School of Library and Information Studies
Proposed OU SLIS “Meet-Up” Schedule

Purpose:
• To orient new students to, and refresh returning students about, the policies and procedures of the School of Library and Information Studies
• To orient new students to, and refresh returning students about, the resources available to them at OU to support their learning
• To beginning build community among new students, returning students, staff, and faculty members who primarily interact online

Procedure:
When & Where
• Meet-up sessions will be held during the afternoon of the first and second Saturdays following the first week of the Fall and Spring Semesters.
• Usually Norman students will meet on the first Saturday and Tulsa on the second, however, in the Fall the home football game schedule on the Norman campus may necessitate changes. In the Spring the weather conditions may also necessitate changes.

Attendance
• The office will create a form email invitation to the “Meet-Up” for advisors to send to their advisees and will provide an email listing of new and returning advisees.
• Notification of the “Meet-Up” will be made in student’s acceptance letters. In cases where letters have been received a separate mailing will be sent.
• Advisors will strongly encourage their new advisees to attend a Meet-Up at their “home” campus or a campus that fits their schedule.
• Advisors will also send an email invitation to their returning advisees to attend the Meet-Up to meet new students and be refreshed about SLIS’s polices and procedures.
• Norman faculty will attend in Norman and Tulsa professors will attend in Tulsa. Faculty members are welcome to attend at the distant location, however funds are not available to support the travel. The director will attend both meet-ups and will car pool with Norman faculty wishing to attend in Tulsa.
• The office will invite adjunct instructors and local practitioners?

Materials
• All orientation materials are available on the OU SLIS website and students will be directed to the website for the materials
• Information from various professional societies and associations will be on display for students to browse and select from depending on their interests

Videotaping
• The presentations will be video taped and made available on the OU SLIS website (Should this be password protected? Should it be available for a limited duration?)
Schedule
1:30 to 2:45  Welcome (Director 10 minutes)
Brief Faculty Introductions (15 minutes)
Brief Student Introductions (15 minutes)
Advising Processes (Director or Volunteer Faculty Member(s) 30 minutes)

2:45 to 3:00  Break—cookies and coffee

3:00 to 4:00  Overview of OU SLIS End of Program Assessment Options (Volunteer Faculty Member(s) 30 minutes)
Overview of resources available on campus to support learning (Volunteer Faculty Member(s) 15 minutes)
Presentation by an OU SLIS Alumnus—“What I Learned at OU SLIS” (15 minutes)

4:00 to 5:00  Reception—cheese and crackers