

CW 5206 - Diligent Search Training

Miscellaneous
February 9, 2010

PRESENTED BY:

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Program Field Representative
OKDHS

TRAINING SITE:

Skyline East Building
6128 E 38th Street, Suite 320
Tulsa, OK 74135

COURSE DESCRIPTION:

Diligent Search is the process of looking for family members of children in custody. This diligent search training was developed to help Child Welfare staff locate parents, relatives, and other people relevant to their cases. With the number of children in OKDHS custody continuing to rise, there is an increased need to find appropriate relative or kinship placements for children. Absent or non-custodial parents may be suitable placements for children who have been removed from their custodial parents. The training will be hands on, where participants will do searches on the computer. Due to the limited number of computers available, the workshop will be limited to 20 participants. The search techniques will progress from low tech to high tech, following the methods outlined in the revised Child Welfare Search Guide. Participants are encouraged to bring names of people that they want to try to locate.

****Please be sure that you are able to log into IMS before coming to the workshop.****

TRAINING GROUP:

Participation is limited to 20 participants who have been referred by their Supervisors and have completed CORE.

WORKSHOP HOURS:

Registration at 9:30 a.m.
Day 1: 10:00 a.m. to 5:00 p.m.

Participants are reminded that anyone missing more than 30 minutes of a workshop may not receive full credit for the workshop.

CANCELLATION:

PLEASE DON'T BE A NO-SHOW. If you find you cannot attend after you have registered, please have your SUPERVISOR e-mail childwelfaretraining@okdhs.org

LODGING ACCOMMODATIONS:

Lodging is available at the Downtown DoubleTree Tulsa, 616 W Seventh Street, Tulsa, OK 74127. To make your lodging arrangements, you **must FAX (918-732-3856)** the linked reservation form directly to the DoubleTree. [Click here for the RESERVATION FORM.](#) No phone or online reservations will be accepted. Rooms will be reserved for training participants based on availability and will be direct billed to CCAN. If all available rooms have been reserved, you will be expected to pay for your room and apply for reimbursement through DHS. When making reservations, please let the hotel know you are with **OKDHS Diligent Search Training.**

► For individuals traveling in excess of 130 miles one way (map miles), lodging is available the night before.

Visit our website: <http://www.ou.edu/cwtraining>

OKDHS DRESS CODE IS ENFORCED DURING TRAINING