UNIVERSITY OF OKLAHOMA
SCHOOL OF LIBRARY AND INFORMATION STUDIES
GRADUATE STUDIES COMMITTEE

Annual Report, 2009-2010

Membership:
June Abbas, Associate Professor-Chair (Fall 2009-Spring 2010)
Yong Mi Kim, Assistant Professor (Fall 2009)
Cecelia Brown, Professor (Spring 2010)
John "Tommy" Snead, Assistant Professor (Fall 2009-Spring 2010)
Tara Allison, Student Representative, Norman (Fall 2009)
Ruth Neal, Student Representative, Tulsa (Fall 2009)
Carissa Kellerby, Student Representative, Tulsa (Fall 2009-Spring 2010)
Shae Mitne, Student Representative, Norman (Spring 2010)
Yao Chen, Student Representative, Norman (Spring 2010)

Academic year 2009-2010 Graduate Studies Committee (hereafter referred to as GSC) Charge:

The Graduate Studies Committee is a standing committee of the School of Library and Information Studies. The Graduate Studies Committee serves in an advisory capacity for matters pertaining to the administration of the two master’s degree programs of the School, the MLIS and MSKM, and makes recommendations to the Director and the faculty relative to the consideration of new policy and to the interpretation and implementation of existing policies. In particular, the Committee is charged with the following:

- oversight of the School’s summative academic evaluation options:
  (1) conducting the comprehensive examination, serving as the official comprehensive examination committee for the purpose of certifying results, ongoing review and revision of the comprehensives handbook, and aggregated analysis of results of the examination results for use in program improvement and planning
  (2) oversight of the portfolio process, including establishing deadlines for portfolio submission and presentation, ongoing review and revision of the portfolio handbook, assessment of the efficacy of the portfolio process as an end of program assessment
  (3) oversight of the thesis process, including ongoing review and revision of the thesis handbook

- monitoring of the School’s retention policies, hearing of appeals to retention requirements, and recommendations to the Director for exceptions
- consideration of petitions for waiver of program requirements and recommendations to the Director for waivers
- monitoring of the School’s end of program assessment process and ongoing assessment of the systematic use of the assessment data for program improvement and planning
Membership: 4 SLIS faculty members, 3 SLIS graduate students

For 2009/2010, the Graduate Studies Committee was specifically requested to accomplish the following.

- complete examination of the current comprehensive examination format (open book questions with take-home format vs. a closed set of questions that are timed and proctored on-site)

- investigate possibilities for providing end of program assessment orientation presentations online. It is suggested that the Committee monitor the directions that the College is moving to provide lectures online.

The GSC added an additional item to the requested actions:

- review the Data Gathering forms and data collected. Develop a protocol for analyzing and utilizing the data gathered from both students and faculty on the Data Gathering forms.