Approval of the Minutes: Minutes are distributed electronically. In the absence of suggested revisions Minutes will be considered approved.

Information Items:
1. If you have any type of field experience associated with your class, and you have an international student enrolled in the class, contact International Student Services right away for special paperwork. Failure to complete this paperwork prior to entering the field experience could be a violation of Federal standards for student visa holders.
2. New background check procedure (Sherry Cox)
3. Ted Gillespie’s legislative summary

Business Items:
1. Data from 2012-2013 (3483 field experience, internship, beginning year teachers and their administrators)
2. Tasks forces for 2013-2014:
   a. reviewing, strengthening, and promoting ELL preparation in College
   b. reviewing TE-PLUS evaluation forms and procedures
   c. gearing up for TLE
   d. “paid internships”: include NPS AVID classes in TE-PLUS program in some formal way?
   e. iPads and interns: Looking for apps for intern observation, to promote reflection, etc.
3. Process for ILAC faculty to report time in public schools per state requirement.
4. Bring documents and processes in line with revised InTASC standards.
5. Model packet for intern supervision (Lisa Monroe)
6. MET tagging project
7. Study Abroad: Brink’s ideas about study abroad and on-line professional education courses.
8. How can we use more of our own recent grads for field experience and internship cooperating teachers?
9. KIPP in OKC would like to host OU interns.

Reports:
1. Student Advising
2. Certification/field experiences
3. OECTE/OCTP/OSRHE

Other Business: