

The University of Oklahoma

HOUSING POLICY

Approved by the University of Oklahoma Board of Regents – September 19, 2011

Before a student moves from the place of residence for which approval was given during the enrollment period, clearance through the Office of University Housing and Food Services must be obtained. Failure to comply with this regulation may result in disciplinary action.

FRESHMAN HOUSING

Regents' policy provides that certain students are required to live in University housing. All single freshmen students under 20 years of age must live in a University residence hall for the academic year EXCEPT for those who have earned 24 or more hours of college credit in residence or have already lived in University residence halls for two semesters. Exception from this policy is by special permission only, granted in writing by the Vice President for Student Affairs, or his/her delegate(s). Application for special permission must be made to the Housing and Food Services Office, Room 126, Walker Center, prior to the beginning of each semester. Special permissions are granted for a period of one semester only and are subject to review prior to renewal.

PRODIGY STUDENT

An application for housing by a Prodigy Student, defined as a student under the age of 17 on the first day of class, will be reviewed on an individual basis. Housing and Food Services is not obligated to provide housing for Prodigy Students, but it may do so at its discretion. An exception will be granted if a parent or legal guardian chooses to live with the student in University apartments on a space-available basis. A parent or legal guardian must sign housing applications for all students who are under the age of 18 by the first day of class. All residents of University Housing, including parents, guardians and Prodigy Students, must abide by the Student Code of Conduct.

BOARD

Regents' policy requires that all students living in Cate Center, Couch Center, Cross Center, Adams Center, and Walker Center, board at their place of residence.

1. Meal tickets are not transferable. The use of a meal ticket card by any person other than the one identified on the card is prohibited and may result in disciplinary action.
2. Students living in University housing who find it necessary to work for board may secure permission to board at their place of employment. However, such students must receive permission to be released from the board portion of their contract by the Room and Board Release Committee.

FRATERNITY AND SORORITY RESIDENT CHAPTER HOUSES

Fraternity and sorority residences are considered voluntary living organizations subject to the same health, safety, and conduct standards required by University policy, in addition to their own regulations and rules. Fraternity and sorority residents are subject to all provisions of this policy. Pledges and members of fraternities and sororities not required to live in University housing by Regents' policy may live in fraternity or sorority residences.

CONDUCT

In all University student residence halls including fraternity and sorority houses, the

disciplinary boards have the authority to adjudicate violations of stated norms of conduct as set by the house or by this policy. This provision does not deny the right of appeal to the appropriate body within or outside the University. Neither does it preclude administrative actions being taken by the proper University official to insure the safety or welfare of the University community.

Citation System

The following minor offenses may be removed from the discipline process and handled via a citation system. Citations may be issued in any University residence hall or any University apartment. Repetition of the offenses within one year of imposition of the first sanction may be dealt with by graduated increases. (See Table 1)

1. Fines: If fines are not paid or alternative arrangements approved in a period of five (5) days then the fines will be doubled and placed on the student’s University account. If a student is unable to pay the fine or it is determined the fine would result in an unreasonable hardship, then a work program can be imposed in lieu of the fine. The in-lieu work program must be approved by the Office of Housing and Food Services.
2. Appeals of Citations: The student will have three (3) days to appeal in writing to the Housing Citation Office in Cross Center, Alley House, room A36. The Appeal Board for the residence halls shall consist of one Appeal Board for each center. Each of these Appeal Boards shall consist of a minimum of two (2) students appointed by each respective Center president and one (1) staff member appointed by the Director of Housing and Food Services. The Appeal Board for the apartments shall consist of two (2) students appointed by the Apartment president and one (1) staff member appointed by the Director of Housing and Food Services. An Appeal Board will vote on the written appeal, and it shall hear the appeal submitted by the student. The Housing Citation Office will then write the student a letter stating the outcome. The letter stating the outcome will be sent to the student within ten (10) regular class days of the Appeal Board’s decision during the regular fall, spring, and summer semesters. All decisions of an Appeal Board are final, and only applications by a student concerning the administration of the appeal process, not the factual determination of the appeal, will be considered for review by the Administrative Advocate for Housing and Food Services.

Prohibited Conduct	1 st Offense	2 nd Offense	3 rd Offense
Visitation/ Unauthorized Entry	\$15	\$30	Fine up to \$45 and/or disciplinary process
Littering	\$15	\$30	Fine up to \$45 and/or disciplinary process
Removal of Furniture or Fixtures	\$30	\$60	Fine up to \$90 and/or disciplinary process
Open Flame Devices, Combustibles or Hazardous Chemicals	\$15	\$30	Fine up to \$45 and/or disciplinary process
Pets	\$15	\$30	Fine up to \$45 and/or disciplinary process
Propping Open Security Doors	\$50	Disciplinary Process for 2 nd or 3 rd offense	
Noise	\$15	\$30	Fine up to \$45 and/or disciplinary process
Failure to Comply Violation of Published Residence Hall or Apartment Rules	\$15	\$30	Fine up to \$45 and/or disciplinary process
Misuse of Institutional Property	\$15	\$30	Fine up to \$45 and/or disciplinary process
Defacement of University Property	\$15	\$30	Fine up to \$45 and/or disciplinary process

PRIVATE HOUSING

1. Regents' policies require that when vacancies exist in University housing after any enrollment period, single undergraduates under 21 years of age may be required to reside in such University Housing. Recall from other housing to fill vacancies shall be by classes, freshmen first, and by grade average within the class, the lower grade average first.
2. Students living in private housing by virtue of special permit of any type from the Housing and Food Services Office must secure clearance from that office before moving to a residence other than that for which approval was given during enrollment period.

SECURITY HOURS

The hours during which the residence halls shall be locked:

1. All living floors in the residence halls will be locked 24 hours a day.
2. hall first floor doors will be locked on Sunday through Thursday at 10 p.m. and Friday and Saturday at 12 midnight. All first floor doors will remain unlocked until 6 a.m.
3. Unauthorized entrance into or exit (the use of back doors, windows, fire escapes, etc.) from a student residence after established closing hours is prohibited.
4. "Security Doors" shall include all doors locked for the purpose of student safety and welfare including, but not limited to, all fire doors, locked entrance doors and locked residence hall floor/community bathroom doors.

VISITATION AND QUIET HOURS

Housing units are responsible for enforcement of visitation and quiet hours as established by the Student Affairs Office. Established visitation hours for freshmen communities are Sunday through Thursday, 11 a.m. to Midnight, Friday and Saturday, 11 a.m. to 2 a.m. Quiet hours in all residence halls are 9 p.m. to 11 a.m. Sunday through Thursday and Midnight to 11 a.m. Friday and Saturday. The guests of University of Oklahoma students are expected to observe the University regulations for students, and the rules of the residence where they are visitors.

ADDITIONAL RULES

Residents of individual housing units may pass, publish and enforce additional rules through their house governments, so long as such rules do not conflict with this Code or enactments of the Legislative Branch.