Present: Frank Mc Quarrie, Loraine Dunn, Jiening Ruan, David Lovett, Michael Angelotti, Tim Laubach, Rhonda Harris Taylor, Cheryl Walker-Esbaugh, Mark Letcher, Donna Abraham, Teresa Bell, Neil Houser, John Covaleskie, Ed Marek, Ray Miller, Stacy Reeder, Mona Ryan, Gregg Garn and Jamie Aldridge.

Approval of the Minutes
Upon motion made by Ed Marek and second by Teresa Bell the minutes of the previous meeting were approved.

I. Information/Discussion/Actions

Gregg Garn reminded members that an e-mail has been sent out for “Outstanding Seniors” and “Outstanding Interns” for the spring awards ceremony. The names are due Wednesday, February 27.

Gregg Garn announced to members that the College of Education will be participating field testing for the Certification Examinations for Oklahoma Educators in April in the following fields:

- Reading Specialist
- Chinese (Mandarin)
- Middle Level Social Studies
- Government/Economics
- World History/ Geography
- Middle Level English
- U.S. History/Oklahoma History
- Deaf/Hard of Hearing
- English
- Oklahoma General Education Test

Gregg asked members to talk with their students and encouraged them to participate in the field testing. Students participating will receive experience in the testing format and either a $25 Barnes & Noble Gift Card or a $25 voucher to be used for future CEOE test administrations for each completed test form.

Mathematics Education Certification Program Modifications Request

Stacy Reeder presented members with a request for modifications in the Mathematics Education certification program. The modification requests are as follows:

1. EDMA 4243 will become the Senior Capstone
2. MATH 4232 and EDMA 3001 combined to create EDMA 4233 Developing Problem Solving Environments for Secondary Mathematics Education (new course)
3. ILAC 4043, Teaching Diverse Populations will no longer be offered as part of the professional Sequence. These hours are moved to Specialized Electives.
4. Changes in Requirements (the columns):
   a) General Education Requirements – 45 hours (These hours along with 13 hours in Professional Education and Specialized Education meet the required hours for General Education)
   b) Professional Education – 25 hours
   c) Specialized Education – 54 hours
Total 124 hours

5. Specialized Electives: To be chosen in consultation with the advisor.

Frank Mc Quarrie made a motion to approve the proposed modifications with a second from Ed Marek. Following a vocal vote was taken with one vote abstaining and the remainder approving.

Student & Professional EPD Representatives

Gregg Garn addressed members concerning the filling vacancy of the student and practitioner positions for the Council meetings. Gregg informed members that David Peak who has served as the practitioner has been forced to resign because of conflicting time of the EPD meetings and district principal meetings. In the interest of finding a replacement for David Peak, Gregg asked members to submit names for candidate to Executive EPD Committee to check on levels of interest and schedules.

Frank Mc Quarrie made a motion to have the practitioner representative, unless found within the bylaws that the seating of this representative is time specific, be available to serve a two year term. The motion was seconded by Teresa Bell with a vocal vote following, which reflected 2 voters abstaining and all others voting in approval.

In following up with previous conversations concerning the student representative, Gregg Garn informed members that traditionally the position was held by DSAC president. Gregg informed members he is trying to get in contact with the DSAC Co-Presidents, to see if either of their schedules allows them to attend EPD meetings.

STEM M.Ed.

Mike Angelotti presented members with a proposal to seek the council’s approval for ILAC-STEM master’s level standard initial certification. Noting that the degree program has been approved by the ILAC faculty and advocates were only requesting approval for the initial certification complement (the secondary education track). Mike explained that the approval will be a one-time, experimental graduate degree and certification program. Data collection will be on-going to determine future viability for this program. The research will be to determine if STEM program is academically and economically practical. If the program is viable, then the amended program will be brought to EPD for future discussion and approval. Mike also pointed out that the program is intended to alleviate Oklahoma’s severe shortage of secondary education mathematics and science teachers with the hopeful intent of beginning enrollment in fall 2008.

Frank Mc Quarrie questioned if members were approving that if the decision is made after a year that the program would continue, would the program come back to EPD for modifications or would the program begin from scratch.

Mike Angelotti responded that it could be either, but probably for modifications. He also told members that many questions at this time could not be answered as this is a work in progress. He also stated that the only way these questions can be answered is to try the program and see if it works.

Ray Miller enlightened members on information received in a previous meeting with Dean Smith concerning the STEM M.Ed. program. Ray told members that the central issues concerning the
program were NCATE and state certification issues noting that TE+ being the only certification document governing anything. He also indicated that the STEM M.Ed. program initially came out without those particulars and in its present form is missing a foundations equivalent course. He informed members that this proposal is to get the program up and running and it will be very important to collect data to see what is happening with the program.

Neil Houser questioned how the research would be conducted, who will be doing the research, and if there has been any thought to any instruments that would be used.

Mike answered that they was not a research plan in place at this time as the program has not been approved. He also agreed that this will be an important part of the process for determining the progress of the program.

David Lovett expressed concerns with courses in the proposal being listed as “Special Format” and asked to have it described to what was meant by this term. Tim Laubach answered by explaining the special format courses are offered over four alternating weekends (Saturday and Sunday, 9 am – 6 pm) during the academic and summer semesters. David’s concerns continued noting that the Special Education program does not have the resources to commit to teaching these weekend courses and also concerns of their faculty being forced to teaching those courses.

Stacy Reeder indicated that her understanding was that this was a proposed timeline that was hopeful, but these issues would have to be negotiated with faculty as to when the classes could be taught. Several members agreed that flexibility in course offerings to accommodate the capacity and resources of various program areas would be necessary.

John Covaleski echoed concerns about capacity and flexibility associated with offering the STEM program. He stated that the number of individuals in the cohort will have large implications for adding sections or absorbing them into existing sections depending on how many individuals will enroll in the STEM program. He also noted that collaboration in future planning beyond the pilot would be important.

Frank Mc Quarrie made a motion to approve the STEM M.Ed. certification proposal with the flexibility to adjust when coursed may be offered. The motion was seconded by Ed Marek. Following was a ballot vote of members with an outcome of 12 voting in favor, 1 voting against, and 1 abstaining.

Alternative Certification
Gregg Garn informed members that the education subcommittee and full education committee in the house voted unanimously to move forward with the alternative certification bill.

II. Reports/Actions

• Professional Sequence Committee – In absence of Debbie Rodgers, Gregg Garn indicated that Frank Mc Quarrie had several questions related to PSC course projections.
  o Frank reported concerns from the Elementary Certification program on receiving enrollment totals in a timely manner. In 2001 college database was initiated to project enrollment. He wanted to make sure that those projections were occurring. He indicated that students have been put on waiting lists for several semesters because of
inaccurate projections. This last semester it took over a month to receive enrollment totals, which are essential in offering the correct number of sections and helping students get enrolled in courses so students are not put on waiting lists. Frank also acknowledged that he felt this was not just an issue for the Elementary program. He said students were starting to get hostile and begging to get into classes. Requesting getting data in a timely manner to plan courses and the correct number of sections. Loraine Dunn asked how far in advance he wanted the data. Frank responded prior to enrollment.

- Neil Houser echoed the point to make the database useful in projecting enrollments or get a new data system.
- Ray Miller indicated that the changes in sequence would impact the predictions.
- John Covaleski said 3003 would no longer be the predictor course. Rather other courses will now predict 3003 enrollments and he wanted to make sure the database was used to make accurate predictions for an adequate number of sections.
- Loraine Dunn stated that the process used last fall was different. Information went to the department chair and not the program coordinator. She suggested data should go to both the department chair and the program chair to offer additional sections for various course offerings.
- Gregg Garn suggested adding these concerns as an agenda item at the next EPD meeting. Debbie Rodgers will be available for the next meeting to explain the system. The task will be to identify the capacity of the data management system to provide timely course enrollment projections in light of the recent sequence changes.
- Frank stated that this impacts the overall quality of our program.

- **Student Services** - Gregg Garn reported that student services were planning to use pod-casts to provide advising information to students. This is an innovative way to get important advising information to students. Student services completed advising and intern packets have been distributed.

- **Certification** - Jamie Aldridge announced that all EIPT 3483 field experience students have been placed. She informed members that fall internship applications are in the hands of the students and placements will begin soon. Jamie also informed members there are only two of resident teacher committees waiting to be filled.

**Adjournment**

Motion to adjourn was made by and seconded by Donna Abraham.

The meeting adjourned at 10:03 a.m.