

**GENERAL EDUCATION EVALUATION FORM FOR  
AN UNEQUATED OU STUDY ABROAD COURSE**

I request that the following study abroad course be considered to satisfy the following OU General Education requirement:

- Core Area I. Symbolic and Oral Communication \_\_\_\_\_
- Core Area II. Natural Science \_\_\_\_\_
- Core Area III. Social Science \_\_\_\_\_
- Core Area IV. Humanities \_\_\_\_\_
  - Understanding of Artistic Forms \_\_\_\_\_
  - Western Civilization and Culture \_\_\_\_\_
  - Non-Western Culture \_\_\_\_\_
- Core Area V. Senior Capstone Experience \_\_\_\_\_

Course Information:

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University Where Taken \_\_\_\_\_

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Course Title \_\_\_\_\_

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Credit Hours:    Semester / Quarter                      Level: Lower / Upper Division

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Term and Year Completed \_\_\_\_\_

Laboratory:                      Yes \_\_\_\_\_ No \_\_\_\_\_                      Unknown \_\_\_\_\_

Writing Component:                      Yes \_\_\_\_\_ No \_\_\_\_\_                      Unknown \_\_\_\_\_

Authorization by Counselor:

Student for whom the request is being made: \_\_\_\_\_ I.D.#: \_\_\_\_\_

Requested by: \_\_\_\_\_ Title \_\_\_\_\_

Academic/Unit: \_\_\_\_\_

Please attach documentation, including course description, syllabus, handouts, written assignments, exams, etc., and a completed Study Abroad Agreement Form from the Office of the International Exchange Programs.

Submit to: Provost's Advisory Committee on General Education Oversight (PACGEO)  
c/o Dean Paul Bell, College of Arts and Sciences, ELLH 108.

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**ACTION BY PROVOST'S ADVISORY COMMITTEE FOR GENERAL EDUCATION OVERSIGHT:**

Denied: \_\_\_\_\_ Approved: \_\_\_\_\_ for this student only.

Core **I** **II** **III** **IV** (circle one)      Specific Requirement: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# GENERAL EDUCATION EVALUATION FORM FOR AN UNEQUATED OU STUDY ABROAD COURSE

## Procedures

To have study abroad course work evaluated for general education credit, students must present verification that the course work is equivalent to an OU general education course or meets the intent of a general education requirement.

- It is preferable that the issue of general education credit for an INTL course be addressed before leaving to study abroad. However, should the necessary documentation not be available, the student may seek approval after returning from abroad. The student should discuss this issue with an academic advisor during the pre-departure advising session.
- If a student wants the INTL course to be equated to a specific OU general education course, he/she should have it equated by an OU faculty member in the subject area of the course, or by the Office of Admissions.
- If the INTL course has no OU equivalent, the student may petition PACGEO either before departing or after returning from abroad. The student should complete the General Education Evaluation Form for an Unequated OU Study Abroad Course and submit it to his/her college academic advisor along with appropriate documentation that the course satisfies an OU general education requirement. Documentation must indicate that both the *content* of the course and the *writing component* meets the intent of the OU general education requirement. Documentation of content could include a course syllabus, the textbook, a copy of the Table of Contents from the textbook, etc. Documentation of the writing component could include the syllabus, copies of exams, papers, etc. The more comprehensive the documentation, the more likely it is that the course will be approved for general education credit.
- All requests must be accompanied by a copy of the completed Study Abroad Credit Agreement Form. This form is issued by the Office of International Exchange Programs prior to the student's departure to study abroad. It should be signed by a Study Abroad Advisor, the Office of Admissions and the student's academic advisor and serves as a record of advice provided to the student regarding how the international course work will equate to OU course work.