Graduate Studies Committee
Meeting Minutes
November 3, 2009

Meeting attendance: Dr. Abbas, chair; Dr. Kim and Dr. Snead, members; Tara Allison and Ruth Neal, student members; Maggie Ryan, consultant on petition requirements (2:40-2:55 PM)

Item: Minutes from last meeting – October 6, 2009
Action: Approved

Item: Student Petition Review: Jason Heard
Action: Identified two requests:
   1) Allow 9 hours from 2003-2004 to count toward degree
   2) Extend 5 year time limit 1.5 academic years to allow completion of degree
Approved acceptance of both requests and Admission to Candidacy form. Note that keeping paper trail is important—Dr. Abbas to include more concise history with GSC approval e-mail.

Item: Updates on charge items discussed October 6, 2009
Action:
   a. Dr Snead: technology for capturing EPA orientation
      Determined need for microphone to use with video camera in Norman and need for both camera and microphone in Tulsa. Discuss options for including portfolios on website in future. Dr. Snead to look into whether anyone else is working on video capturing for online access. Dr. Snead to wait until after data is gathered to draft faculty survey.
   b. Dr. Kim: E-mail letter to IS faculty regarding EPA options
      Discussion of whether to call or e-mail schools as first contact. Dr. Kim to e-mail GSC members with questions to ask faculty in other organizations regarding comps.
   c. Dr. Abbas: literature review on LIS and other disciplines EPA options
      Has asked GA to start literature review. Nothing to report at this time.

Item: Review proposed addition to Charge
Action: Dr. Abbas to draft language and send before November 13 (next faculty meeting)

Item: New business
Action: None.