Applications for Student Congress positions can be turned into the Conoco Leadership Center in the Union (OMU 181)

Application for Appointment

Name:______________________________________________________________

Email:____________________________________________________________

Phone: ___________________ Student ID: _____________________________

Class:  Freshman  Sophomore  Junior  Senior

Major: ______________________ District (see last page): ______________

(Please use blank page or add additional pages to answer if necessary)

Current Activities and/or Organizations:

What benefit will you bring to students as a Congress Representative?

What is one problem you see with the University and what is a potential solution to that problem?

How would you help increase the visibility of Student Congress to fellow students?
Return applications and the academic requirement form to Debbie in the Conoco Leadership Center (OMU 181).
You will be contacted via email to schedule an interview.

SGA Academic Requirement Form

This form is used to certify that a candidate for an appointment to a vacant Undergraduate Student Congress seat has met the academic requirement for the office. This page of the application must be completed in its entirety to be eligible for appointment.

Name:__________________________________________

Email:__________________________________________

Phone: ______________________  Student ID: ______________________

College: ______________________  Major: ______________________

Classification:

____ TRANSFER STUDENT  ______SOPHOMORE (30-59 hours)
____1st SEM FRESHMAN (0-12 hours)  ______JUNIOR (60 - 89 hours)
____FRESHMAN (13-29 hours)  ______SENIOR (90 + hours)

Requirements:

• Student must have been admitted in good standing. (for first semester freshmen and transfer students only)
• Student must be in good standing with the University in accordance with the guidelines found in the general catalog. (for all applicants)

I hereby affirm that __________________________________________ has met all of the academic requirements applicable to him or her as stated above in this form.

Signed: __________________________________________  Date: _____________

Dean (his/her agent)

Signed: __________________________________________  Date: _____________
What is involved with being a member of Student Congress?

We hope that you decide to apply for an appointment to Student Congress, but, before you do, it’s important you understand the responsibilities of being a member of Student Congress. Once you have, please sign below affirming that you have read this brief overview of responsibilities.

General Meetings
Every Tuesday evening, when classes are held, we have our general meetings. These meetings are where Congress deliberates over legislation and makes its formal decisions. These start promptly at 7:00pm and last no more than a few hours depending on how much is on the agenda.

Committee Meetings
Each member must be a member of one committee. Committees consider legislation before it comes to general meetings. Committee meetings are held on Sunday afternoons with each Committee chair deciding the specific time. Their length depends on how much legislation there is, but they are rarely more than an hour.

Constituent Service
Each member is expected to do one hour of constituent service each week. This can be anything from talking to students about potential legislation to conducting a survey to advocate for the implementation of a passed resolution.

Orientation Meetings
New members will have to attend a couple of orientation meetings to help them become accustomed to the dealings of Student Congress. Congress members also are expected to attend an evening-long retreat at the beginning of each semester.

These are the requirements of a Student Congress member, we hope that you will bring your new ideas and innovation to Student Congress, so be sure to turn in your application by the deadline!

I have read and understand the obligations of being a Congress Representative

Name (Print): ____________________________ Date: ____________

Signed: ____________________________________________
COMMITTEE PREFERENCE

Name: ____________________________________________________________

District: __________________________________________________________

Please rank all six committees, with one being your first choice and six being your last choice.

__________Academic Affairs (AA) deals with any academic issues; in the past, they have dealt with such issues as +/- grading, Dead Week reforms, the removal of full social security numbers on academic transcripts, and the Think 15 Campaign.

__________External Affairs (EA) handles any issues that students deal with that are outside of campus. They hear many resolutions regarding legislation in the Oklahoma legislature, are a liaison to the Norman City Council, advocated for the South Greek sidewalk, and continually work to plan Higher Education Day at the Oklahoma State Capitol, an event where students lobby legislators on issues such as college tuition.

__________Problems and Projects (P&P) addresses any issues on campus that are non-academic. In the past, P&P has worked to get lamps installed between the Union and the Bizzell library, OU’s biking master plan, student ID modifications, and even initiated Green Week.

__________Congressional Administration (ConAd) writes the rules of Student Congress. They propose changes to the Standing Rules, Bylaws, and SGA Code, conduct interviews for appointments to Representative and Associate seats, and act as the Parliamentarian of Student Congress.

__________Ways and Means (WAM) addresses financial issues. They administer three budget processes: primary, subsidiary, and emergency, which in total exceed $700,000. They also administer the Union Catering Fund program. NOTE: This committee requires the greatest time commitment.

__________Public Relations (PR) recruits new members, advertises Student Congress projects and initiatives, and submits press releases to news outlets. They design the annual Congress t-shirts and promotional material.