UNIVERSITY OF OKLAHOMA
SCHOOL OF LIBRARY AND INFORMATION STUDIES
GRADUATE STUDIES COMMITTEE 2012-2013

The Graduate Studies Committee is a standing committee of the School of Library and Information Studies. The Graduate Studies Committee serves in an advisory capacity for matters pertaining to the administration of the MLIS and makes recommendations to the Director and the faculty relative to the consideration of new policy and to the interpretation and implementation of existing policies. In particular, the Committee is charged with the following:

- oversight of the School’s summative academic evaluation options:
  1. conduct the comprehensive examination, serve as the official comprehensive examination committee for the purpose of certifying results, ongoing review and revision of the comprehensive examination handbook, and aggregated analysis of results of the examination results for use in program improvement and planning
  2. oversight of the portfolio process, including establishing deadlines for portfolio submission and presentation, ongoing review and revision of the portfolio handbook, assessment of the efficacy of the portfolio process as an end of program assessment
  3. oversight of the thesis process, including ongoing review and revision of the thesis handbook

- monitoring of the School’s retention policies, hearing of appeals to retention requirements, and recommendations to the Director for exceptions
- consideration of petitions for waiver of program requirements and recommendations to the Director for waivers
- monitoring of the School’s end of program assessment process and ongoing assessment of the systematic use of the assessment data for program improvement and planning

- Membership: 3 SLIS faculty members, 2 SLIS graduate student (1 from Norman and 1 from Tulsa)

For 2012-2013, the Graduate Studies Committee is specifically requested to accomplish the following while seeking advice from faculty and students.

1. Continue review of EPA guidelines
2. Continue consideration of evaluation processes for EPA experiences and the program
3. Create an advising guide for faculty and student use including instructions for students seeking School Library certification. (Brown and Ryan have a draft for the Committee’s input and consideration)
4. Explore revising SLIS’s policy on MLIS paid internships (refer to policy for BAIS internships).
5. Work with Director on policies and procedures for internships at a distance.
6. Work with Director to examine SLIS’s current policies and procedures regarding academic probation, automatic termination, and withdrawal of graduate students, and to recommend any systemic informational and assistance enhancements that might further facilitate the provision of relevant resources for the use of potentially at-risk students
7. Work with Zemke and Brown to inventory materials needed for the Program Presentation.