EPD Council Summary  
Tuesday, February 24, 2009  
8:30 a.m. to 11:00 a.m.  
ECH, Room 237

Present: Mona Ryan, Pat Hardre’, Mark Letcher, Ray Miller, Sherry Cox, Sacra Nicholas, Neil Houser, John Covaleskie, Joyce Brandes, Charlene Dell, Stacy Reeder, Frank Mc Quarrie, Kara Fleming, Jiening Ruan, Donna Abraham, Gregg Garn and Jamie Aldridge.

Approval of the Minutes  
Upon motion made by Donna Abraham and second by Charlene Dell the minutes of the previous meeting were approved.

I. Information/Discussion/Actions

• Executive EPD Membership – Gregg Garn shared with members the new terms for the Executive EPD membership, in which the council voted on in the November meeting to stagger the membership terms so that the history could be retained. The terms submitted to the members were as follows:
  c. Charlene Dell – Spring 2009 – Fall 2012

Gregg pointed out that an additional time was added to the terms of Neil Houser and John Covaleskie, in order for the terms to be staggered. Frank Mc Quarrie made a motion to approve the terms submitted. The motion was seconded by John Covaleskie and unanimously among members.

• Voting Members (Student Member/PSC) – Gregg Garn announced to members, Kara Fleming, will be the new student representative from DSAC.

Gregg Garn also shared with members a question that came up regarding the vote to change the Professional Sequence vote from 1 to 3 votes (Ed Studies, Ed Tech, & EDPY). Gregg expressed to members that it was an honest oversight that gave two votes to the Educational Psychology department. Noting that the Executive Committee discussed the change should have been for only 2 votes in place of the 1 PSC vote. Ray Miller with Education Psychology made a motion to change the voting rights for their department from 2 votes to only 1 vote. Then motion was seconded by Neil Houser. Frank Mc Quarrie requested to table the vote until the March meeting giving the opportunity to visit with the elementary faculty that he would be representing with his vote. The vote was tabled for the March meeting.

• Elementary Education Program Modifications – Elementary faculty, Neil Houser, Frank Mc Quarrie, and Sacra Nicholas shared with members a proposed modification program design for the elementary certification program. It was expressed that the program would continue to embrace the basic principles of TE-Plus and would remain consistent with the philosophical convictions of the elementary faculty. The practical realities of elementary classrooms, the availability of resources in ILAC and the College of Education were also considered in this change. The modifications include changing course requirements to fit into a 4-year program. It was shared that the number of students forgoing their internship and seeking alternative certification has increased. It was expressed the importance of faculty working together on changes, eliminating courses that were redundant for students while maintain the quality of the program. Frank Mc Quarrie made a motion to hold the vote on the program change for the March meeting. The motion was seconded by John Covaleskie.

• Mona Ryan made an announcement that there is a legislative bill (Senate Bill 971) that will be voted on that will give certified positions such as speech pathologists, school counselors, and school nurses leave for professional development purposes. At this time there is no leave time provided for these areas to pursue professional development that is required to maintain their certification.

• Tracking Field Experiences – Gregg Garn began by sharing with members on how internships were handled in the Educational Leadership program. Noting that once the placements were made that the information of the placements is never captured in a central location. The same as with the undergraduate field experience and internship placements. Since there is no central collection place available for this information Gregg presented members with a strategy for tracking the placements to ensure that students are participating in a rural, suburban and urban setting as well as the number of hours completed for field experiences. The strategy was for Katy Gibbs to e-mail instructors of the field experiences a spread sheet that has been populated with the student’s names and ID numbers of each individual class. The instructors would then fill in the placement and number of hours completed by each student. The instructor would then e-mail the completed spreadsheet back to Katy where she would download the information into the database. Concerns on the process led to discussions of a possible web-based system where the information could be collected. Gregg Garn suggested putting together a task force to look at the different areas where information concerning the field experiences is available and easy ways of capturing the information for the database. Those assigned to the task force were Frank Mc Quarrie, Mark Letcher, John Covaleskie, Ray Miller, Katy Gibbs, Scott Watkins, Joyce Brandes, Gregg Garn, and Jamie Aldridge.
• **Initial Program Portfolio Follow Up; Math Education** – Stacy Reeder shared with members the portfolio for math education students and the changes that have been made in the process. She provided a handout to members that she shares with her students of requirements for their portfolio. It was noted that the student’s portfolios are electronic and that they are given a CD at the checkpoint 2 along with specific requirements of the portfolio that includes an “empty” electronic portfolio. The handout included completed requirements at each checkpoint. At checkpoint 4 students will have a minimum of 12 artifacts with rationales with all 15 competencies met.

II. **Reports/Actions**

• **Professional Sequence Committee** – John Covaleskie reported that the course change request of EDS 3003 to 4003 has been approved. Joyce Brandes then reported the anticipated enrollment increase due to the professional sequence change hit EDSP 3054 this spring. She stated that the enrollment has almost doubled this semester.

• **Student Services** – Sherry Cox reported that the Student Services will begin group advising will begin in March, but that graduating seniors are currently being advised. She also informed members that there are two new advisors in the Student Services office. They are Maria Laubach and Sheppard McConnell. Sherry shared a problem that has arisen concerning foreign language requirements for education students. She explained that several community colleges transfer into OU as not completely covering the content of the specified OU course. She asked members if the college would accept 3 hour partial credit foreign language courses to meet the 5 hour required courses at OU. She indicated that the current policy is that students demonstrate listening and speaking skills at the Novice High level by completing the second semester language course here at OU. According to COE degree sheets the foreign language requirement is 0-10 hours with students meeting university requirements, which states two college-level courses in a single foreign language are required. They may be satisfied by successful completion of 2 years in a single foreign language in high school. The Oklahoma State Regents require that teacher candidates demonstrate conversational skills. Possible solutions that Sherry shared with members were:
  a. Accept two semesters of the same foreign language as meeting the requirement.
  b. Require all transfer students to take the OU placement exam. Student would have to place into 2113 for their transfer credits to suffice. (Exam is free, but very difficult and would require OU/Tulsa students to travel to Norman to take the exam.
  c. Require all transfer students to take an Oral Proficiency Interview to determine if they are at Novice High Level.

After much discussion, Donna Abraham made a motion to accept that two college-level courses in a single foreign language are required. Neil Houser seconded the motion. Due to a quorum not being me, it was decided to voting members submit their vote by e-mail.

• **Certification** – Jamie Aldridge reported that 32 resident teachers had been filled for the spring semester with 13 of the resident teachers being alternatively certified. She also informed members that all EIPT 3483 field experience students have been placed. It was shared with members that the college will be participating in field testing with the CEOE. The testing date will be Tuesday, April 15th from 5:00 p.m. to 9:00 p.m. in Dale Hall, Room 128. Members were provided with a handout that included date, time, location, and tests that will be offered at the field testing. Jamie also shared with members that the CEOE is now offering the OGET tests on computer in addition to the regularly scheduled paper-based administrations. The computer-based testing is available during select sic-day testing windows. Testing dates available are March 12-18, 2009, June 11-17, 2009 and August 5-10, 2009. Registration for the computer-based testing is available on the CEOE web site.

• **EPD Priorities 2008-09** – Gregg Garn asked members to e-mail him with any priorities to be discussed at the March EPD meeting.

Donna Abraham made a motion to adjourn and it was seconded by Neil Houser.

**Adjournment:**
The meeting adjourned at 10:25 a.m.