. It shall be an internet-based question system, with optional follow-up meetings with Mentors. This program will provide insight for students from a student’s perspective regarding curriculum, policies, and resources. Administrative Policy, AP-04-03, Sec. C.

i. Mentors

1. Qualification

Mentors must be full-time students at OU.
Mentors must have completed 2 semesters at the University of Oklahoma, Norman Campus.
Mentors must have and maintain a 3.0 GPA.
Mentors must be open to the development of leadership and interpersonal skills required for mentoring.
Mentors must possess a genuine interest in helping others.
Mentors must believe in the fundamental right of all students to be treated with respect.
Mentors must demonstrate maturity, reliability, and leadership.

2. Selection

There shall be a selection and training period each fall.
Mentors shall serve semester terms.
The coordinator may allow former Mentors in good standing with the office or continuing mentors to return as or remain Mentor without going through selection process. Applications shall be available no fewer than 15 days in which classes are held.
Mentors shall be selected on basis of written application, two letters of recommendation, and interview.
The selection committee shall consist of the Director of Academics, Coordinator of Peer-mentoring, any associate coordinators, one representative selected by the UOSA President, the UOSA President, and UOSA Vice President.
The President and Vice President shall neither count for or against quorum.

3. Training

Time: Each Mentor shall be trained for at least five hours, which need not be at one time.
Curriculum: The training of the Mentors shall include but not be limited to the following:
The operations and purpose of UOSA, Department of Academics, and Office of Peer-mentoring.
The operations and purpose of OU Mentors program.
Professional and Academic responsibility, use of internet system, courtesy, and etiquette.
University curricular defaults for graduation, requirements within major and/or minor.
University resources, services, and programs.
Strategies for positive interaction with students.
Discussion among Mentors of informal academic statutes and practices.
Specialized training in each Mentor’s division.
Confidentiality Agreement: After training and before any mentoring, each Mentor shall sign a confidentiality agreement prepared by the General Counsel 59.
Divisions: Each Mentor shall be assigned to one or more division in which he or she will specialize. Each Mentor shall be assigned based on major(s) or interests.
Administrative Policy, AP-04-03, Sec. D.
ii. Responsibility
Internet System
Mentors shall respond to questions posed through the Internet system.
Mentors shall check postings no less frequently than according to a schedule made by the Coordinator.
Meetings
Upon student request following interaction through internet system, Mentors may meet with students.
Said meetings shall be held in the Conoco Student Leadership Center.
Administrative Policy, AP-04-03, Sec. E.

iii. Conduct and Ethics
No Mentor shall falsely misrepresent information to Mentees.
Mentors shall treat all subjects of mentoring with respect.
Mentors shall direct Mentees to authority when the Mentor feels he or she cannot adequately answer students’ questions, or when the question concerns the technical detail of graduation requirements.
Administrative Policy, AP-04-03, Sec. F.

37. Office of Tutoring
PURPOSE. The Office of Tutoring shall organize and make publicly available information on tutoring services on and off campus available to students. The Office of Tutoring may offer its own free tutoring services.
COORDINATOR. The Coordinator of Tutoring shall be responsible for managing and ensuring the execution of the purpose of the Office of Tutoring.
TRAINING. The Coordinator of Tutoring shall ensure that Office Members are adequately trained.
DISCLAIMER. The UOSA shall not be responsible for the consequences of tutoring; office members shall inform each tutored student that said members are not professional tutors and all tutoring is purely suggestive. The Department of the Association Act of 2004; Congressional Bill No. 72345, Sec. 6 and Senate Bill No. GS04-47.

38. Integrity Council
ORGANIZATION. The Integrity Council (See Pal Randhawa Academic Act of 2003) shall be organizationally considered an Office in the Department of Academics. 60V
VICE CHAIR. For purpose of Departmental meetings and organization, the Vice Chair shall be considered a Coordinator in the Department of the Association.
LIMITATION. Nothing in this Act shall be construed to change the powers, duties, composition, or procedures of the Integrity Council or the Pal Randhawa Academic Integrity Act of 2003.

39. Pick-A-Prof
The Department shall promote and facilitate student use of Pick-a-Prof. The Let’s Use Pick-a-Prof Act of 2005; Congressional Bill No. 020113 Senate Bill No. GF04-18.

Section 4: AMENDATORY. Title III, Chapter 12 shall be amended to read as follows:

Title III, Chapter 12
The Executive, The Department of Off-Campus Living and Transportation

63. Departmental Purpose
The Department of Off-Campus Living and Transportation shall provide assistance, services and advocacy within the UOSA executive branch for issues that affect all commuter students, student issues involving sustainability, and parking and transit issues. Off-Campus
There shall be a Director of Off-Campus Living and Transportation, responsible for executing the provisions of this act, overseeing and coordinating the Offices in the Department, managing and ensuring the execution of the Departmental Purpose.

Office of Commuter Networking:
- **Purpose**: The Office of Commuter Networking shall advocate for commuter issues that are relevant to commuter students.

Office of Green Initiatives:
- **Purpose**: The Office of Green Initiatives shall advocate for sustainable energy projects for the University of Oklahoma.

Office of Parking and Transit
- **Purpose**: The Office of Parking and Transit advocate for improved parking and transit conditions at the University of Oklahoma.

Section 5: AMENDATORY. Title III, Chapter 13 shall be amended to read as follows:

**Title III, Chapter 13**

**The Executive, The Department of Health**

**68. Departmental Purpose**
The Department of Health shall be responsible for, but is not limited to, gathering and distributing information to the University of Oklahoma community regarding various health-related issues and to advocate on behalf of health resources offered by the university.

**69. Director**
The Director of the Department of Health is responsible for overseeing and executing all functions of the Department of Health, including but not limited to the appointment of coordinators and/or officers to advance the initiatives of this department through the Office
of Campus Relations, Office of Community Relations, Office of Special Events, and Office of Health Fair.

70. Office of Campus Relations
   a. Purpose
   The Office of Campus Relations shall connect with campus organizations which provide healthcare resources to students. This includes but is not limited to offices staffed by the university and student organizations with the intent of co-programming to maximize utilization of said resources.
   b. Coordinator
   The Coordinator of Campus Relations shall be responsible for managing and ensuring the execution of the office of campus relations.

71. Office of Community Relations
   a. Purpose
   The Office of Community Relations shall be responsible for community outreach to professional healthcare organizations with the intent of expanding opportunities for student education through literature and demonstrations.
   b. Coordinator
   The Coordinator of Community Relations shall be responsible for managing and ensuring the execution of the office of community relations.

72. Office of Special Events
   a. Purpose
   The Office of Special Events shall be responsible for programming special events in which students are engaged in education regarding relevant health-related topics. This includes but is not limited to soliciting speakers, fundraising for departmental events, and publicity pertinent to special events.
   b. Coordinator
   The Coordinator of Special Events shall be responsible for managing and ensuring the execution of the office of special events.

73. Office of Health Fair
   a. Purpose
   The Office of Health Fair shall bring campus and community health resources to students through an annual health fair.
   b. Coordinator
   The Coordinator of Health Fair shall be responsible for managing and ensuring the execution of the campus-community resources health fair.

Section 6: AMENDATORY. Title III, Chapter 6 shall be amended to read as follows:

Title III, Chapter 6
The Executive, The Department of the Association

25. Departmental Purpose
Department of the Association shall advocate externally to the UOSA for the position of the UOSA as whole, as determined according to the Constitution. It may do so by a Joint or Concurring Resolution, and/or by the UOSA President in the absence of such a resolution. The Department shall propose said Resolutions to the Legislature upon such occasion it deems appropriate. The Department of the Association Act of 2004, Congressional Bill No. 720302, Sec. 3 and Senate Bill No. GS04-46.

26. Internal and External Directors
Interior Director
There shall be a Director of the Association for Interior Campus Relations, responsible for overseeing and coordinating the Office of Resolution Advocacy, Student Rights Office, and the Council of Student Delegates, and overall academic advancement of the student body and the value of the University of Oklahoma’s degrees.

**Exterior Director**

There shall be a Director of the Association for Exterior Campus Relations, responsible for overseeing and coordinating the Office of City and State, and Federal Legislative Relations and Research and the Office of Federal Relations and Research, the Office of Commuter Networking, The Office of Green Initiatives, and the Office of Parking and Transit.

### 2.7. Office of Resolution Advocacy

**a. Purpose**

The office shall advocate for the implementation of passed resolutions representing the position of the UOSA as a whole. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 4.*

**b. Coordinator**

The Coordinator shall be responsible for managing and ensuring the execution of the purpose of the office. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 4.*

**c. Membership**

A small group of office members shall be selected on the basis of advocacy skill and commitment to the office purpose. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 4.54*

### 2.8. Student Rights Office

**a. Purpose**

The Office shall advocate for the fulfillment of and publicize students’ rights on campus, including, but not limited to: Preparation Week implementation; Student Code Title 2 “Student Rights and Responsibilities”; Student Code Title 3 “Right of Privacy”; and student academic rights, such as grading policies, final exam policies, and instructor language policies. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 5.*

**b. Coordinator**

The Coordinator shall be responsible for managing and ensuring the execution of the purpose of the office. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 5*

### 2.9. Council of Student Delegates

**a. Purpose**

The Council shall meet regularly to coordinate and support members’ advocacy as appointees and to ensure that said advocacy conforms with the position of the UOSA as a whole. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 6.*

**b. Coordinator**

The Coordinator shall be responsible for managing and ensuring the execution of the purpose of the Council. The Coordinator shall work closely with the Director and Office of Resolution Advocacy to ensure passed resolutions inform appointee advocacy. 

*An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 6.*

**c. Membership**
UOSA appointees to University Boards and Committees and other institutions shall be members of the Council of Student Delegates in their role as appointees. *An Act Restructuring the Department of the Association, Congressional Bill No. xxxxxx and Senate Bill No. GS05-01, Sec. 6.*

**2930. Presidential Appointments**
At least one presidential appointee to Speakers Bureau shall additionally be a Student Events Advocate. Any other appointees to Speakers Bureau shall not be Student Events Advocates. Presidential appointments to Speakers Bureau shall be made directly by the President and the CAC-appointed Chair of Speakers Bureau, in a manner jointly determined. Said appointment shall occur during each Fall Semester. Applications to Speakers Bureau shall be made separately from applications to other positions. In the event of a Dispute between the President and Speakers Bureau Chair, the President may appoint at his or her discretion two (2) members of the Speakers Bureau and shall appoint one (1) member selected by the Speakers Bureau Chair. Speakers Bureau allocations shall be made through an open, uniform, competitive application process. Applications for funding shall be made publicly available by the fourth (4th) week of classes. At the beginning of the application period, applications shall be made publicly available in the Conoco Student Leadership Center and sent to the Student Organization Resource Office. The application period shall have a predetermined deadline printed on the applications and shall remain open for a period of no less than one (1) month. Act of Legislation Establishing A Procedure for the Appointment of Speakers Bureau Members and Student Event Advocates, Congressional Bill No. xxxxxxx, Sec. 7 and Senate Bill No. GS04-10.

**3031. Meetings**
The Department shall meet regularly in accordance with the Oklahoma Open Meetings Act. Each Office shall meet regularly in accordance with the Oklahoma Open Meetings Act. The Department of the Association Act of 2004, Congressional Bill No. 720302, Sec. 8 and Senate Bill No. GS04-46.

**3132. Repeal**
All conflicting Legislation, including UOSACA 13.16 UOSA Student Lobbying Force, is hereby repealed. The Department of the Association Act of 2004, Congressional Bill No. 720302, Sec. 9 and Senate Bill No. GS04-46.

**3233. Administrative Policy**

a. **Senate Resolutions**
The Department shall advocate for the position determined by a Senate Resolution as the position of the UOSA as a whole, in accordance with 3 UOSACA 6(1) on matters determined in accordance with 3 UOSACA 6(8.2), to pertain only to graduate students. UOSA Administrative Policy, AP-04-01, Sec. C.

b. **Congressional Resolutions**
The Department shall advocate for the position determined by a Congressional Resolution as the position of the UOSA as a whole, in accordance with 3 UOSACA 6(1) on matters determined in accordance with 3 UOSACA 6(8.2), to pertain only to undergraduate students. UOSA Administrative Policy, AP-04-01, Sec. D.

c. **Determinations**
The Director or President may make said determination. In the case of conflicting determinations, the determination of the President shall prevail. Administrative Policy, AP-04-01, Sec. E.

**3334. Office of City and State, State and Federal Legislative Relations and Research**
Purpose
The Office shall be a source of information for the membership of the UOSA regarding local, city, and state government issues affecting students, by researching, educating, and mobilizing students.

Coordinator
The Coordinator shall be responsible for managing and ensuring the execution of the purpose of the office.

Office Members
Office members shall be known as Legislative Aides. Office members shall be selected on the basis of advocacy skill and commitment to the office purpose.

35. Office of Federal Legislative Relations and Research
Purpose
The Office shall be a source of information for the membership of the UOSA regarding federal government issues affecting students, by researching, educating and mobilizing students.

Coordinator
The Coordinator shall be responsible for managing and ensuring the execution of the purpose of the office.

Office Members
Office members shall be known as Legislative Aides. Office members shall be selected on the basis of advocacy skill and commitment to the office purpose.

34. Office of Health Advocacy
Purpose
The Office of Health shall be responsible for, but is not limited to, gathering and distributing information to the University of Oklahoma community regarding various health-related issues and to advocate on behalf of health resources offered by the university.

Coordinator
The Coordinator of the Department of Health is responsible for overseeing and executing all functions of the Office of Health, including, if necessary, but not limited to the appointment of officers to advance the initiatives of this department in areas of campus relations, community relations, special events, and an annual Health Fair. It shall also be responsible for programming special events in which students are engaged in education regarding relevant health-related topics. This includes but is not limited to soliciting speakers, fundraising for departmental events, and publicity pertinent to special events.

35. Office of Commuter Networking:
a. Purpose
The Office of Commuter Networking shall advocate for commuter issues that are relevant to commuter students.

b. Coordinator
The Coordinator of Commuter Networking shall be responsible for managing and ensuring the execution of the purpose of the Office of Commuter Networking.

36. Office of Green Initiatives:
a. Purpose
The Office of Green Initiatives shall advocate for sustainable energy projects for the University of Oklahoma.

b. Coordinator
The Coordinator of Green Initiatives shall be responsible for managing and ensuring the execution of the purpose of the Office of Green Initiatives.

38. Office of Parking and Transit
a. Purpose
The Office of Parking and Transit advocate for improved parking and transit conditions at the University of Oklahoma.

b. Coordinator
The Coordinator of Parking and Transit shall be responsible for managing and ensuring the execution of the purpose of the Office of Parking and Transit.

Section 7: REPEALOR. Any legislation that has been passed that relates to the Department of Sustainability not already codified is hereby repealed.

Section 8: AMENDATORY. Any alteration in section and header numbering resultant from this legislation shall be reconfigured appropriately.

Section 9: Any reference to the duties of the aforementioned departments contained throughout the Code Annotated shall be assumed by either the Department of Association or the Executive Office of the President.

Section 10: This act shall become effective immediately following passage and approval in accordance with the UOSA Code Annotated.

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Submitted on a Motion by:
Action taken by Congress:
Verified by Chair of Congress__________________________ Date: ____________

Submitted on a Motion by:
Action taken by Senate:
Verified by Chair of Senate__________________________ Date: ____________

Approved by UOSA President: _________________________ Date: ____________