Meeting Minutes, March 10, 2010, 11:30-12:30

1. Review and adoption of agenda - approved
2. Review and adoption of minutes from previous meeting - approved
3. Second review of Policy and Procedures for changes to BAIS procedure for 2 time course limit restriction –
   a. Review policy/procedure/petition -
      i. Need to have something on the forms about consulting with faculty member?
         1. added information to the procedure that the advisor may want to consult with the faculty member
         2. made editing changes to the document – approved document for submission to SLIS Faculty
   b. Review Consultation form
      i. Need to have something on the forms about consulting with faculty member?
         1. added information to the procedure that the advisor may want to consult with the faculty member
         2. made editing changes to the document – approved document for submission to SLIS Faculty
   c. Checksheet update – can’t change the language add the statement “or with special permission.” – checksheet already approved by provost
      i. This items will be recommended to the USC for consideration for next year. Will ideally need to be addressed quickly since the deadline for program change submissions is in October.
   d. Report - OU Does not have any policy on W grades that conflict with our 2x policy.

4. Review course syllabi for Information Technology Category
   a. Reviewed the course syllabi that we were able to gether…from the discussion:
      i. Within Fine Arts – non of the listed courses seem to be the right fit – SZemke will contact the department to find any additional recommendations
      ii. Within Jorunalism - non of the listed courses seem to be the right fit – SZemke will contact the department to find any additional recommendations
      iii. Within Geography – GEOG 2453, Introduction to Computer Mapping and Analysis was accepted as an option for the Information Technology Category
iv. Within Computer Science – CS 1313 Programming for Nonmajors was accepted as an option for the Information Technology Category.

v. Industrial Engineering – we were not able to get the syllabus from the department.

vi. Within Architecture – as noted before, after the Architecture department moves into their new facilities they will be open to having our students in their courses – review courses next fall.

vii. Other possibilities to consider
1. Is there a health Medical informatics?
2. Taxonomy courses in Biology or Zoology?
3. MIS courses?

5. Continue discussion of in-class courses.
   a. Good discussion of online and in class options.
   b. Discussed hybrid course – those available both online and in class at the same time, some of the issues are the amount of extra work for the instructor, it can seem almost like 2 different classes. Would students try to jump back and forth between the online and in class environments? How keep the information delivered between the two formats consistent?
   c. Discussed the idea of more open tutor/group focused office hours
   d. Which course should we target?