

ISA MEETING—March 5, 2008

ISA Council Members, Representatives and Officers Present: Michael Goodwin, Elaine Bradshaw, Chris Cook, Debi Gentis, Dan Hough

Members and Guests: Beth McCoy, Margaret Smith, Barbara Perry

Speaker: Trent Brown, Environmental Health and Safety Officer from the Office of Compliance spoke about the mission of the Environmental Health & Safety Office and what services they provide. EHSO's primary function is training on a variety of topics, including ergonomics and hazardous waste management. Their website has links to online training documents and other information.

Call to Order: Michael called the meeting to order at 12:45.

President's Report: Michael reported that Anna has just started back to work part-time, but he isn't sure when she'll be back to ISA. Michael may not be here for the April meeting; Debi may chair if necessary. Debi announced that the next meeting's speaker will be Kim Claxton, who will demonstrate the PCS system (a social networking system produced in-house at CCE). Michael informed the group that May 3rd is Household Hazardous Waste Day at Lloyd Noble.

Treasurer's Report: Elaine reported on the current account balances: \$73.45 in savings and \$181.90 in checking.

Staff Senate Report: Elaine reported on the February 20, 2008 Staff Senate meeting. Amy Davenport, chair of the Norman Campus Campaign, spoke to Staff Senate about the importance of giving back to OU. Undesignated funds received through Campus Campaign this year will be applied to the campus reforestation efforts. Barbara Perry reported that the Staff Week t-shirt sales would run from Feb. 29 through March 14. Chair Beth Gatewood reported on her meeting with Nick Hathaway. They discussed the budget, which she said doesn't look promising. Diana Fitzpatrick (HEC) said the RFP Evaluation Committee would meet on Feb. 22 to summarize what had been submitted by the vendors and then decide which companies would make presentations to the committee on March 12-13.

Faculty Senate: Chris reported that Faculty Senate has not yet met for March.

Old ISA Business:

A. Angel Food. Michael passed around an envelope for contributions.

B. Staff Week Art Show. Tommy Bui posted the sign-up sheet for the Art Show on the Staff Week website. Barbara told Margaret how to send out a hard copy to each

department. Margaret needs volunteers to meet at her office around 8:30 the morning of the show to transfer the art to the Union. She also will need people to act as “babysitters” throughout the day and more people to help from 3:30 pm on. Margaret will bring a volunteer sign-up sheet to the April meeting. Dan said his daughter might be able to provide music.

C. ISA Award Nominations. Beth McCoy reported that the committee has chosen the award winners and turned the names in to the Staff Senate office. Barbara said she still needs social security numbers, home addresses, and preferred names from Tim, who is out of town until March 7.

New ISA Business:

The May meeting will be a party for the ISA award nominees. Beth will check on getting the meeting room in Ellison Hall. ISA elections will also be held in May. Michael will work with Debi on next month’s meeting.

The next meeting will be April 2, 2008, OMU Presidents Room, 12:00 p.m.

Meeting adjourned at 1:20 p.m.