UNDERGRADUATE STUDIES

The Undergraduate Studies Committee is a standing committee of the School of Library and Information Studies. The Undergraduate Studies Committee serves in an advisory capacity for matters pertaining to the administration of the Bachelor of Arts in Information Studies and makes recommendations to the Director and the faculty relative to the consideration of new policy and to the interpretation and implementation of existing policies. In particular, the Committee is charged with the following:

- maintenance and revision as needed of the policy statement guiding decisions for BAIS program waivers and substitutions
- evaluation of student petitions for waiver or substitution of program requirements and make recommendations to the Director
- maintenance of the undergraduate advising handbook, aligned with the responsibilities of faculty specifically assigned to the BAIS program

Membership: 3 SLIS faculty members, 2 SLIS undergraduate students

For 2009/2010, the Undergraduate Studies Committee is specifically requested to accomplish the following.

- Complete the degree change proposal
- recommend policies and procedures for updating the list of courses for the Major Requirements Categories
- review the courses within each Major Requirement Category for needed additions or removals
- recommend policies and procedures for students to petition to take an Information Studies Core course after the timeframe for a second attempt has expired
- review/update the BAIS Student Manual, especially considering online students as well as traditional students.
- Minor or Certificate?
- Employer survey
- Alumni survey
- Review Internship evaluation forms

Accepted by the Undergraduate Studies Committee – 9-9-09