Present: Debbie Rodgers, Loraine Dunn, Frank Mc Quarrie, David Lovett, Mark Letcher, Gregg Garn, Donna Abraham, Teresa Bell, Neil Houser, John Covaleskie, Jon Pedersen, Joan Smith, Jiening Ruan, Denise Beesley, Ray Miller, Terri DeBacker, Joyce Brandes, Jeff Maiden and Jamie Aldridge.

Approval of the Minutes

Upon motion made by Jon Pedersen and seconded by Donna Abraham, and with a change recommended by Frank Mc Quarrie, the minutes of the previous meeting were approved.

I. Information/Discussion/Actions

Dean Joan Smith gave a brief talk to clarify accreditation questions. She informed members that because of OCTP policy that requires NCATE accreditation, she does not see any immediate change in accreditation partnership. She also indicated the College has an affiliation (not a partnership) with TEAC (Teacher Education Accreditation Council).

Jon Pedersen spoke to members to shed light on the portfolio recommendation made by the task force in the spring. He began by giving a brief history of the portfolio process for the past 3 or 4 years as he remembered. The recommendation made by the task force was to provide a basic framework to streamline the portfolio process.

After discussions, Jon Pederson made a motion to approve the living template with the option for program areas to add beyond the basic portfolio framework. The motion was seconded by Jiening Ruan. A ballot vote was taken from voting members and passed with a vote of 10-yes and 2-abstaining. Gregg Garn asked members what the next steps should be to move forward with the portfolio process. Members offered two steps:

1. Review the NCATE information and simplify alignment of artifacts to the 15 competencies.
2. Clarify the purpose and appropriate timing of the portfolio checkpoints.

Gregg Garn announced that plans were in place to move the internship orientation and closure meetings to the Sam Noble Oklahoma Museum of Natural History. The move to the museum will allow break out spaces for individual program areas to meet. Final approval from the Sam Noble Museum pending. A report on their decision will be given at the next EPD meeting.

Reports/Actions

• Professional Sequence Committee – Debbie Rodgers reported that the committee meetings have been scheduled for the second Wednesday each month at 8:30 a.m. She announced that the committee is working on making the field experience changes as smooth as possible. Ray Miller suggested several advantages to discussing these changes in the EPD council. Terri DeBacker, Neil Houser, and Frank McQuarrie agreed that discussing changes to the field experiences would be more effective and efficient in the EPD Council meeting.
• **Student Services** – Debbie Rodgers provided members with a table reporting the number of students that are enrolled in University College who have indicated education as their major. She also reminded that “Making Major Decisions” will be October 27. She also reported that group advising was in progress and graduate applications are due October 1.

• **Certification** – Jamie Aldridge reported that all Level II Field Experience placements have been made and that 161 Resident Teacher committees have been formed with approximately 8 committees pending.

Gregg Garn asked members for issues for EPD to discuss. Ideas submitted were:

• Timeline for NCATE (Short and Long Term)
• Posting EPD information on the intranet
• Electronic calendar beyond EPD

Jon Pederson made a motion to adjourn and was seconded by Donna Abraham.

**Adjournment**

The meeting was adjourned at 10:08 a.m.