2015 Participation & Competition Guidelines

Overview

During Fall 2002, the University of Oklahoma Panhellenic Association passed a resolution renewing our procedure of reviewing all activities seeking NPC sorority participation and/or competition. According to this policy, a request for Panhellenic participation must be submitted by completing the attached form. The OU Panhellenic Association Judicial Board will review all proposals and make a recommendation to member chapters. Lack of Panhellenic endorsement will not prohibit any group from participating in the event, nor does an endorsement obligate any group to participate.

The COMPLETED form is due in the Fraternity & Sorority Student Life office (OMU 370) TWO WEEKS prior to the scheduled event, and, if any changes occur in the information, a new form must be submitted. A meeting with the Vice President of Judicial Affairs may be necessary in order to answer any questions we may have in reviewing your proposal. If your organization does not apply through this process or does not meet all Panhellenic guidelines, please do not expect participation from the NPC sororities.

The purpose of this procedure is to eliminate confusion and to provide clarity to our chapters with regards to the many requests for participation and/or competition that we receive. Your cooperation will be greatly appreciated.

Below are a few of the guidelines you should follow in organizing your event and in preparing your proposal. If you have any questions or concerns, please feel free to e-mail Emma Hutchison, Vice President of Judicial Affairs, at ehutchison@ou.edu.

Guidelines (including but not limited to):

- Entry fees shall not exceed $75 per event OR $50 if the event requires any form of additional monetary commitment or donation.
- Events shall last no more than three days.
- Social functions (with alcohol) used as a prize may not occur during the week of the original event AND all national sorority/fraternity policies must be followed.
- Date auctions are not permitted (i.e. sorority members may not be auctioned).
- Meal give-ups are not permitted. (Note: this does not include purchasing tickets for a meal.)
- House decorations are not permitted. (Note: this does not include banners or CAC Homecoming events).
- All events must be alcohol-free and must comply with the national policies of all eleven NPC sororities. Signatures of the organization’s president and advisor stating that there will be no alcohol at the event must be submitted with the Participation & Competition Request Form.
- All t-shirt designs must be attached for the event to be approved. You must use a company that is Greek-licensed.
2014 Participation & Competition Request Form for Single Organization-Sponsored Events

OU Panhellenic Association will assume that all of the information provided below is final and complete. If changes occur to the information provided, the organization or individual requesting endorsement will be responsible for submitting a corrected form TWO WEEKS PRIOR to the event. All forms must be returned to Fraternity & Sorority Student Life (OMU 370) at least TWO WEEKS PRIOR to the event in order to be considered for approval by OU Panhellenic Association.

**Contact Information**

Name of Sponsoring Organization/Individual: __________________________________________________________

Contact Name: ____________________________________________________________________________________________

Contact Email: ___________________________________ Contact Phone: ______________________________

**Event Information**

Name of Event: __________________________________________________________________________________________

Date of Event: __________________________ Location of Event: ______________________________________

Dollar Amount of Entry Fee and/or Other Associated Costs: __________________________________________________

Type of Event: ☐ Competition ☐ Participation only (i.e. no winner)

☐ Philanthropy ☐ Fundraiser ☐ Other _____________________________

Organizations participating: ☐ NPC ☐ IFC ☐ MGC ☐ NPHC ☐ Housing ☐ Campus-Wide

Have NPC sororities participated in this event before? ☐ No ☐ Yes, on date: ______________________________

Attach a detailed description of the event, including but not limited to the following: point/award structure, anticipated time requirements, purpose of the event, reason for Panhellenic participation, etc. Also attach a copy of the t-shirt design if applicable. Include any information that you feel will help in determining whether or not sororities should participate.

**Signatures**

By signing this form, you declare that there will be no alcohol at the event. The request will not be considered without the proper signatures.

_________________________________________ Date

Chapter President’s Signature

_________________________________________ Date

Chapter Advisor’s Signature

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Office Use Only

Date Received ___
2014 Participation & Competition Request Form
for Multiple Organization-Sponsored Events

OU Panhellenic Association will assume that all of the information provided below is final and complete. If changes occur to the information provided, the organization or individual requesting endorsement will be responsible for submitting a corrected form TWO WEEKS PRIOR to the event. All forms must be returned to Fraternity & Sorority Student Life (OMU 370) at least TWO WEEKS PRIOR to the event in order to be considered for approval by OU Panhellenic Association.

Contact Information

Name of 1st Sponsoring Organization: _________________________________________________________
Contact Name: ___________________ Contact Email: ___________________
Name of 2nd Sponsoring Organization: _________________________________________________________
Contact Name: ___________________ Contact Email: ___________________
Name of 3rd Sponsoring Organization: _________________________________________________________
Contact Name: ___________________ Contact Email: ___________________

List any additional sponsoring organizations on a separate page.

Event Information

Name of Event: _________________________________________________________
Date of Event: __________________________ Location of Event: ______________________
Dollar Amount of Entry Fee and/or Other Associated Costs: ______________________________________

Type of Event:  □ Competition  □ Participation only (i.e. no winner)
□ Philanthropy  □ Fundraiser  □ Other __________________________

Have NPC sororities participated in this event before?  □ No □ Yes, on date: _______________________

Attach a detailed description of the event, including but not limited to the following: point/award structure, anticipated time requirements, purpose of the event, reason for Panhellenic participation, etc. Also attach a copy of the t-shirt design if applicable. Include any information that you feel will help in determining whether or not sororities should participate.

Signatures

By signing this form, you declare that there will be no alcohol at the event.

1st Sponsoring Organization President’s Signature ___________________ Date ________
Advisor’s Signature ___________________ Date ________

2nd Sponsoring Organization President’s Signature ___________________ Date ________
Advisor’s Signature ___________________ Date ________

3rd Sponsoring Organization President’s Signature ___________________ Date ________
Advisor’s Signature ___________________ Date ________

Office Use Only Date Received ________