Committee

Meeting called by: Regular Faculty Meeting
Time: 12:00 p.m.

Chair
Type of meeting: (fill in date) Faculty Meeting
Place: SLIS Conference Room

Agenda

School of Library and Information Studies
Faculty Meeting Agenda
February 4, 2013, Noon to 1:30 pm
OU SLIS Conference Room (Norman and Video (Tulsa))

A. Approval of the SLIS Faculty Meeting Minutes, December 10, 2012 (email attachment)

B. Announcements
   a. FOCUS* funding received for SLISeration, “Celebrating the Story Matrix: Libraries and Writing,” Joy Harjo, April 27, 2013, OU Law Center, Timberdell and Chautauqua
   b. Program Modifications Status (email attachments)
   c. December 2012 Convocation, Friday, December 14 @ 6:30 pm, Lloyd Noble Center
   d. Plan for Program Presentation for CoA, March 24, 2013
   e. Comps Timetable:
      i. March 8, 2013: Comps Questions to Dr. Kim
      ii. March 25, 2013 @ noon to 1:00: All faculty comps discussion
      iii. April 11 through 15, 2013: Comps
      iv. April 23, 2013: Individual evaluations due to Maggie
      v. April 23-30: Reading teams meet
      vi. April 30 @ noon: Reading team feedback to Maggie
   f. CoA Review Panel Site Visit, March 10-11, 2014
   g. Faculty news

C. Discussion items
   a. January Chairs and Directors Meeting

D. Action Items
   a. Assistant Professor of Information Retrieval Search
      i. Review of short listed applicants
      ii. List of 3 candidates to interview
      iii. Interview Schedule
   a. Graduate Studies Committee (email attachment):
      i. Proposed Revisions to the SLIS MLIS Internship Handbook
         1. Item 6 under the “Policies” section in the handbook
         2. Item 9 under the “Policies” section in the handbook
      ii. SLIS’s current policies and procedures regarding academic probation, automatic termination, and withdrawal of graduate students

E. Reports
   Accreditation
   Ad Hoc PhD
   Admissions
   Aspire 2020 Liaison
   Committee A
   Curriculum
F. New business (any matter not known about or that could not have been reasonably foreseen prior to the time the agenda was prepared).

## Additional Information

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<th>Special notes:</th>
<th>Type of meeting:</th>
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Meeting called by:  
Additional information:

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<th>Members present:</th>
<th>Members absent:</th>
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<tr>
<td>Abbas, Brown, Burke, Kim, Koh, Martens, Rubenstein, Snead, Taylor, White, Zemke</td>
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Additional attendees: Ryan

## Minutes

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<tr>
<th>Item: Approval of the SLIS Faculty Meeting</th>
<th>Name: Dr. Brown</th>
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<tr>
<td>Minutes, December 12, 2012</td>
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Conclusions: Corrections sent by Dr. Abbas before the meeting have been made to the December minutes. Approved unanimously.

<table>
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<th>Action items:</th>
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**Item:**  Announcements

**Name:** Dr. Brown and Faculty

**Discussion:**

a. FOCUS* funding received for SLISebra, “Celebrating the Story Matrix: Libraries and Writing,” Joy Harjo, April 27, 2013, OU Law Center, located at Timberdell and Chautauqua

b. Program Modifications Status (email attachments) – These are in the review and approval process. SLIS will need to send list of approved courses for BAIS elective areas under major requirements every four years. Ms. Zemke has written a policy for this process. There has been no response on the request to remove the calculus II course from the BAIS degree.

c. December 2012 Convocation, Friday, December 14 @ 6:30 pm, Lloyd Noble Center. Dr. Snead and Ms. Zemke are marshaling and Tara Davis will carry the banner.

d. Plan for Program Presentation for CoA is due on March 24, 2013

e. Comps Timetable:
   
   vii. March 8, 2013: Comps Questions to Dr. Kim
   
   viii. March 25, 2013 @ noon to 1:00: All faculty comp discussion
   
   ix. April 11 through 15, 2013: Comps
   
   x. April 23, 2013: Individual evaluations due to Maggie
   
   xi. April 23-30: Reading teams meet
   
   xii. April 30 @ noon: Reading team feedback to Maggie

f. CoA Review Panel Site Visit, March 10-11, 2014 –

g. 2013 ALA Student to Staff Award will go to Amanda Barringer

h. OU SLIS Alumni Board met and will change the name of student paper award to the Dr. Frances Laverne Carroll Student Paper Award. Sarah Denton is current awardee. OU SLIS alumni association will partially fund her to attend ALA.

i. Faculty news

Martens: Attended ALISE; gave presentation there

Abbas: Organized her usual RDA update forum at ALA midwinter; it was a very good forum; she also reported at a couple of executive meetings and attended her task force meeting. A new bibliographic framework (to replace MARC records) was discussed, and it was a very good meeting. Dr. Abbas has written a grant with a faculty member from the school of social work. It was submitted to IMLS last week. It is in line with a strategic initiative of IMLS.

Koh: gave a talk at ALISE

Zemke: gathering evidence for COA presentation

Rubenstein: presented a poster at ALISE. Her public libraries and health literacy project has received IRB approval.

Taylor: Will be presenting at the Southwest Texas Popular Culture Association conference in Albuquerque next week, in the Adaptation: Literature, Film, and Culture area. She and Janet Croft (OU Libraries) are co-chairing 3 panels in the Libraries and Popular Culture area, and David Oberhelman from OSU libraries will be the new co-chair after Taylor retires. She has a co-authored an article coming out in Movable Stationery (Movable Book Society).

White: readying for summer institutes and preparing for case studies with indigenous populations

Brown: talked about e-portfolios at ALISE, very interesting and learned a lot.
| Conclusions: |  |
| Action items: | Person responsible: | Deadline: |
Item: Discussion Item: January  
Name: Dr. Burke

Chairs and Directors

Discussion: There has been a giant upsurge in requests for faculty email. Dean Bell recommended that the phone be used more. Also, files on computers can be requested. It is good practice to delete all drafts of documents, and keep only final copies. If a request is made for a faculty member’s email, OU legal counsel will review all email and cull out anything covered by privacy laws, etc. Legal counsel asks those requesting the email to identify the topic(s) they are interested in seeing, and legal counsel provides just those.

Conclusions:

Action items:  

Person responsible:  
Deadline:

Item: Action Item: Assistant Professor Search  
Name: Dr. Brown

The search committee has produced the short list of candidates distributed at the meeting. Drs. Abbas and Brown summarized information about each person on the list, including each candidates teaching and research experience/interests. Each listed candidate has met (in person or via Skype) with at least one SLIS faculty member. Faculty discussed academic/teaching/research credentials of each in preparation for ranking them to determine which ones would be invited to interview. Faculty were asked to rank their choices of candidates to invite for interviews.

Conclusions:

Action items: Interviews will be scheduled with Jaewook Ahn, Vinod Vydiswaren, and Kun Lu.

Person responsible:  
Deadline:

Item: Action Items: Graduate Studies Committee (internship policy changes) – sent via email  
Name: Dr. Kim

Discussion:

i. Proposed Revisions to the SLIS MLIS Internship Handbook
   1. Item 9 under the “Policies” section in the handbook

1. Item 9 under the “Policy” section in the handbook

  - The current policy
    No financial remuneration for the internship will be received by the student, the placement supervisor, or the institution.
  - The proposed policy
    No financial remuneration for the internship will be received by the placement supervisor or the institution. Students may receive financial remuneration, but the educational goals of the internship experience must be met. A student’s regular employment cannot be used as a paid internship. If a student does an internship in her current place of employment, the internship must be in a separate unit from that her job.
The proposed policy is highlighted in yellow. Faculty discussed clarifying that the placement supervisor cannot receive remuneration from SLIS, adding “from the internship site” after “Students may receive financial remuneration,” removing “paid” at the end of the third to last line, changing the end of the paragraph to “….separate unit from her regular paid duties” (remove “that” and “job”).

Conclusions:
Action items: The committee will produce another draft for faculty to consider at a later meeting.

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<th>Item: Research Liaison Report</th>
<th>Name: Dr. Abbas</th>
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| Discussion: Dr. Abbas attended a meeting of this group earlier today. Karen Antell spoke about data management plans in library services. IMLS has a new form asking applicants to create data management plans. Karen talked about how librarians can help faculty create such plans. Faculty are going to have to think about indirect costs differently, and whether or not library/data archiving services can be included as in kind costs. An arts and humanities faculty fellowship program is being developed. There is money available outside research council monies and there will be two awards of $30,000 per year, primarily to allow faculty to buy out of teaching. If sequestration goes into effect, funding will be cut from research projects. The last resort is to cut SRI. The university will try to offset cuts by going after larger center type grants that involve multiple disciplines. OU has had a 50% increase in research funding over previous years. More will be known in the next few months about budget/sequestration. Change will be felt quickly and will be felt over a long period of time. When NSF is cut, there are uniform cuts across the board; everything has to be cut equally. The liaisons received information on higher education in transition. Higher education funding in Oklahoma hasn’t been cut as much as in other states, but talked about flipped classrooms and types of learning that has been utilized in LIS education for a long time. The university is beginning to take into account how people learn. There was also a long discussion about how institutions of higher education are going to be transformed. Some faculty talked about teaching in a high tech classroom. Most of the discussion was about undergraduate courses. Also discussion about moving out of tech environment/online instruction. OU is positioned well to move on and will do so quickly. The group also discussed STEM instruction.

The faculty travel assistance program is changing. Money will be distributed to colleges and not the VPR’s office. Historical data will be used to determine how to distribute; it will be based on requests from the past. July 1st is the transition date. Each college will have to come up with a process on how to do this. The one-third that college is supposed to contribute and the money from the VPR is supposed to be used only for travel. The VPR will monitor how it will be spent, and they will pull it back if they feel it isn’t being used fairly. There will be more vetting in place in order for faculty to get money. The current procedure remains in place the rest of this semester.

Conclusions:
Action items: The committee will produce another draft for faculty to consider at a later meeting.

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<th>Item: Beta Phi Mu</th>
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<td>Discussion: Dr. Taylor asked faculty to vote for BPM candidates.</td>
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Conclusions:
Action items: Faculty can send their selections to Dr. Taylor via email or place ballot in her mailbox.
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## Short List for Assistant Professor of Information Storage and Retrieval

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<th>Candidate</th>
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<tr>
<td>Jaewook Ahn, PhD Pittsburgh</td>
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<td>Olga Buschel, PhD U Western Ontario</td>
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<td>Kuang-Yan Huang SUNY Albany</td>
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<td>Danielle Lee, PhD Pittsburgh</td>
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<td>Kun Lu, PhD UW Milwaukee</td>
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<td>Della Pan, PhD UNT</td>
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<tr>
<td>Vinod Vydiswaren, PhD UICU</td>
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<td>Xin Wang, PhD U Missouri</td>
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GSC proposes to modify the following first two items in the student internship handbook

2. **Item 6 under the “Policy” section in the handbook**

   - **The current policy**
     Communication among the intern, the placement supervisor, and the supervising faculty member is vital to the success of the internship. At least one site visit to the internship site is required during the semester. The site visit may be made by the supervising faculty member or another individual designated by the School.

   - **The proposed policy**
     Communication among the intern, the placement supervisor, and the supervising faculty member is vital to the success of the internship, and the supervising faculty member assumes leadership for that facilitation. Expectations are that there will be at least one site visit to an internship site during the semester. The site visit may be made by the supervising faculty member or another individual (surrogate) designated by the School. However, if there are distance or other travel constraints, the supervising faculty member may choose to replace the site visit with communication strategies such as phone conversations, video conferences, blogs, etc. These tools, in addition to such approaches as journal entries, etc., are also important communication strategies for all internship experiences, including those with site visits, and should be employed as appropriate.

3. **Item 9 under the “Policy” section in the handbook**

   - **The current policy**
     No financial remuneration for the internship will be received by the student, the placement supervisor, or the institution.

   - **The proposed policy**
     No financial remuneration for the internship will be received by the placement supervisor or the institution. Students may receive financial remuneration, but the educational goals of the internship experience must be met. A student’s regular employment cannot be used as a paid internship. If a student does an internship in her current place of employment, the internship must be in a separate unit from that her job.

4. **GSC (Rhonda and I) decides not to propose recommendations below because of the student privacy issue**

   Work with Director to examine SLIS’s current policies and procedures regarding academic probation, automatic termination, and withdrawal of graduate students, and to recommend any systemic informational and assistance enhancements that might further facilitate the provision of relevant resources for the use of potentially at-risk students.