Present: Tim Laubach, Teresa Bell, Donna Abraham, Joyce Brandes, Sacra Nicholas, John Covaleskie, Stacy Reeder, Charlene Dell, Neil Houser, Pamela Giberti, Christine Engelbrecht, Mona Ryan, Cheryl Walker-Esbaugh, Sherry Cox, Michael Langenbach and Jamie Aldridge.

Approval of the Minutes
Upon a motion made by Teresa Bell and seconded by Donna Abraham the minutes of the previous meeting were approved.

I. Information/Discussion/Actions

• Stacy Reeder presented members with a proposal to change the math education program to a 4-year program. She provided members with handouts of the proposed changes. Stacy shared with members that in discussions with the Arts and Sciences math faculty to cut some of the courses from the math education program it was noticed currently math education students are required to take more math classes than the applied math students due to changes made to the applied math degree a couple of years ago. Collaboration with the math faculty on how much mathematics is needed beyond the Calculus sequence to effectively teach math allowed adjustments to be made to the specialized education courses. Other changes proposed for the new program were a few insignificant changes made to the general education and to do away with ILAC 4003 (Partnerships) and adding EDM 4253 (Reasoning/Proof), as well as moving the graduate component to professional education column. It was decided for members to review the proposed changes to the program and be prepared to ask any questions and vote at the February meeting.

II. Committee Updates

• Professional Sequence – No report.

• Student Advising – Sherry Cox submitted a proposal to members concerning the full admission process for January. She shared that a lot of the students seeking admission into the college in January have difficulties making it to the interviews for a few of reasons. 1) housing is not open to students at this time so if the students having to travel long distance have no place to stay, 2) because dates for the January admission are not set until November some parents have purchased airfare for their kids to come home for the break prior to the admission dates being announced and are unable to return for interviews, 3) students being admitted into the College in January are not able to enroll in the education courses until fully admitted, which is problematic for departments in knowing how many sections need to be opened and students getting enrolled in those classes. Sherry proposed to faculty to omit the January full admission process except for transfer students and in October allow students that would normally go through the January admission apply for admission to the College on a conditional basis. The students would sign a form that they will be admitted into College pending the completion of their specific requirements. Sherry explained to members that with the new OZONE system that advisor now have access to drop students from classes that have not met the conditions of their admission. This will allow the students to get enrolled in the courses they need and help the departments. It will also eliminate housing and travel issues for the students. Sherry agreed to put together something in writing for members and send to Jamie Aldridge to send out in an e-mail.

• Certification/residency/field experiences – Jamie Aldridge reported that she is working on placing students for their EIPT 3483 field experience. She also shared with members that a new window has been added to the College database to enter the date when students sign the Memorandum of Understanding and sex offender form. The window will allow tracking easier. Jamie informed members when she gets the information input in the database she will be running reports to share with faculty in order to get signatures from those students that have not signed the forms.

• EPD Priorities for 2010-2011 – Mike Langenbach shared with members that “Revisit Discussion of Undergraduate Field Experience Hours” would continue to be on the EPD agenda as reminder to continue conversations.
• **Other Business** - Mona Ryan shared some good news with members. She reported $156,000 grant was received from Oklahoma State Department of Education by the Oklahoma Speech-Language-Hearing Association to do a Pilot program at Oklahoma City Community College - for Speech-Language Therapy Assistants. Program will be on-line for academics with clinical placements in the student's home area. The program will begin Fall 2011.

She also had some bad news to share with members. The Speech Language Pathologists, audiologists and school psychologists National certification bonuses were not funded, but national board teachers were funded $5,000. State School Board meeting is scheduled for Thursday, January 27th where equity with teachers will be requested for full funding.

• **Adjournment** - The meeting adjourned at 9:10 a.m.