Meeting held- January 31, 2011, 2:00-3:00 PM
Present: Abbas, Van Fleet, Zemke, John Hoffman
Absent: West, Hallum

1. Review and adoption of agenda-Approved

2. Review of November Minutes-Approved

3. BAIS Objectives

   • Last month we discussed changes to the BAIS objectives. The faculty passed the changes to objectives 5 and 6 – see attached document. – we need to discuss revision of question 8 at the next meeting.
   • Articulate the cultural, social, political, and economic implications of the role of information within and outside of the U.S, and the importance of communication across ethnic, cultural, and social boundaries.
   • Apply human-centered design processes to satisfy user information needs in technologically intensive environments.
   • Analyze the information needs of organizations.

   • Use information architecture to coordinate design, technology, and business goals.
      • ‘Use’ replaced with Utilize.
   • Implement and protect information systems and networks, using appropriate technological tools and processes.
   • Demonstrate understanding of information policy, information economics, and information ethics within the information professions.
   • Function in leadership and management roles.

   • Utilize critical thinking, professional writing, professional judgment, and analytical skills.
      • ‘Utilize’ final decision for wording.

4. IS surveys – continued from last month
   a. Update on revision of Internship evaluation forms – Dr. Van Fleet
      • Student Evaluation-Discussed easier access to evaluations (online or Word doc).
      • Process part A- approved
      • Learning Objectives part B- #1 add ‘identify and’
• #3 change ‘Principles of information architecture’, change to ‘Did you use principles of information architecture to coordinate business, design, and technological goals.
• #4 change final period to colon, eliminate ‘to technology tools’
• #5 approved
• #6 eliminate ‘foundational’
• General Reflections part C- #3 add ‘worst parts’
• Placement Supervisor Evaluation- Part A #1
  • #2 Grid- ‘Use principles of information architecture’, ‘Identify and analyze’, eliminate ‘to technology tools’
  • #4 change to ‘what areas would you suggest’
  • Will put forth as an informational handout at next Faculty meeting.

b. Update on Employer and Alumni survey – Zemke
  • Use SelectSurvey.net for surveys
  • For Alumni survey-Rate: ‘Level of ability and Frequency of use, or Importance to job’
  • Stacy will continue to set up surveys online and send them out for inspection.

c. Discussion of Spring survey/end of program survey

5. IS minor –
  a. Review of other minor degree structures
  • Medieval and Renaissance Studies minor review
  • Minor has to be 15 hours, 9 have to be upper division
  • Mandatory classes, 2003, 4603, 4103
  • Consider important areas and courses for next meeting.

  b. discussion on whether to pursue, what would an IS minor look like
  • Did not get to this

6. New business
  • No new business