HOT WORK PERMIT
CUTTING, WELDING, BRAZING, SOLDERING, TORCH APPLICATIONS, GRINDING OR SIMILAR ACTIVITIES

INSTRUCTIONS
1. EVALUATE IF THE HOT WORK CAN BE AVOIDED OR COMPLETED IN A SAFER WAY.
2. FOLLOW CHECKLIST AND PRECAUTIONS LISTED TO THE RIGHT.
3. COMPLETE PERMIT AND DISPLAY IN AREA WHERE WORK IS BEING DONE.

HOT WORK APPLICANT INFORMATION
RESPONSIBLE PARTY: __________________________
COMPANY/DEPARTMENT: _________________________
JOB DATE: __________________ WORK ORDER #: __________
DESCRIBE LOCATION OF WORK (IF INSIDE, DENOTE BLDG. & ROOM #)
____________________________________________________________________
____________________________________________________________________
JOB DESCRIPTION: ___________________________________________________
____________________________________________________________________
____________________________________________________________________

I VERIFY THAT THE ABOVE LOCATION HAS BEEN EXAMINED, THAT PRECAUTIONS ON THE CHECKLIST HAVE BEEN TAKEN TO PREVENT FIRE, AND THAT PERMISSION IS AUTHORIZED TO PERFORM THE WORK.

AUTHORIZED HOT WORK PERMIT PROGRAM
HOT WORK PERMIT WRITER: __________________________
SUPERVISOR: __________________________
FIRE WATCH: __________________________
APPROVED BY: __________________________
TITLE: __________________________
PERMIT EXPIRES: DATE: __________ TIME: __________

CHECKLIST & PRECAUTIONS

☐ AVAILABLE SPRINKLERS, HOSE STREAMS, AND EXTINGUISHERS ARE IN GOOD SERVICE AND GOOD REPAIR.
☐ HOT WORK EQUIPMENT IS IN GOOD REPAIR.

REQUIREMENTS WITHIN 35 FT OF WORK
☐ COMBUSTIBLE FLOORS WET DOWN, COVERED WITH DAMP SAND, OR OTHER SHIELDING MATERIAL.
☐ FLOORS SWEPT CLEAN OF COMBUSTIBLES.
☐ EXPLOSIVE ATMOPHERE IN AREA ELIMINATED.
☐ FLAMMABLE LIQUIDS, DUST, LINT, AND OILY DEPOSITS REMOVED.
☐ ALL WALL AND FLOOR OPENINGS WITHIN 35 FEET COVERED.
☐ FIRE-RESISTANT COVERS SUSPENDED BENEATH WORK.
☐ OTHER COMBUSTIBLE MATERIALS REMOVED OR COVERED WITH FIRE-RESISTANT COVERS.

HOT WORK CONDUCTED OUTSIDE
☐ IF OUTSIDE, COMBUSTIBLE VEGETATION, MULCH OR OTHER MATERIAL IS WET DOWN OR PROPERLY COVERED
☐ AN ADEQUATE WATER SOURCE FOR EXTINGUISHMENT WILL BE PROVIDED
☐ HOT WORK WILL NOT BE DONE ON EXTREME WIND WARNING OR HIGH FIRE DANGER DAYS

WORK ON WALLS AND CEILINGS
☐ COMBUSTIBLES ON THE OTHER SIDE OF WALL MOVED AWAY.
☐ CONSTRUCTION IS NONCOMBUSTIBLE AND WITHOUT COMBUSTIBLE COVERINGS.

WORK ON ENCLOSED EQUIPMENT
☐ EQUIPMENT CLEANED OF ALL COMBUSTIBLES.
☐ EQUIPMENT PURGED OF ALL FLAMMABLE VAPORS.

FIRE WATCH AND WORK AREA MONITORING
☐ FIRE WATCH SHOULD BE PROVIDED DURING AND FOR 30 MINUTES AFTER WORK IS COMPLETED.
☐ FIRE WATCH PERSONNEL ARE EQUIPPED AND TRAINED ON THE USE OF FIRE EXTINGUISHERS AND ARE FAMILIAR WITH BUILDING FIRE ALARM SYSTEMS.
☐ FIRE WATCH MAY BE REQUIRED ABOVE, BELOW AND IN ADJACENT AREAS.

The University of Oklahoma