

The University of Oklahoma
STUDENT RECORDS AND INFORMATION POLICY

Approved by the University of Oklahoma Board of Regents – September 19, 2011

Directory Information:

Student's Classification
Student's Current Name
Campus and Local Address
Campus or Local Telephone Number
Student's Major
Student's College
Student's Permanent Address
Current Enrollment (verify or deny only)
Dates of Attendance
Expected Date of Graduation Based on Course Work Completed to Date
Degree(s) Conferred and Date(s) of Graduation
Interim Class Evaluations by Code Number or Identification Number
University Honors
Student's Participation in Recognized Student Activities and Sports

Upon written request to the Admissions and Records Office, by the student, the above information will be treated as confidential and released only with the student's consent.

All Other Information

All other information not contained above will be released only upon written consent of the student. In implementing this policy it is recognized that:

1. Parents and guardians of dependent students have a legitimate interest in the progress of their sons and daughters, and information contained in the student's record may be released to them, consistent with the Family Educational Rights and Privacy Act. Parents and guardians may be notified of any drug or alcohol violation in accordance with the Family Educational Rights and Privacy Act.
2. The information contained in the student's record is his or hers and he or she may by proper authorization allow others to use it.
3. When a student requests that his or her transcript be sent to another educational institution the University shall have the right to supply such other academic information as may be requested by that institution. No information concerning disciplinary action will be released unless such action is currently active at the time of inquiry, or unless specific inquiry is made about disciplinary action.
4. The University is responsible for determining a student's athletic eligibility, and in compliance with appropriate conference rules, must supply certain student information to the Athletic Department, The Big Twelve Conference, and the National Collegiate Athletic Association.
5. Certain college, departmental and administrative officers of the University have a legitimate interest and need for information contained in the student's records and are authorized access to this information on a "need to know" basis.