Meeting Minutes, October 6, 2008

Committee Members Present: Susan Burke, June Abbas, Stacy Zemke, Lori Chatman, Summer Golden

Guests: Betsy Martens, Chair of Curriculum Committee
        Kathy Latrobe, SLIS Director

Next meeting: Monday, November 19, 11:00 am

1. Meeting focused on slash-listing courses between the graduate and undergraduate programs.
   o Courses considered
     ▪ LIS 4103 slash-listed with LIS/KM 5433
     ▪ LIS 4003 slash-listed with LIS/KM 5603
   o Overall issues –
     ▪ At times these courses have had low enrollment, particularly in LIS 4003/5603.
     ▪ Undergrads have been taking LIS 5603 as a substitution for LIS 4003 –
     ▪ Issue is that the undergrads have to pay graduate tuition, about $100 more per class
     ▪ The Dean has expressed his support of slash-listing courses
     ▪ Slash-listing courses is very common in other departments
   o LIS 4003/5603
     ▪ As undergrads have been taking the graduate course, it has been observed that much of the content from the course description is not always covered
     ▪ Historical research of the course has revealed that the delivered content/syllabus has been varied over the history of the course both at grad and undergrad level
   ▪ Discussion-
     • Susan – some concerns with undergrads getting overwhelmed – we have to make sure they have a good experience, as opposed to her experience as an undergrad in a grad class
     • June, the current syllabi are very different
     • Kathy – yes, that reflects the historical issue. This course has changed almost every time it has been taught
     • Stacy – there recent changes seems to reflect the move toward a need to cover networking more thoroughly
• Students – the current descriptions is not the information covered in the course
• Kathy – there seems to be a need for a course that covers a foundation/introduction to information technology for both grads and undergrads
• June & Betsy – is this something we are thinking about being a requirement? If we are thinking of a course that introduces the basics, it would be nice for the graduate students to take the other IT guided electives with some background in technology.
• Kathy – not at this time, that would be a major program change

  ▪ Proposal
    • Create a new slash-listed course titled Introduction to Information Technology, covering both a theoretical and hands on approach to the tools and issues.
    • Stacy will create initial syllabus with feedback from June and Susan
    • Susan, June and Stacy have expressed interest in teaching the course
    • After review by members, Stacy will work with Betsy to move the Course Proposal and Syllabus onto the Curriculum Committee for review

  ○ LIS 4103/5433
    ▪ Will not be considered at this time, Betsy and Stacy are both willing to do a trial course by allowing both grads and undergrads into the course