Course Description: This workshop was formerly called Ten Tips for Supervisors. Meeting management, case consultation, feedback on staff performance, teaching, reviewing reports and supporting your staff are a few of the daily tasks any manager in child welfare faces today. Using Kadushin’s model of supervision, this workshop explores specific and practical tips for any new or tenured supervisor. We identify our daily tasks and separate them into the three roles of a supervisor - administrator, educator, supporter. There will be discussion on boundary issues and real life case examples regarding ethics, discrimination, and sexual harassment in the workplace. Practicing practical tips and suggestions, we build on Kadushin’s model to create our own model of effective supervision. Fun stress reduction breaks are used throughout the training day to provide support to supervisors.

Training Location: OU/OKDHS Training Center Training Room 4 617 West Rock Creek Road Norman, OK 73069 (405) 573-9191

Lodging: Sooner Legends Inn and Suites 1200 24th Avenue SW Norman, OK 73072 (405) 701-8100

Lodging reservations will be made for you. All participants qualified for lodging will automatically be booked a room. A verification email will be sent two weeks before training, and a confirmation number will be sent one week before training.

- For individuals traveling in excess of 130 (map) miles one way, lodging is available the night before.

OKDHS Dress Code: Business casual / work attire.

Credit: Participants are reminded that anyone missing more than 30 minutes of a workshop may not receive full credit or may be sent home.