EPD Council Summary  
Tuesday, August 25, 2009  
8:30 a.m. to 10:00 a.m.  
SC Bldg. 4, Room 119

Present: Sherry Cox, Neil Houser, John Covalskie, Joyce Brandes, Teresa Bell, Jiening Ruan, Sally Beach, Sacra Nicholas, John Chiodo, Cheryl Walker-Esbaugh, Mona Ryan, Loraine Dunn, Joy Nelson, Stacy Reeder, Mike Langenbach, Donna Abraham, Gregg Garn and Jamie Aldridge.

Approval of the Minutes
Upon motion made by Donna Abraham and second by Stacy Reeder the minutes of the previous meeting were approved as amended.

I. Information/Discussion/Actions

• NCATE – Gregg Garn announced that Dean Smith has contacted Dr. Leah Engelhardt, a National NCATE consultant to help prepare for the accreditation review. Dr. Engelhardt will be in Norman November 10th, 11th, and 12th to consult the College and give feedback.

Mike Langenbach shared with members his plan is to review each program area’s SPA report that have been turned in to him. In early September he would like to meet with each individual program to share feedback. After feedback, programs areas would have until October 15th to make revisions or supplement their reports. The reports will then be sent to Dr. Engelhardt approximately one month prior to her visit giving her time to review before her visit in November.

Gregg Garn shared with members that NCATE President Jim Cibulka has dramatically changed the way a lot of NCATE’s business has been done. He has created a redesign of NCATE accreditation process. The redesign has created two alternative pathways to accreditation at the unit level. The Continuous Improvement track, which is the traditional way, is to update all the things since our last review. The second pathway is the Transformation Initiative track, which Gregg feels has some real potential for research institutions like OU.

Gregg informed members through conferencing with NCATE that the college is interested in the Transformation Initiative track. The idea that it would be formed around is the Oklahoma Mentoring Network. It is a project with many individuals and organizations involved. The idea behind it is that the residency committee activities are getting thin in terms of feedback. The mentoring network provides additional support for the principal, the mentor, resident teacher, and university supervisor.

Gregg reminded everyone that the NCATE visit is scheduled for Spring 2012, but if the Transformation Initiative track is pursued there could be a modification to that visit. Until that decision has been made faculty should prepare for the Spring 2012 visit. SPA reports would be due 12 to 18 months prior.

• Latin Education Program Changes – Cheryl Walker-Esbaugh reported that before the end of the spring semester she visited with Judy Cain and they came up with a new degree check sheet. The hours for the program were looked at and all the changes revolved around the Latin education component. Cheryl reiterated from discussion in the spring that Classics has strengthened the program by adding more classes and increased the standards. A motion was made and seconded at the April meeting in a unanimous decision among members to approve the revisions to the Latin education program. Members voted with a result of 11 voting to approve the changes and 1 vote abstaining.

• Placement of Memorandum of Understanding – Gregg Garn reported that his intentions were to work this summer to figure out a template Memorandum of Understanding that we would have in place when our students went out in the schools for field experience placements. The plan is to have a memorandum that will work across the board for all program areas and make sure that it is on file to meet the University policy. Gregg stressed that efforts need to continue to work toward getting the memorandum approved and in place.

• Identification of Field Experiences – Gregg Garn reminded members that efforts are being made to map out where our field experience students are being sent and if there is a redundancy in some of the field experiences. He also noted that he would not be able to continue on the Task Force Committee as well as Frank Mc Quarr who has retired. The obvious replacement for Gregg will be Mike Langenbach, but Gregg asked for volunteers or nominations to replace Frank. Sacra Nicholas volunteered to serve on the Task Force and Joyce Brandes nominated Kendra Williams-Diehm. Joyce also volunteered if Kendra would not be able to serve.
II. Committee Updates

• Professional Sequence – No Report

• Student Advising – Sherry Cox reported Student Advising just completed the full admission process with 88 that went through.

    Sherry also shared that she has been working with Career Services on an OU Job Expo to be held in April. In working with Career Services Sherry has expressed that we would like to have it set up where, from approximately 9:00 a.m. to 12:00 p.m. school districts at the job fair were only available for TE-Plus students. There would be a break for lunch where the students would be provided lunch. After lunch students could interview with the school districts or visit with other agencies that they might be interested. Sherry suggested that encouraging the districts in working with students to be temporarily absent from their internship for the job fair. It was also suggested to make the job fair participation a part of the syllabus for the internship. The Job Expo for 2010 is scheduled for Wednesday, April 10. Member shared their concern that the April 7th date was probably not a good time for interns to be out of the classroom because that would be around the time they were actually teaching in the classroom. Suggestions were made to have the job fair sometime in March and on a Friday so it would be convenient for the interns and the schools.

• Certification/residency/field experiences – Jamie Aldridge reported e-mails to request resident committee assignments have begun. Members were also informed that the Oklahoma State Department of Education’s online system for school license recommendations is now working and the process will require students to be more responsible in acquiring their license.

    Jamie shared with members that Internship Orientation was held on Monday, August 24 and was a success.

    Members were also informed that one of the interns placed in Moore Public Schools was required to take a drug test in addition to the fingerprinting and background check. To the knowledge of the College none of the other interns placed in Moore were approached with this requirement. Jamie informed members that she will be checking with Moore to find out more details on this requirement to see who all is required to do the drug testing and who will be responsible for the cost of the test.

• EPD Priorities for 2009-2010 – Discussion of Latin education voting status in EPD was a topic for discussion at a future meeting this fall. It was also suggested to have a larger discussion and clarification of who votes in EPD.

Adjournment:
The meeting adjourned at 10:12 a.m.