Hello Potential Camp Crimson Staff Member!

Thank you for your interest in being part of Camp Crimson 2015. We truly appreciate you taking the time to consider helping us welcome our newest members of the Sooner family! We have high expectations for our 2015 orientation programs and we are glad you are interested in playing an integral role in our success.

There are a couple of changes we are making this year for our staff. The first change is that ALL members of staff will be expected to attend all 5 weeks of camp. We will allow staff members to take a few days off throughout the camp time (for special occasions, conferences, etc.) but all staff members will be expected to arrive the Thursday before our first camp – for training and camp preparation – and stay through the end of our final camp (with the exception of the days they take off). We also have a week off between Hi-Rickety and Boomer sessions where staff members can stay in the residence halls or take a week off elsewhere.

The second change is that our Sooner Orientation Weekend Exec will be part of Crew this year. Applicants who apply for Crew may indicate whether or not they are interested in also serving as part of SOW Exec. Of the 8-10 students we select for Crew, three of them will be chosen to serve as SOW Exec, helping to plan Sooner Orientation Weekend. Responsibilities during Camp Crimson will be the same as the rest of Crew, but these students will also meet separately during the spring to help plan the events of SOW.

SOW Exec will be the primary presence during Sooner Orientation Weekend, but all Camp Crimson staff members will be expected to volunteer during SOW to ensure the success of that orientation program as well.

On the next few pages of this packet, you will find descriptions for all 7 positions as well as instructions for completing the application. The deadline for these applications is Friday, November 7th at 5 p.m. All applicants must turn in a

1. personal information form,
2. 1-page personality style essay,
3. creative project specific to the position(s) being applied for.

Further details for each of those projects are included in the following pages of this packet.

You are able to apply for multiple positions on staff, but please follow the application directions (found later in this packet) for the position that is your #1 priority. Please be sure to read and fill out everything completely. Once you have submitted your application, I will contact you to set up an interview time. If you have any questions, please contact me at Student Life in the Oklahoma Memorial Union, Suite 370, or by email (zac@ou.edu). Thanks again for your interest! I look forward to speaking with you during interviews.

Sincerely,
Zac Stevens
Assistant Director, Student Life
Orientation and Transfer Programs
All positions work all 5 weeks of camp and assist with Sooner Orientation Weekend. Except where otherwise noted, all positions will be paid a stipend of $500 ($100 per week of camp).

**Crew (8-10)**
No prior experience with camp is required.
Crew members work with the logistical side of camp, assisting Operations Staff to ensure that everything during camp runs as smoothly as possible. Crew members play a pivotal role in organizing and preparing supplies for camp, setting up audio/visual equipment, staffing camp headquarters, handling various behind-the-scenes tasks during camp and much more. Some crew members take on additional responsibilities assisting and/or running various events at camp. Crew works as a team, with each person working on tasks that match their strengths (i.e. - not every Crew member needs to know how to set up audio-visual equipment). Those applying for a Crew position may also indicate interest in serving on SOW Exec.

**Emcee (1)**
*Prefer previous experience as a Camp Crimson Small Group Leader or Staff Member.*
The Emcee is the face of Camp Crimson. In addition to regular Emcee duties during the summer, the Emcee may be needed to help film informational videos prior to camp. The Emcee will also serve as the coordinator for the VOICES [unheard] portion of camp.

**Graphic Designer/Social Media Coordinator (1)**
*Previous experience with Camp Crimson is preferred but not required.*
The Graphic Designer/Social Media Coordinator will be responsible for assisting with all of our graphic design needs throughout the spring and summer. These include assisting with the family t-shirt designs, Camp Crimson t-shirt designs, designs for presentations (Opening Session, Traditions, training, family time, etc.), posters for residence halls, etc. This person will also work with Zac and the GAs to coordinate our Social Media presence throughout the spring and summer.

**Operations Staff (maximum of 4)** Op Staff is a paid summer internship.
*Must have experience with Camp Crimson, SOW or with organization of another camp.*
Op Staff will be hired and paid to work 30 hours per week ($8.50/hr) starting the week of May 11 and ending the day before Fall 2015 classes start. Op Staff members will work closely with various campus departments, students and parents to effectively program Camp Crimson. Op Staff will work very limited and flexible hours through the spring semester, before starting the paid 30 hours per week position on the week of May 11. *Since this is a paid position, a resume with references must accompany this application.*

**Orientation Guide (13)**
*Prefer previous experience as a Camp Crimson Small Group Leader.*
OGs will be responsible for all things related to Small Group Leaders (SGLs): interviews, selection, training, advising, etc. OGs will help train SGLs and organize family gatherings during the spring semester and will be expected to serve as a liaison to their family’s namesake. During the school year, OGs will continue to serve as a liaison to their family’s namesake and help ensure that SGLs are fulfilling their requirements as mentors to their campers.

**Photographer & Videographer (1 of each)**
*Will be paid a predetermined stipend once finished products are delivered. No prior experience with camp is required.*
The Photographer and Videographer are responsible for capturing the Camp Crimson experience. Each will meet with the Orientation Coordinator to ensure that their vision for a finished product matches the vision for Camp Crimson. Each may be needed during the spring and summer for some special projects. These projects will be planned out in advance around the Photographer and Videographer’s schedules.
Orientation 2015 Personal Information Form

PLEASE PRINT LEGIBLY.

Name __________________________ Phone ________________________

E-Mail __________________________ Birthdate ______________________

Next year I will be a: Soph Jr Sr

T-shirt size: Small Medium Large X-Large XX-Large XXX-Large

Take the personality test at: http://www.16personalities.com/free-personality-test and write your four letter Myers Briggs Personality Type here.

__________ __________ __________ __________

Please rank your preference for staff positions. You can rank as many as you would like, but you will only be considered for the positions for which you indicate interest. Ranking only one position will not be held against you, so please be sure that you are truly interested in all positions that you rank.

___ Crew
___ Emcee
___ Graphic Designer/Social Media Coordinator

___ Operations Staff
___ Orientation Guide
___ Photographer
___ Videographer

Please initial next to the following statements to indicate that you have read and agree to them.

Camp Crimson Staff Members must:

_____ Attend afternoon training sessions on Sunday, March 29, Sunday, April 12 and Sunday, April 19.
_____ Attend regular evening meetings (typically every other week) throughout the spring semester.
_____ Attend the Orientation Staff Retreat to be held the weekend of Feb. 6-8 (one week after the CAC retreat).
_____ Work multiple shifts during Sooner Orientation Weekend (Anticipated work dates: Aug. 12 – Aug. 16)
_____ Uphold all Orientation and OU policies including, but not limited to, grades, academic misconduct, hazing, drugs and alcohol.
_____ Fulfill duties as outlined in the specific position descriptions in this packet or assigned by the Orientation Director, Graduate Assistants and/or other qualified University staff members.

Orientation policies and the University of Oklahoma Student Code of Conduct require all student leaders to be in good standing with the university and maintain a minimum grade point average as designated by the organization and/or university. My signature authorizes the Orientation Staff and university personnel to review my academic records. In the circumstance that I do not meet the minimum requirement of a 2.75 GPA, I understand that my application will not be considered. In addition, by signing, I agree to uphold the specific duties of the position(s) I am applying for (identified elsewhere in this packet), and all Student Conduct Codes and Regent Policies of the University of Oklahoma.

Name __________________________ Signature __________________________ Date __________

Please be sure to read all of the information included in this packet before turning in your application!

When your application is complete deliver all components of it—personal information form, creative project with brief description, (or portfolio, for photographer, videographer and graphic designer) and 1-page personality style essay—by 5:00pm on Friday, November 7 to Student Life (OMU 370). There is a file cabinet with a folder for Camp Crimson applications. If your creative project will not fit in the file, please deliver it to Zac Stevens, OMU 363 or, if Zac is unavailable, leave it with Becky Sternberg in the Student Life suite.
Short Essay, Creative Project and Interview Topics

Please review the creative project guidelines for the position that is your #1 preference. All applicants must complete the first item listed below plus the specific item(s) for the position that is their first preference.

ALL APPLICANTS
Visit http://www.16personalities.com/personality-types and click on the link to the description of the 4-letter code that you wrote on the personal information form. Read the description of that personality style and write a one-page essay explaining how, based on your code and the description you read, your personality will help you in the position you are applying for.

CREW and OPERATIONS STAFF
Creative project: Create something that will represent why you love Camp Crimson and why we should select you to be on staff. You are allowed to use other people to help you with your creative project, but it should reflect your own personal creativity, skills and talents. You will get a chance to explain your creative project to us during the interview.

ORIENTATION GUIDES
Over the past few years, some OGs have been creating themes that they introduce to their SGLs in the spring and carry out throughout the SGL experience. These themes are meant to help foster unity within the family, and inspire and motivate the SGLs.
Creative project: Create a theme for your SGL training. During your interview, you will present your theme to us as if you were presenting it to your SGLs at a spring training session. The introduction and presentation of your theme should be 2-4 minutes. You should include some sort of physical representation/reminder of the theme that the SGLs can keep with them and this item or an example of this item (if it’s something that would need to be ordered) should be brought to the interview.

EMCEE
Creative project: Demonstrate (during your audition) how you would introduce yourself during Opening Session. You are allowed to use other people to help you with your creative project, but it should reflect your own personal creativity, skills and talents.
You will be sent portions of last year’s scripts and will be asked to perform those parts during your interview time. Think of creative ways to present the material in the script. Following, you will have a brief interview.

GRAPHIC DESIGNER, PHOTOGRAPHER and VIDEOGRAPHER
Your creative project is your portfolio. You should bring these 2 things to your interview:
• A project that best represents your skills and talent…your best project (up to 10 photographs/designs for Photographer and Graphic Designer applicants, 1 video for Videographer applicants)
• A project that best represents your vision for/ability to produce a product that captures the Camp Crimson experience (up to 10 photographs/designs for Photographer and Graphic Design applicants, 1 video for Videographer applicants)

INTERVIEW TOPICS
For the interview, think about the following:
• Your strengths and how they will help you excel in your position,
• Ideas for developing and improving our programs,
• Examples of times from your past that would demonstrate to us that you are a good fit for the position you have applied for.