## Committee

**Meeting called by:** Regular Faculty Meeting  
**Time:** 12:00 p.m.

## Chair

**Type of meeting:** September 10, 2012  
**Place:** SLIS Conference Room

## Agenda

A. Welcome, Mei Cao, School of Education Science, Nanjing Normal University, Nanjing, China  
B. Approval of the SLIS Faculty Meeting Minutes, May 11, 2012  
C. Calendar  
   a. Outlook “Light”  
D. Announcements  
   a. Comprehensive Exam, October 11, 2012  
   b. OU SLIS Alumni Association Student Paper Aware winner 2012, Sarah Denton, “The ‘Activist Archivist’ in the Digital Age”  
   c. SLIS ebration, “Celebrating Our Roots,” Joy Harjo, April 27, 2013, National Weather Center  
   d. Enrollment Update  
   e. May and August Intersession  
   f. Program Modification Status (curriculum structure revision)  
   g. Faculty News  
E. Discussion Items  
   a. Responsibilities of SLIS Committee Chairs  
   b. Undergraduate Studies/Curriculum Committee proposal to remove MATE 2123 Calculus II for Business as a major support requirement for the BAIS (distributed by email 9/5/12 by Professor Abbas)  
   c. Brown Bag Topics  
F. Action Items  
G. Reports  
   a. Accreditation  
   b. Ad Hoc PhD  
   c. Admissions  
   d. Committee A  
   e. Curriculum  
   f. Graduate Studies  
   g. OLISSA  
   h. Undergraduate Studies  
   i. Search  
   j. Aspire 2020 Liaison  
H. New business (any matter not known about or that could not have been reasonably foreseen prior to the time the agenda was prepared)
Members present: Abbas, Brown, Burke, Koh, Martens, Rubenstein, Snead, Taylor, Van Fleet, White, Zemke
Members absent: Kim
Additional attendees: Ryan

## Minutes

<table>
<thead>
<tr>
<th>Item: Welcome of Dr. Cao</th>
<th>Name: Dr. Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion: Dr. Cao did not attend the meeting.</td>
<td></td>
</tr>
<tr>
<td>Conclusions:</td>
<td></td>
</tr>
<tr>
<td>Action items:</td>
<td>Person responsible:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item: Approval of the SLIS Faculty Meeting</th>
<th>Name: Dr. Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minutes, May 11, 2012</td>
<td></td>
</tr>
<tr>
<td>Discussion:</td>
<td></td>
</tr>
<tr>
<td>Conclusions: The minutes were approved with two abstentions.</td>
<td></td>
</tr>
<tr>
<td>Action items: Change wording under curriculum committee report (bold print): The committee had 16 charges, some of which overlapped with those of the undergraduate studies committee. This led the committee to make larger decisions.</td>
<td></td>
</tr>
<tr>
<td>Corrections received in June from Dr. Van Fleet were included in the May minutes.</td>
<td>Person responsible: Ms. Ryan</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Item:** Announcements

**Name:** Dr. Brown

**Discussion:** The Fall 2012 Comp Exam will be held as scheduled from October 11-15. If students complain, they will be given additional time to write their exams. The graduate studies committee discussed the OU-TX game being on comps weekend. The committee discussed that the comps are a one time event, and decided that the comps should not be rescheduled because of the scheduling of the OU-Texas game.

Sarah Denton is the OU SLIS Alumni Association Student Paper Award. The title of her paper is “The ‘Activist Archivist’ in the Digital Age”

Joy Harjo will be the speaker at the spring 2013 SLISebration. It will be held at the National Weather Center, and will honor Dr. Lotsee Patterson. The video about Dr. Patterson will be shown.

Enrollment update: Only one class had to be cancelled this semester (a Tulsa section). Slash-listing is working well.

No CAS faculty will be given permission to teach May and August Intersession. Summer terms will be different in summer 2013. There will possibly be two 7-week and three 4-week terms offered. It would be good to begin thinking about special topics courses and how they might be offered in a shorter summer format.

The MLIS program modification has been sent forward and should be on graduate council agenda this fall. Advisors will be very involved in assisting students in developing a plan of study under the new program requirements.

**Faculty news:**

Dr. Brown informed faculty of Drs. Van Fleet and Wallace’s new book, and Dr. Taylor’s new book.

Dr. Taylor wrote a chapter over the summer.

Dr. Van Fleet offered kudos to everyone who will present at ASIST.

A new faculty member will be hired this year. The candidate must possess a Ph.D. and the description states that the person hired WILL teach four courses.

Dr. Abbas attended ALA; her task force on training catalogers on RDA put on a one day conference. The RDA task force has been dissolved. RDA will be adopted for use in the U.S. in March of 2013.

The E-Science symposium held over the summer was a success. Funding has been obtained to offer it again in Tulsa next February. Dr. Brown described the summer event. The event in the spring will be hands-on and it will be free. Students are encouraged to attend. Bizzell library will host an E-Science event next month. Dr. Brown will post the dates for these when they are known.

Rick Luce will guest speak in Dr. Van Fleet’s class on September 19th at 4:30. Dr. Brown will meet with him in October.

**Conclusions:**

**Action items:**

<table>
<thead>
<tr>
<th>Item: Discussion Items:</th>
<th>Name: Dr. Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsibilities of Committee Chairs</strong></td>
<td></td>
</tr>
<tr>
<td>Discussion: SLIS committee chairs responsibilities have been updated. These and the committee charges will be distributed later today.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Conclusions:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>

---

**Item:** Discussion Items

**Name:** Dr. Brown

**Discussion:** SLIS committee chairs responsibilities have been updated. These and the committee charges will be distributed later today.

**Conclusions:**

**Action items:**

<table>
<thead>
<tr>
<th>Item: Discussion Items:</th>
<th>Name: Dr. Brown</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Responsibilities of Committee Chairs</strong></td>
<td></td>
</tr>
<tr>
<td>Discussion: SLIS committee chairs responsibilities have been updated. These and the committee charges will be distributed later today.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Conclusions:</th>
</tr>
</thead>
</table>

| Action items: | Person responsible: | Deadline: |
**Item:** Undergraduate Studies/Curriculum Committee proposal to remove MATH 2123 Calculus II for Business as a major support requirement for the BAIS (Distributed by email 9/5/12 by Prof Abbas)

**Name:** Ms. Zemke

Discussion: Ms. Zemke looked at other degree programs to see which ones require Calc 2 (information copied below). This course was not required in similar degrees on campus or at other institutions that offer a comparable degree. BAIS students will still be required to take Calc 1 and a statistics course. No justification was found for that course being in the degree. Ms. Zemke talked to some graduates of the program, who said they appreciated Calc 1, which informed their study in statistics. It is possible that more I.T. instruction (possibly more instruction in Excel and Access) could be offered if Calc 2 is dropped. The Williams Company supported development of the BAIS degree.

Calc 1 provides problems and solutions, and connects them. Calc 2 provides problems and allows students to determine solutions. BAIS students who took Calc 2 have said they were glad to have taken it; it teaches them how to problem solve. Dr. Brown talked to some employers, who were in favor of leaving it in the degree. Some graduates said they felt it was a hoop to be jumped through. Some of the BAIS students took Calc 2 at a community college.

This motion came from the curriculum committee. The motion is to remove Calc 2 as a required course for BAIS majors. It will not be replaced it with something else because it was a support course. The committee will provide the justification for eliminating the course. One justification would be that this could leave more space for information technology instruction.

“Remove the requirement for Calc 2 from the BAIS curriculum” was the motion. Faculty voted as follows:

Nine in favor
One opposed
One abstention
Motion carried.

| Conclusions: |
| Action items: MATH 2123 will be removed as a requirement for the BAIS degree. | Person responsible: Ms. Zemke | Deadline: Fall 2012 |
### Item: Brown Bag Topics  
**Name:** Dr. Brown  
**Discussion:** Faculty discussed possible brown bag lunch topics and scheduling. The first one is scheduled for September 24th. Faculty could discuss their current research, and everyone could learn what others are working on. The October 29th brown bag is scheduled. A decision can be made at the October 15th faculty meeting what to do at the Oct. 29th brown bag when some faculty will be attending ASIST. Beth McCoy could be invited for the brown bag scheduled for December 3rd to talk with faculty about changes that will be made to D2L.

At 3:00 on Sept 24th there is a faculty reception in the great reading room.

**Conclusions:**

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 24th - Faculty Research Discussion</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October 29th – decide at October 15th faculty meeting on whether or not to schedule this brown bag</td>
<td></td>
<td></td>
</tr>
<tr>
<td>December 3rd – Beth McCoy to discuss change to D2L</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

### Item: Accreditation  
**Name:** Dr. Brown  
**Discussion:** Dr. Brown and Ms. Zemke have begun collecting information for the program presentation.

**Conclusions:**

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>

---

### Item: Ad Hoc Ph.D.  
**Name:** Dr. White  
**Discussion:** Committee has not met.

**Conclusions:**

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>

---

### Item: Admissions  
**Name:** Dr. Van Fleet  
**Discussion:** This committee will meet later today. One charge will be to update the admissions committee handbook.

**Conclusions:**

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>

---

### Item: Curriculum  
**Name:** Dr. Abbas  
**Discussion:** Special topics course descriptions are not available at this time. How could ‘hot topics’ courses be planned? The user-centered design course didn’t work out.

**Conclusions:** Descriptions for special topics courses will be available by the time registration begins.

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>

---

### Item: Graduate Studies  
**Name:**  
**Discussion:** Dr. Kim is the chair of this committee and did not attend the meeting today. It was announced that the Library Education Division of OLA will host two student presentation sessions. Neither will be scheduled for the late afternoon of the last day of the conference.

**Conclusions:**

<table>
<thead>
<tr>
<th>Action items:</th>
<th>Person responsible:</th>
<th>Deadline:</th>
</tr>
</thead>
</table>
**Item: OLISSA**  
**Name:** Dr. Snead  
**Discussion:** Dr. Snead reported that the officers haven’t met yet. OLISSA will do a Banned Books week event. They want to do it 2 different days this year because there was high interest last year. Faculty are invited to attend the event. One suggestion was to videotape faculty and others reading from banned books. Those videos could be shared with ALA and others (on Vimeo, possibly). Sara Pyle is looking into this. Faculty discussed considerations related to faculty being videotaped reading from banned books.

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**

**Item:** Undergraduate Studies  
**Name:** Ms. Zemke  
**Discussion:** no report at this time

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**

**Item:** Search Committee  
**Name:** Dr. Brown  
**Discussion:** David Corbly will serve on this committee. A student member is needed.

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**

**Item:** Aspire 2020 Liaison  
**Name:** Dr. Abbas  
**Discussion:** The first meeting for this year will be this Thursday afternoon (Sept. 14). Liaisons will be surveyed to see how the program is working. Questions will include: do the liaisons feel that the right kinds of information have been disseminated for them to take back to faculty, would they continue to serve as liaisons if funding is no longer available, and has the liaison role been what they thought it would be. The survey will evaluate the entire liaison program. Dr. Abbas will share information about it with faculty.

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**

**Item:** New Business  
**Name:** Dr. Van Fleet  
**Discussion:** Dr. Van Fleet serves on the CAS Support of Teaching and Research committee. The committee considered 60 proposals for funding last year, and she announced that junior faculty are the most likely to obtain funds to attend conferences to present papers/research. Proposals for this year should be submitted now.

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**

**Item:**

**Name:**

**Discussion:**

**Conclusions:**

**Action items:**

**Person responsible:**

**Deadline:**
<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Name</th>
<th>Discussion:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Conclusions:
Action items:
Report from Undergraduate Studies and Curriculum Committees for the vote on MATH 2123, Calculus II for Business, Life & Social Sciences

Last Spring, the Undergraduate Studies committee voted to remove the requirement for Calc II from the Information Studies Curriculum. This change was then proposed to the Curriculum Committee who also passed the motion to remove this requirement.

The proposal was brought to the faculty at the April Faculty meeting and again discussed at the May faculty meeting. We decided to research over the summer to review other degrees at OU, and other Information Studies undergraduate degrees to see what the math requirements for these programs were.

Results:

OU degree programs:

- Programs NOT requiring CalcII
  - Anthropology
  - Communications
  - Political Science
  - Human Relations
  - Psychology
  - Social Work
  - Sociology

- Programs requiring CalcII
  - Economics
  - MIS
  - Business Admin

National Information bachelors degree programs. I could not find any programs that required Calc II – here is a list of the programs I looked at

- Albany – BA Information Science – Requires Stats and Survey of Calc I
- UNC – BS Information Science – Calc I or Stats
- Dalhousie – Bachelor Informatics – Stats only
- Florida State – IT Degree & ICT degree – Stats and Precalc or discrete math
- UW Milwaukee - Information Science & Tech – no specific math required
- Penn State – BS Information Science & Technology – Stats and Calc I
- Pittsburg – BS Information Science – Calc I or discrete math
- South Carolina – BS Information Science – Calc I and Stats
- Syracuse – BS Information Management & Technology – no specific
- U Washington – BS Informatics – Stats and Quantitative Math