

**NOMINATION FORM**  
**Jennifer L. Wise Good Stewardship Award**

The Jennifer L. Wise Good Stewardship Award is designed to recognize outstanding contributions made by staff, who have been determined to have demonstrated the qualities associated with good stewardship. Any current member of the University of Oklahoma faculty or staff may nominate one or more staff members. Each nomination must be accompanied by a minimum of two and a maximum of four letters of support, which specifically indicate how the nominee meets the criteria for selection. One of the letters must be from the department chair or an individual who serves in a supervisory capacity to the nominee.

To nominate an individual, fill out all three parts of this form. Attach the other letters of support and forward the package to the Provost's Office. If you have any questions, please contact Mechelle Gibson at 325-3228.

1. INFORMATION ABOUT THE NOMINEE

Nominee's Name

Job Title

Department

Office Phone

2. INFORMATION ABOUT THE NOMINATOR

TO THE NOMINATOR: You may be contacted to provide additional information about your recommendations. Please complete the following blanks.

Anonymous nominations will not be accepted.

Nominator's Name

Department

Campus Phone Hours/Days at this Number

Campus Mailing Address

**3. NOMINATOR'S STATEMENT OF SUPPORT**

Please explain why you think the nominee is a good steward of University of Oklahoma resources. Selection criteria are described in the accompanying statement of policies and procedures for this award. Attach an additional sheet if more space is needed.

NOMINATOR'S SIGNATURE DATE

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COMMITTEE USE ONLY:

Date Received by Committee \_\_\_\_\_

Nominee's Social Security Number \_\_\_\_\_