AS INTRODUCED

An Act amending Title XII of the SGACA, providing for a short title; providing for codification; and providing an effective date.

BE IT ENACTED BY THE UNIVERSITY OF OKLAHOMA STUDENT ASSOCIATION

Section 1: This act shall be known and may be cited as the “An Act Amending the Funding Eligibility Registration Deadline.”

Section 2: The purpose of this act is to change the registration deadline for organizations when applying for funding through the Student Government Association.

Section 3: AMENDATORY. The following parts are to be amended to Title XII Chapter 4 of the SGACA:

Section 4:

Title XII – Finance

Chapter 4 – Budgetary Procedures

1. Primary Budget Process
   The Primary Budget Process shall be held in the spring semester of every year.¹

   a. Eligibility
      Each organization must meet all of these requirements

i. **Registration**: Only those registered student organizations that are located on the Norman campus will be funded. Any student organization that is affiliated with the University of Oklahoma but not located on the Norman campus will not receive funding through this campus. Each organization shall be registered with the Office of Student Life one consecutive calendar year prior to the Primary Budget deadline, and must re-register by the fourth week of classes in the fall semester and must re-register within four weeks of registration opening in the fall semester in accordance with the Student Activities Policy.

ii. **Budget Deadline**: Each organization must submit their budget application by the Thursday of the sixth week of classes in the Spring semester. The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the budget applications are due.

iii. **Budget Deadline Enforcement**: Any organization who submits a budget after this time shall be considered ineligible for funding at the discretion of the Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.

iv. **Interview Enforcement**: Any organization who schedules an interview but fails to send a representative to that interview shall be ineligible for funding at the discretion of the Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.

v. **Standing**: Only those student organizations in good standing with SGA and the University of Oklahoma shall be funded. Any student organization that is not in good standing shall not receive funding.

b. **Timeline**

i. **Registration**: Registered Student Organizations must re-register by the fourth week of classes re-register within four weeks of registration opening in the fall semester in accordance with the Student Activities Policy.

ii. **Budget Deadline**: The Budget Deadline shall be no later than the sixth week of class in the spring semester, but after the re-registration deadline to determine which organizations are eligible. The Budget Deadline shall be set by the Chair of the SGA Budgetary Committee.

iii. **Interview Scheduling Deadline and Interviews**: The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the interview schedule is due.

iv. **Posting**: The Primary Budget shall be posted for at least seven (7) days prior to being moved in either Undergraduate Student Congress or Graduate Senate.

v. **Passage**: The Primary Budget shall be moved in the Undergraduate Student Congress no later than the twelfth week of the spring semester and shall be moved in the Graduate Student Senate no later than the thirteenth week of the spring semester.

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vi. Fiscal Year: Each fiscal Year to claim reimbursements /direct payments shall be from July 1 to the last day of regular classes in the spring semester of year immediately following the Primary Budget Process. The fiscal year can be changed in emergency by a simple majority of the Undergraduate Student Congress and the Graduate Student Senate.

vii. A Budget for Administrative Organizations shall be compiled separate from all other organizations. This budget signed with a cover letter from the Chair of Congress shall be forwarded to the Vice President of the Office of Student Affairs. The SGA accountant shall be responsible for securing the signature of the University President and forwarding documents to the Regents’ Office. The budget should be approved no later than the May Regents’ meeting.

viii. A Budget for Administrative Organizations shall be compiled separate from all other organizations.

2. Subsidiary Budget Process
The Subsidiary Budget Process shall be held in the fall semester.³

a. Availability
SGA shall not be required to distribute funds after the Primary Budget Process, because subsidiary funding comes from reversions. A simple majority of the Undergraduate Student Congress and the Graduate Student Senate shall be required to deny an entire subsidiary process.⁴

b. Eligibility
Each organization must meet all of these requirements

i. Registration: Only those registered student organizations that are located on the Norman campus will be funded. Any student organization that is affiliated with the University of Oklahoma but not located on the Norman campus will not receive funding through this campus. Each organization shall be registered with the Office of Student Life by the eighth week of the fall semester prior to the subsidiary process and must reregister by the fourth week of classes of the fall semester within four weeks of registration opening of the fall semester in accordance with the Student Activities Policy.

ii. Organizations may apply for subsidiary funding if they were ineligible for Primary funding on the basis that they were not established for a whole calendar year or organizations that did not receive satisfactory amounts of funding during the Primary Process.

i. Budget Deadline: Each organization must submit their budget application by the Thursday of the sixth week of classes in the Spring semester. The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the budget applications are due.

ii. Budget Deadline Enforcement: Any organization who submits a budget after this time shall be considered ineligible for funding at the discretion of the

Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.

iii. Interview Enforcement: Any organization who schedules an interview but fails to send a representative to that interview shall be ineligible for funding at the discretion of the Chair of the SGA Budgetary Committee; this decision is subject to reversal by the majority of the SGA Budgetary Committee.5

iv. Standing: Only those student organizations in good standing with SGA and the University of Oklahoma shall be funded. Any student organization that is not in good standing shall not receive funding.

c. Timeline

i. Budget Deadline: The Budget Deadline shall be no later than the fifth week of classes, and shall be set by the Chair of the SGA Budgetary Committee.

ii. Interview Scheduling Deadline and Interviews: The Chair of the SGA Budgetary Committee shall determine the specific time, date, location, and method the interview schedule is due.

iii. Posting: The Subsidiary Budget shall be for at least seven (7) days prior to being moved in either Undergraduate Student Congress or Graduate Senate.

iv. Passage: The Subsidiary Budget shall be moved in the Undergraduate Student Congress no later than the twelfth week of classes and shall be moved in the Graduate Student Senate no later than the thirteenth week of classes.

v. Subsidiary funding shall be available one week after passage by both Undergraduate Student Congress and Graduate Student Senate. This date may be changed with a simple majority in both the Undergraduate Student Congress Ways and Means Committee and the Graduate Student Senate Ways and Means Committee.6

vi. A Budget for Administrative Organizations shall be compiled separate from all other organizations.

3. Administrative Districts of the SGA

a. Categories

Organizations must fit into one of these three categories to be considered an Administrative Division of SGA:

Government: Organizations that collectively serve as student government for the entire student body without significant duplication.

Residential: Organizations that collectively represent every student through their residences without significant duplication. Funding is provided for Housing Center Student Association, Interfraternity Council, National Pan-Hellenic Council,

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PanHellenic Council, and Multicultural Greek Council. No additional funding will be distributed to separate entities (houses/floors/chapters) of these organizations. Campus Activities: Organization that represents and serves every student through campus wide activities aimed at improving student life on campus without significant duplication. An organization that falls under the Campus Activities category may not represent a particular section of the student body, rather it must represent the entire student body. All programming sponsored by that organization must be funded as a whole. The Chair (President) of the organization shall have discretion in allocating these funds.  

b. Regulations

Administrative organizations are subject to these SGA Regulations:

i. Administrative organizations must hold a sanctioned election for their chief officer, during the election time frame established in Title VII, Chapter 1, Section 4, with the exception of Campus Activities Council Chair, who shall be elected in a campus wide election by the entire student body.

ii. Administrative organizations must be entirely comprised of student members.

4. Funding Criteria

In evaluating budgets, the SGA Budgetary Committee shall use the following criteria in determining the amount of money each organization is allocated. Each criterion must be used. Organizations shall be evaluated upon the following criteria:

Degree to which the Programs, Events, and Activities (P/E/As) of the organization provide a unique service to the university’s student community.

Scope which an organization has (including its P/E/As and other non-funded activities). This should take into consideration the number of students affected, the effect on the community outside of campus, and the size of the organizations.

The percent of funds used in prior year(s) relative to the amount allocated.

Quality of budget. This should include clarity, accurateness, compliance with SGA and University policies and regulations, and the reasonability of the budget. Unreasonable request for large sums of money shall count against organizations.

Degree to which funding the organization’s P/E/As request will accomplish the stated goals of the organization.

While all of these criteria shall be taken into consideration by the committee, the relative weights of the criteria within a category shall be at the committee’s discretion, provided that the relative weights are consistent within each category.  

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Section 5: This act shall become effective when passed in accordance with the SGACA and SGA Constitution.

Author(s): Kaylee Rains, Undergraduate Student Congress Chair

Co-Author(s): Daniel Pae, President of the Student Government Association

Co-Sponsor(s): Ryan Echols, Ways and Means Committee Chairman

Submitted on a Motion by: Representative Nigh, seconded by Representative Owings
Action taken by Congress: Passed by unanimous consent
Verified by Chair of Congress: Kaylee Rains
Date: 9/14/16

Submitted on a Motion by: Senator Bill, seconded by Senator Danielson
Action taken by Senate: Passed by unanimous consent
Verified by Chair of Senate: 
Date: 9/15/16

Approved by SGA President: 
Date: 9/15/16

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