The University of Oklahoma
UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION
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UNDERGRADUATE STUDENT CONGRESS
CONGRESSIONAL SESSION LXXXVIII
September 25, 2012

GRADUATE STUDENT
SENATE SESSION GF-12
October 14, 2012

CONGRESSIONAL BILL NO. 880317
SENATE BILL NO. GF12-21

AS INTRODUCED
An amendment pertaining to the Office of Bicycle and Office of Textbooks; providing for codification; providing for a short title; and providing for an effective date

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION:

Section 1: TITLE. This amendment may be known and shall be cited as the Office of Bicycles Update Act

Section 2: PURPOSE. To update the UOSACA as it pertains to the Office of Bicycles and the Office of Textbooks

Section 3: AMENDATORY. Title III, Chapter 7, section 39 shall be amended to read as follows:

Office of Bicycles
PURPOSE. The Office of Bicycles shall offer free use of bicycles to the UOSA. The Office shall seek to acquire bicycles, shall maintain said bicycles, and shall maintain an accurate log of the use of said bicycles.
COORDINATOR. The Coordinator of Bicycles shall be responsible for managing and ensuring the execution of the purpose of the Office of Bicycles.
Administrative Policy for the Office of Bicycles

Agreement
At checkout, each student checking out a bicycle (hereafter, "Participant") shall sign a General Liability Release and Assumption of Risk Agreement established by the General Counsel. The UOSA Staff Assistant shall maintain these Agreements and the Office shall maintain a copy of each.

Responsibilities
Each Participant shall fulfill all of the following responsibilities: No students unwilling or unable to do so may check-out a bicycle. Be responsible for the bicycle and all accessories that accompany it with regard to upkeep, maintenance, theft prevention, and return during the Check-in period. Comply with all laws, regulations, and codes applicable to use of the bicycle. Not allow any other person to use the bicycle. Have adequate health insurance necessary to provide for and pay any medical costs that may directly or indirectly result from participation.
Check-Out

ELIGIBILITY. Any member of the UOSA is eligible to check out a bicycle, as allocated according to a lottery. Participants must present a valid OU ID card to check out a bicycle.

TIME. Check-out shall be held no later than the end of the second week of each semester. Check-out is limited by availability, but shall be open for no less than business hours during two days in which classes are held so long as bicycles are available.

INFORMATION. Participants shall be offered a summary of rules governing the Office of Bicycles at check-out. This summary shall give the time of the check-in period.

PUBLICITY. The Office shall publicize check-out and endeavor that each available bicycle be checked-out.

DATA. The Office shall maintain a record of the following data for each participant:

Name:
OU-ID number:
Email address:
Phone number:
Mailing address:
Number of bike checked-out to Participant:
Number of lock checked-out to Participant:
Any other accessory checked-out to Participant:

Check-In

TIME. Check-in shall be held no earlier than the beginning of the last week before the week in which finals are held and shall be open for no less than business hours during two days in which classes are held.

RECEIPT. The Office shall give Participants a copy of and keep a receipt for the bicycle and all accessories turned in, signed by an Office member and the Participant.

Numbering

Each bike and each lock shall be assigned a unique tracking number and labeled permanently with this number and the words “Property of the University of Oklahoma Student Association.”

Locks

The office shall check-out a lock with each bicycle. Administrative Policy, AP-04-02, Sec. G.

Fines

SCHEDULE. Participants shall be fined the following amounts for the corresponding infractions:

Failure to return bicycle $100
Failure to return accessory $20, or cost of replacement, if more
Bike returned damaged beyond $40, or cost of damages,
normal wear and tear if more
Damaged accessory $10, or cost of replacement, if more

ASSESSMENT. Fines shall be assessed by the Coordinator and posted conspicuously in the UOSA offices within 48 hours of the close of the check-in period. The Office shall send an email to the address provided by each fined Participant at check-out with the amount of the fine.

APPEAL. Fines may be appealed with cause to the Director of Student Resources: Administrative Policy, AP-04-02, Sec. H.

No-Warranty
Section 4. AMENDATORY. Title III, Chapter 7, section 40 shall be amended to read as follows:

Office of Textbooks
There shall be an Office of Textbooks.
PURPOSE: The Office of Textbooks shall offer free use of textbooks to the UOSA. The Office shall seek to acquire textbooks, shall maintain said textbooks, and shall maintain an accurate log of the use of said textbooks.
COORDINATOR: The Coordinator of Textbooks shall be responsible for managing and ensuring the execution of the purpose of the Office of Textbooks.
STORAGE: Textbooks shall be stored in otherwise unused lockers on the second and third floors of the Conoco Student Leadership Center.

Section 5. AMENDATORY. Any alteration in title, section, and/or header numbering in the UOSACA resultant from this legislation shall be reconfigured appropriately.

Section 6: This amendment shall become effective, while in accordance with the UOSACA, immediately following passage and approval.

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Submitted on a Motion by: Vice Chair Kiper, second by Representative McCarter
Action taken by Congress: Passed by consent
Verified by Chair of Congress __________ Date: ______________
Submitted on a Motion by: Senator Patel, second by Senator Bamper
Action taken by Senate: Unanimous consent
Verified by Chair of Senate __________ Date: ______________
Approved by UOSA President: __________ Date: ______________