

# OUPD Bicycle Registration – Mail-in PDF Form

OUPD Records Use Only:      Registration #: \_\_\_\_\_      Date: \_\_\_\_\_

Instructions: Print this PDF form and fill in the information requested below. Mail the completed form by U.S. Mail to:

OU Police Dept.  
Attn: Bike Reg.  
2775 Monitor Ave.  
Norman, OK 73072-7857

Be sure to include your email address in case we have any questions regarding your registration. Incomplete form information may delay or prevent registration. Allow 2-3 weeks for processing mail-in registrations. When we complete your registration, it will be mailed to you by U.S. Mail to the "local address" you have provided, below (or by Campus Mail if an on-campus address).

Please provide the following **identifying** information about your bike:

Make/Brand: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ / \_\_\_\_\_  
(Primary/Secondary color)  
Type (Circle): hybrid mountain recumbent road touring youth      Wheel Size: \_\_\_\_\_ Value: \$ \_\_\_\_\_

Serial #: \_\_\_\_\_ OAN: \_\_\_\_\_  
Location (on bike) of Serial # or Owner Applied Number: \_\_\_\_\_

Gears: \_\_\_\_\_ Aftermarket Add-ons / Unique Features: \_\_\_\_\_

## Owner information:

Last Name: \_\_\_\_\_ First name: \_\_\_\_\_ Middle: \_\_\_\_\_  
 OU ID#: \_\_\_\_\_ or  Driver's License #: \_\_\_\_\_ DL State: \_\_\_\_\_

### Local Address:

Street: \_\_\_\_\_ Apt./Rm. #: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Student's Permanent Address:      Street: \_\_\_\_\_ Apt./Rm. #: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please also complete the following crime prevention **survey** information regarding the lock/chain/cable system you use to secure your bike:

## Crime Prevention Survey:

Lock Brand: \_\_\_\_\_ Model: \_\_\_\_\_ "Shrouded" padlock?  Yes  No

Lock Type (circle):

u-lock/d-lock    keyed-padlock    combination-padlock    keyed-cablelock    combination-cablelock    other

Lock Value: \$ \_\_\_\_\_ Lock shackle Diameter: \_\_\_\_\_ (specify mm or inches)

Chain/Cable Value: \$ \_\_\_\_\_ Type:  stranded  braided  chain

Cable/Link Diameter: \_\_\_\_\_ (specify mm or inches)

Additional lock/cable/chain information: \_\_\_\_\_

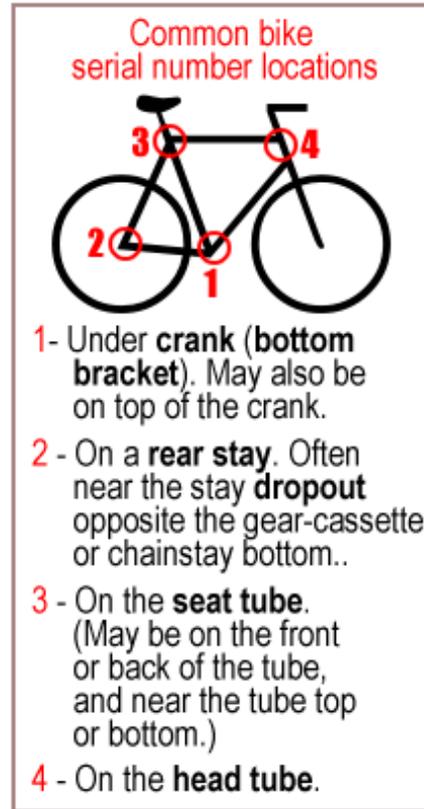
## REGISTRATION INSTRUCTIONS

(Read carefully before filling out and submitting the registration form)

- **Make/Brand:** The bike's **manufacturer's name** is often on the front of the bicycle's head tube. Examples: *Trek, Cannondale, Schwinn, GT, Huffy, Murray, Mongoose, Kona, Bianchi, Raleigh, Saracen, Ridgeback, Carrera, Speedster, Ammaco, Voodoo, Merida, Giant.*
- **Model:** This is the specific model name for the bicycle. Examples: *T2000, XPS, Ironman, Cruiser, 6700, Banshee, MX2, Mantra, Raven, G2, Dawg, Griphon, Skyline, Vanquish, Bad Boy, Voyager, Genesis.*
- **Primary/Secondary Colors:** If your bike has one predominant color of paint, write that color under "Primary Color" and leave "Secondary Color" blank. If the bicycle has two or more colors, write the most predominant as the "Primary Color" and next most dominant color as the "Secondary Color"
- **Type:** Indicate the type of bicycle from the pull-down list. If you are unsure, leave it blank (-----).
- **Wheel Size:** Indicated on the sidewall of the tire. An example of a wheel size on the tire is 27 x 1.25, in which case you'd enter "27" for the wheel size. Mountain bikes typically have 26 inch tires, hybrids and road bikes have 700cc.
- **Value:** Enter the approximate value of your bike and it's accessories, *not including lock and cable/chain.*
- **Serial Number/OAN:** the Serial Number (or Owner Applied Number) is the most important identifying feature of your bicycle. In the event your bike is stolen, if you cannot provide your serial number or OAN to law enforcement, it is very unlikely that your bike will ever be recovered and returned to you.  

The serial number is unique to the bicycle and is found on the bicycle's frame. See the diagram (right) for the most common serial number locations. If you cannot locate your serial number, bring your bike to one of the on-campus registration locations and we will assist you in locating your bike's serial number or will stamp an OAN into your frame for permanent identification.
- **Gears:** Indicate number of speeds or gears on your bicycle. To find how many speeds your bicycle is, multiply the number of chain-rings (by your pedals) by the number of cogs on your rear wheel "cassette". Common speeds include 16 (2 x 8), 21 (3 x 7), 24 (3 x 8) and 27 (3 x 9).
- **Aftermarket Add-ons / Unique Features:** List any significant add-on equipment, damage, or other features (such as *lettering color or add-on decals*) that might help identify your bike and assist patrol officers in spotting it.
- **Name, Address, Phone Numbers and E-mail Address** of owner: Information we need to identify you as the owner and to contact you if we recover your bicycle. If you have a cell phone, please provide that number in addition to your room/apartment/house phone number.  

If you are a student, and you anticipate your "local" address to change during your years at OU, also provide your permanent home address and phone number to insure we can contact you if your bike is recovered.
- **OU ID# or Driver's License# and DL State:** Provide either your OU ID# or a valid motor vehicle operators license number (and state), for identification.



Registration is free, and does not expire.

**Completing the "Crime Prevention Survey":** Please provide as much detail as you can about your locking system.

(FAQ: A "shrouded" lock is one where the case has "shoulders" that cover much of the lock's shackle, limiting the ability of a thief to cut/saw through the shackle.

