Meeting Notes for Eta Kappa Nu (HKN) September 19, 2011

Upcoming Events:
- October 24, 25 ABET will be at OU
- Texas Holiday is Monday October 17, 2011
- National Conference is Friday 21st – 23rd
  - Chris Griffin and Morgan Robertson are attending
- Leadership Workshops

Initiation Requirements:
- Letter of Invitation
  - Student
  - Family of Student
- Informational Session
  - TBA (expecting early October)
- Informational Packet
- Student Research work
- Student Quiz
  - Morgan is updating this quiz
- Student Signature Sheet
- Date of Induction: TBA

Member Tasks:

Austin - Get photos and update site, Passwords from Paul in Carson
Morgan - Attend Leadership Conference
Eric - Update Quiz
Gary - Clean up Learn Site
Chris - Create New Officer Positions
  - Initiation Chair
  - Processes Recording Chair
  - Programs Chair
  - Workshops Chair
  - Events Chair
- New Officer Position – Tech Talks, Big Events, Workshops, etc.

Recap:
- Need to get Invitation Letters Prepared and Sent out.
- Info Session Tentatively Planned for Early October.
- Morgan is Attending Leadership Conference on Friday.
- Austin is Updating Website.
- Gary is Cleaning up the Learn Website Archiving old Info.
- Chris is Working Towards Creating new Officer Positions.
- We Need to get Old HKN Reports From Dylan.