University of Oklahoma
Hourly Employees Council
Meeting on Wednesday, January 13, 2015 at 1:30p
CCE Forum, Room A-5

Officers: John Bishop, President
        Eric Grubbs, Past President
        Kristen Holmes, President Designate
        Julie Hamburger, Secretary/Treasurer

I. Approval of November and December minutes
II. President’s Communications
III. Committee Reports

Communications Committee: Ross Mehl (chair)

Awards Committee: Julie Hamburger (chair), Kristen Holmes, Stephanie Gerhard, Darrell McClure, Sharrie Sanders, Judy Oliger and David Kizer.

Staff Week Ice Cream Social: Cecilia Holmes, Julie Hamburger, Suzie Brewer (chair), Judy Oliger, Kristen Holmes, Sharrie Sanders

Election Committee: Suzie Brewer, Ross Mehl (chair), and David Kizer.

IV. New Business
a. The HEC website is in despite need of updating. The information on the HEC web page is a few years old.
b. The following information was submitted to the Staff Senate.

<table>
<thead>
<tr>
<th>Name:*</th>
<th>Alycia Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:*</td>
<td><a href="mailto:alycia@ou.edu">alycia@ou.edu</a></td>
</tr>
<tr>
<td>Your Classification:*</td>
<td>Staff</td>
</tr>
</tbody>
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What are the steps to become a member of the hourly employee council?
c. The following was sent from the Staff Senate, soliciting nominations for this year’s awards.

TO: Norman Campus Staff and Faculty

FROM: Debbie Copp  
Chair

DATE: January 12, 2016

SUBJECT: Call for Staff Merit Awards Nominations

I am pleased to call for nominations for the 2016 staff merit awards program. A total of 19 awards will be presented by the Norman Campus Staff Senate at the 53rd Annual Staff Awards Ceremony on Tuesday, April 26, at 11 a.m. in the Molly Shi Boren Ballroom of the Oklahoma Memorial Union. Our awards include:

4 $1,500 Superior Performance Awards

15 $1,000 Outstanding Performance Awards

The deadline for nominations is 12 p.m. noon on Friday, Feb. 12. For your convenience, the online nomination form is provided at:

http://www.ou.edu/staff_senate/awardform.html
Nominations may be made by staff, faculty or students. Staff may be nominated for any of the group merit awards by using the online form. You may fill in the form online, print and sign it, and return by Campus Mail to the Staff Senate Office, 116 Nuclear Engineering Laboratory Building. The form must have your signature in order to be valid.

If you do not have access to the online form, please call the Senate Office at 325-4672 and a form will be sent to you.

Excellence is the norm for OU staff members. While we all know that, we sometimes don’t take the time to recognize those we work with who continue to perform at extremely high levels of excellence. I encourage you to take some time to think about people you have worked with whose efforts go above and beyond expectations. There is no better way to let people know that what they do and the way they do it has made a positive difference than by nominating them for these awards. I urge you to make this be the year that you help us recognize and celebrate the excellence among us.

Call the Staff Senate Office at 325-4672 if you need a copy of the form mailed to you or if you need assistance. Thank you.
TO: Norman Campus Staff and Faculty

FROM: Debbie Copp
Chair

DATE: January 12, 2016

SUBJECT: Call for Excellence in Housekeeping and Landscaping Awards Nominations

I am pleased to call for nominations for the 2016 excellence in Housekeeping and Landscaping awards program. Two awards will be presented by the Norman Campus Staff Senate at the 53rd Annual Staff Awards Ceremony on Tuesday, April 26, at 11 a.m. in the Molly Shi Boren Ballroom of the Oklahoma Memorial Union. The awards are:

1  $1000 Award for Excellence in Housekeeping

1  $1000 Award for Excellence in Landscaping

The deadline for nominations is 12 p.m. noon on Friday, Feb. 12. For your convenience, the online nomination form is provided at:

http://www.ou.edu/staff_senate/hlaf.html
Nominations may be made by staff, faculty or students. Staff may be nominated for the Molly and David Boren Award for Excellence in Housekeeping and the Molly and David Boren Award for Excellence in Landscaping by using the online form. You may fill in the form online, print and sign it, and return by Campus Mail to the Staff Senate Office, 116 Nuclear Engineering Laboratory Building. The form must have your signature in order to be valid. If you do not have access to the online form, please call the Senate Office at 325-4672 and a form will be sent to you.

Know about an area that deserves recognition but don’t know the employee who is responsible? I encourage you to contact Kim Ward at 325-4069 for Housekeeping and Patty Fuchs at 325-5658 for Landscaping and they will help you identify the person who deserves to be recognized.

We know there are many deserving staff members whose work is so often appreciated and not as often celebrated. Help us make that recognition happen this spring. It’s a great way to say “Thank You” to a staff for the hard work and extra effort that makes a difference for all of us.

Call the Staff Senate Office at 325-4672 if you need assistance. Thank you.

DC/ml

V. Old Business

VI. Credit Union Report
   a. Credit union balance is $93.27

VII. Adjourn

Next meeting will be on Wednesday, February 10th, 2015 at 1:30p
CCE Forum, Room A-5