1. Proposed change (check all that apply)

   a. □ New course for master’s curriculum \(\text{ (Answer all questions, 2-10) }\)
   b. □ New 5990 offering \(\text{ (Answer all questions, 2-10) }\)
   c. □ New undergraduate course \(\text{ (Answer all questions, 2-10) }\)
   d. ✔ Course title change \(\text{ (Answer questions 3, 7, 10) }\)
   e. □ Delete course \(\text{ (Answer questions 7, 9, 10) }\)
   f. □ Change course content \(\text{ (Answer questions 7-10) }\)
   g. □ Change course description \(\text{ (Answer questions 2, 7,10) }\)
   h. □ Slashlist course \(\text{ (Answer questions 7-10) }\)
   i. □ Crosslist course \(\text{ (Answer questions 7-10) }\)
   j. □ Other (describe)

2. Proposed course description, credit hours, status (required or elective), and grading system (letter or S/U). Attach draft syllabus if new course or new 5990 offering.

   N/A

3. Proposed course title

   Request to change LIS 5343 Archives to LIS 5343 American Archival Concepts and Traditions

4. Suggested curriculum placement

   a. Category
      □ Required
      □ Guided elective – Category:
         □ Organizational Development and Management
         □ Information Technology
         □ Content Management
         □ Access to Knowledge Structures
         □ Research, Production, and Evaluation
      □ General elective

   b. Suggested course number and relationship of proposed number to other LIS course numbers

5. Prerequisites, if any

6. Delivery format for initial offering

   a. □ Tulsa only
   b. □ Norman only
   c. □ Tulsa and Norman - interactive video
7. Rationale for proposed change

a. Why is the change needed?

The name change is needed to better reflect course content.

b. How does the proposed change relate to SLIS goals and objectives?
There is no change to the original relationship to SLIS goals and objectives.

c. Does the proposed change have a potential impact on course offerings of other OU units?

☐ yes  ☑ no

If yes, identify the specific courses(s) and the potential impact.

8. Are resources available to support the proposed change?

a. If a new course or one with changed content, is current faculty available to teach the course? If not, how could the course be offered?

b. Is hardware and software available adequate to support the course?

(1) In one of the classrooms available to SLIS?  ☐ yes  ☐ no
(2) In the SLIS lab?  ☐ yes  ☐ no
(3) In faculty offices?  ☐ yes  ☐ no
(4) In Tulsa?  ☐ yes  ☐ no

If any of the above answers are no, specify what hardware and/or software will be needed, where it is required, and the estimated cost.

c. Are additional library resources needed to support the course?

☐ yes  ☐ no

If yes, specify what resources and the proposed locations (Norman/Tulsa) for the additions.

d. Will there be recurring costs associated with the course that will require a course fee? ☐ yes  ☐ no

If yes, identify the fee that will be needed and provide justification for the amount.
9. Projected impact of proposed change
   
a. What is the impact of the proposed change on faculty course load?
   
b. What is the impact of the proposed change on the current rotation schedule?
   
c. (1) If a new course or a new 5990 offering, when is the course to be scheduled?
       
       (2) Will projected offerings of other courses need to be changed? If so, identify the courses that will need to have projected offerings altered. This course will supersede the following:

   c. What is the projected impact of the proposed change on other SLIS courses?
      
      (1) Could the proposed change affect enrollment in other SLIS courses?
           
           □ yes    □ no
           
           If yes, identify which courses will be affected and how.

      (2) Will the proposed change require any alteration of content of other SLIS courses?
           
           □ yes    □ no
           
           If yes, identify which courses and what changes will be needed.

10. Are there any other matters related to the proposed change that should be included in consideration of this proposal? No.

Submitted by _______________ Kelvin White _______________ Date __4/21/2011_____________

Curriculum Committee Action
☐ Recommended to faculty for approval Date
☐ Forwarded to faculty for consideration without recommendation Date
☐ Not recommended for approval Date
☐ Referred back to proposer for revision Date

_________________________________________, Curriculum Committee Chair

Signature
C. Curriculum Committee Course Proposal for a course title change (Archives course) - Dr. Martens
The revised title better reflects the content of the course, “Archival Concepts and Traditions.” This change also
incorporates student input/feedback. A range of concepts and different environments/traditions/approaches (American,
European, communist, etc.). The correct course number for this course is LIS 5343. This correction will also be made

Motion to approve. Unanimously approved.

D. Meet-Ups/Orientations – Dr. Brown

Dr. Brown asked faculty for their feedback. How would they like these to be done? The icebreaker is good, but needs to
take less time. Students would like more time to meet with faculty and talk about programs and courses. Fall 2011 meet-
ups are scheduled for August 27th (Norman) and September 10th (Tulsa). Not all faculty have to be there, but inform Dr.
Brown if they cannot be there. They will probably be in the afternoons again.

E. End of Program Assessment Videos/Orientations – Dr. Brown
The thesis and comps videos are available; the portfolio video is still in production. Some students say they like having the
videos. Students attending meet-ups could be told that they need to decide on their EPA. They could be given handbooks
and informed that they need to plan, and talk to and work with their advisors.

F. 2011-2012 Brown Bags – Dr. Brown

Faculty were asked their thoughts on having one brown bag lunch each month on Mondays. It was suggested that a faculty
member could plan one each month. If one were scheduled each month by a different faculty member, there would be 1 or
more faculty members who would not be able to plan a brown bag lunch. Capstones will be presented at one. It’s o.k.
with Dr. Brown not to do these. Some felt that they are valuable. It was requested that video on dealing with unruly
people/problem individuals be shown at one of the brown bags.