Committee Members Present:

Stacy Zemke, Norman Faculty (chair)
Ellen Rubenstein, Norman Faculty
Tommy Snead, Norman Faculty
Amanda Barringer, Norman Student

1. Approval of Agenda-all approved

2. Approval of Minutes from September Meeting-all approved

3. Presentation of Undergraduate Advising D2L Site by LIS 4623 Capstone Course Participants-please turn in surveys to Zemke’s mailbox

4. Committee Charge # 8: Organizational Communication category
   a. What should students know from classes in this category?
      How organizations communicate, team-based interaction, using/managing computer communication systems, separate from technical/business writing but is a broad topic area which involves those skill sets within it
   b. Require students to take a writing class, but give them various options
   c. Come up with 3 courses students should take to gain the desired skills
   d. Snead will look at description of this category to serve as guide for selecting courses for this section

5. Committee Charge #5: Accelerated Degree Program
   a. Gives students “leg up” on the graduate degree program
   b. Dominican and Simmons are schools that already have them
   c. How it works: Students can take up to 12 hours and apply it to Master’s degree, and these hours also count toward their undergraduate degree
   d. Could make it a five-year program, but in that case graduate classes would need to be available more frequently than they currently are
   e. Committee agreed that students from any other major programs may participate in the program
   f. Students would take the 12 hours during their senior year-5033 (counts for 2003) and 5063 (counts for 4063), etc.
   g. Need to figure out if students need 30 or 36 hours-this will determine how many courses they can take during their senior year
   h. Zemke will send out a list of questions about the program to the committee

Next Meeting: February 18th at 10:30 a.m.?