UNIVERSITY OF OKLAHOMA
SCHOOL OF LIBRARY AND INFORMATION STUDIES
UNDERGRADUATE STUDIES COMMITTEE

Draft Meeting Minutes, December 11, 2008

Present: Stacy Zemke (Chair), Susan Burke, June Abbas, Kyle McLaughlin, Lori Chatman, Summer Golden

1. Review and adopted minutes from November and October meetings

2. Discussed briefly BAIS handbook – everyone asked to review over the holiday break for revisions this spring

3. LIS 2003 Gen Ed course is moving forward Zemke and Burke are writing – Abbas an SLIS Director will review. Plan to have to the approving council by their next meeting in February

4. Discussed BAIS degree sheet – proposal to adapt a more flexible degree sheet, similar to HR and Communication where the department keeps the master list of course options for each Major Requirement category.
   a. This helps us with adding and removing course options from these categories – currently any change has to be approved by the regents and takes approximately one year for the approval process.
   b. The graduate degrees (MLIS & MSKM) in the school currently use this format to provide flexibility and adaptability for students
   c. Issues –
      i. Who will maintain the list – ideally it will be the job of this committee to maintain this list, though all curriculum changes have to be approved by the curriculum committee and the general SLIS faculty.
      ii. Make sure the list is readily available – in the office, on the website – to the appropriate University constituencies (CAS advising, Admissions for marinating Degree Navigator, Online support)
      iii. How flexible do we want the degree to become? Will an advisor be able to approve anything? Will we maintain the petition process?

5. Restricting the number of time a student can take a course –
   a. Faculty approved this in concept last year, but we did not select a number. Zemke will research other departments further.