

## TURNITIN.COM AT OU

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The University of Oklahoma subscribes to the digital plagiarism detection program [Turnitin.com](https://www.turnitin.com). Faculty users have found the program to be both effective in determining appropriate use of sources in student papers and effective as a deterrent to plagiarism.

If you have not already received it, you can get login and password information from your college representative. You can learn how to use the program by referring to the instructional materials and tutorials offered by Turnitin.com or by contacting your college representative.

(Please note that OU subscribes only to Turnitin's plagiarism-detection service, not its other course management tools.)

### College Representatives

College Architecture: Justin Davis

College of Arts and Sciences: Beth McCoy

College of Atmospheric and Geographic Sciences: Alicia Zahrai

Price College of Business: John McCraw

College of Continuing Education: Mark Mitchell

College of Earth and Energy: tba – contact Provost

College of Education: Lady Branham

College of Engineering: Tyler Lane

Weitzenhoffer Family College of Fine Arts: Todd Stewart

Graduate College: Jenny Cheng-Ho

Honors College: Ralph Duckworth

Gaylord College of Journalism and Mass Communication: Buddy Wiedemann

Liberal Studies: Bob Dougherty

University College: Alice Lanning

### Instructions

If you feel comfortable working with this web-based program without an orientation or tutorial, you can follow the instructions below. If you need personal instruction or coaching, request this from your college representative.

Suggested “best practices” from a student perspective have been formulated by the UOSA Honor Council, [www.ou.edu/honorcouncil](http://www.ou.edu/honorcouncil). If you have questions on how to develop assignments that deter plagiarism, contact Writing Center Director Michele Eodice [meodice@ou.edu](mailto:meodice@ou.edu). For more information on issuing a warning (“admonition”) for student plagiarism or filing misconduct charges, see the form and instructions available on the Provost’s academic integrity website, <http://www.ou.edu/provost/pronew/content/integritymenu.html>

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Please inform students in advance that you might run checks using Turnitin.com in order for the process to run smoothly and fairly. If you plan to use the program, a syllabus statement is most helpful.


### Getting Started with Turnitin.com

You must work through three levels before submitting a paper: join an account, set up a class (or classes), and create an assignment.

The OU account password is required (just once) for you to set up your account. Contact your college representative for your account activation username and password.

Start at the main page of Turnitin.com

Select NEW USER (upper right)

1. [Create a user profile](#). For these 5 steps, enter your own information. You can use your OU Outlook e-mail address and password so it will be easy to remember. On the 5th screen, click the link for "start class setup wizard"
2. On "class setup wizard" step 1, enter the Account ID and Account Join Password you received from your college representative
3. Continue with steps 2 through 4 to define your class and assignment
4. On the "Class setup wizard (finish)" page, read and print the instructions for submitting student papers
5. Click "end wizard and go to login page" or go to [Turnitin.com](http://Turnitin.com)
6. Enter your e-mail address and password in the space provided in the top right-hand corner of the page
7. Click on your class name
8. Click the submit icon (  ) to submit your students' work
9. Click the "Browse" button to upload a single file, or use the other options in the "Submit a paper by:" drop-down menu
10. Your report(s) will be available in the assignment inbox, typically within a few hours.

Turnitin permits other options as well, including adding TA's as additional instructors, creating multiple sections of the same class, and allowing students to upload their own work.

For detailed information on using Turnitin.com, download the

[Instructor User Guide](#)

[http://www.turnitin.com/static/pdf/tii\\_instructor\\_guide.pdf](http://www.turnitin.com/static/pdf/tii_instructor_guide.pdf)