

**HRSA SPNS AI/AN Initiative All Project Conference Call
Monday, August 9, 2004 @ 12:00 pm CST**

| Participants | |
|---------------------|--|
| ANTHC | Gloria Eldridge |
| 4CC | Rebeccah Rodriguez |
| Healing Lodge | Robert Hunt |
| NAHC | Karen Saylor, Maritza Penagos |
| SPIPA | Jutta Riediger |
| YK | Andrea Savage, Carl Evans |
| HRSA | Sarah Hargrove, Adan Cajina |
| OU | KG Anderson, Glenn Solomon, Ahmad Saleem |

Project Reports

I. NAHC

Karen and Maritza said that they liked the form that Tim has developed for project updates. Maritza said it helped guide her regarding the type of information to present during conference calls.

Data collection numbers:

1. 1 SPNS client referred for mental health services this month; he has engaged in services sporadically
2. 14 SPNS clients receiving mental health services through FCGC
3. 2 SPNS clients continue at Friendship House
4. For month of July, 14 HIV tests were done; 3 were referred from Friendship House
5. 1 client referred for dental services—outcome of interdepartmental case conference

Administrative tasks

1. Participated in Native Circle site visit
2. Set up appointment to re-do MOU with Native American AIDS Project
3. Requested CBA for CDC grant
4. Met with dental department & art therapist re: interagency referrals process
5. Monthly meeting with Stacey (Friendship House) discussed communication process of how information gets transferred, appointments set up for friendship house clients and problems with this process

6. coordinating meeting with Project Director, Ethan, Karen, Clinical Director of Family Child Guidance Clinic, Nelson, and Medical Director, John and myself to discuss SPNS for next year

Client services

1. sweat lodges re-introduced July 26
2. sent out letter to clients introducing new staff

Training activities

1. attended CQI HIVQual training which included information such as:
 - a. what to measure
 - b. what HIVQual is
 - c. how to have effective meetings
2. attended end of year grants training teleconference
 - a. learned difference between carry over requests & no-budget/no-cost extension

Karen added an update about the Native Circle site visit. The project had a two and a half day site visit from the center for mental health services on its HIV mental health grant that is in its third year and got good feedback on collaborative networks that have been established both interdepartmentally and with other service organizations in the Bay area specifically NNAAPC and the Department of Health. Also received good feedback on the project's data system called the Bay Area Red Road. The Evaluation team has been working on establishing this web based data base for the past two and a half year and it is now up and running. It allows the projects to share data in a safe and confidential manner between providers. Site visitors also attended third annual gathering of the substance abuse lodges from all over California that occurs in the Marina.

Glenn asked about San Francisco's interaction with NNAAPC. Karen said they have had good interaction because of NNAAPC's location and both projects have had long term good relationships in terms of shared training and sharing resources. The contacts are informal. Once Maritza is fully staffed, the project may plan a meeting with NNAAPC.

II. SPIPA

Jutta said she also liked the form and it will help the tribal staff in data collecting and training activities.

Outreach activities

1. Nisqually is starting the blanket event. The tribe will be asking youths and elders to work together on that. These will be small wall hanging blankets with ribbons on them.
2. New staff member, Raylene McCloud (Nisqually Tribe), put together a newspaper article announcing her position and her work. She has just got her office set up. One of the difficulties has been is to have the clinics make rooms for the tribal

- staff. Donna Penn, from Squaxin Island tribe, who started in March just got an office and a private phone line.
3. Donna participated in the canoe journey involving many of the Puget Sound and Canadian tribes. Over hundred fifty youths were involved and she was able to talk with them. The youths came up with a paddle song on HIV which the project will try to put on video.
 4. The Shoalwater Bay Tribal HIV/AIDS Advocate will be showing the movie "Philadelphia" to get the youth involved in continuous outreach.
 5. SPIPA held a Women's and Girls Gathering on the last weekend of July/first of August involving about 120 women from the five tribes area. Others came from all over the state. An HIV positive speaker attended. The session lasted about two hours. Tribal staff were also introduced during the session.

Staff training

1. All tribal staff members participated in Washington State Counseling and Testing training.
2. The staff has completed all of the computer training. The remaining training is the rapid testing training which will be in September. Staff members will not be testing and counseling themselves but refer the clients to the system where the clinics will take over but they will know what it involves. A major staff meeting is scheduled for this Thursday to discuss the budget which is now tight for outreach and giveaways since the staff have been moved to full time positions.

Conferences

1. Debbie Gardipee, Data Manager and Karina Uldall, University of Washington Evaluator, will attend the Ryan White Conference for SPIPA.

Glenn asked Jutta if he met Debbie and Karina when he visited SPIPA. Jutta said he met with Debbie very briefly but not with Karina. He met with Debbie with the conference in Albuquerque. Jutta will not be attending Ryan White meeting because she has to attend a personal matter in Austria for about three weeks. She would be leaving in about a week. Jutta has contacted NNAAPC before but didn't get a lot of information. She has contacted them again and has had a better offer of support. Her contact person at NNAAPC is Allison. Glenn said he will be asking Michael Bird to open NNAAPC's educational material library that can be useful for the projects. The project will be moving into a new building built by the Squaxin Island tribe for SPIPA in April, 2005.

III. YK

Project Report

1. The project is planning to implement a community survey in four site villages. It mainly asks participants whether or not they understand the need for testing and how they feel toward it. Project will train community health representatives so they can go out and conduct the survey in the villages. The goal is to collect 50 - 75 surveys in each village. Glenn's site visit assisted in clarifying methodological issues regarding the survey. The surveys will be done in October. The results will

be used to develop trainings for community advocates and providers working in the villages.

2. Glenn asked if they were about 200 hundred providers in the villages. Andrea replied that there are a total of between 150 – 200 health aides in the villages. Glenn suggested surveying the providers. Andrea suggested having a separate conference call to discuss the suggestion. Glenn said he will discuss this suggestion during the individual project conference call.
3. Alaska Native Health Board is visiting the project today. It has received a grant to hire a community based worker to help collect stories from people living with HIV in the villages. They are hoping to hire someone who can work closely with the project.
4. Andrea and Carl will take over case managing of HIV+ patients in the delta because the case manager who is funded through the title grant through ANTHC is leaving.
5. Carl is going to visit one of the villages and participate in Tundra Fest. He will be giving out information on STDs and HIV, and offer testing.
6. Since public health nursing has lost funding for partner notification, Andrea is thinking of taking over of some of the duties of partner investigation and partner notification. It will help the project because people with STD out here represent the highest risk population. It will be important to see if the people who have been tested for STD have also been tested for HIV. It is another way of increasing testing. Andrea estimated only three out of ten people who are tested for STDs are also tested for HIV and therefore, the number for HIV testing can be increased.

Andrea asked Sarah what to do in order to apply for carryover funds from last year. Sarah asked Andrea to submit a carryover request. Andrea hasn't completed the FSR. Sarah said the FSR is easy to complete and she will discuss the matter with Andrea later. Glenn asked who is coming from the Alaska Native Health Board. Andrea replied Michael Covone and Tiny Devlin who will meet the CEO of YK, Andrea, and her supervisor, Meera Ramesh.

IV. Healing Lodge

1. Healing Lodge had a spiritual connection meeting with the Evans Crossroads community on August 2nd. The project is trying to find out how many people in the area will be interested in the spiritual connection class, specifically pastoral and lay person training. Nine pastors have expressed interest in the class. The classes will be held on September 11 and 18 (Saturdays) and will be 8 hours long. A good turnout is estimated.
2. Robert took a SPNS client to Durham to get into a drug treatment facility for a long term two year program. Another person is expected to come in today who wants to get enroll in the program. There is another person enrolled in the program that has been tested twice whose partner is HIV+. The person and his partner want to be tested again and will be coming in tomorrow morning for testing.

Glenn asked if the project was planning to have a health fair on September 2nd. Robert replied he wasn't sure. He will ask Dwayne. The project will be having a Healing Lodge weekend on August 27, 28, and 29th to raise money for Healing Lodge to build a building.

V. ANTHC

1. HRSA's Performance Evaluation Team and all the HRSA funded programs at ANTHC participated in a site and performance evaluation review during the last week of July. This was the first of many more to come performance reviews for this HRSA team. This was a helpful process; it allowed us to really focus on achievable objectives within the Logic Model. Tracy will continue to work with the HRSA team on the process evaluation process required by HRSA.
2. Tracy went to Nome last week. She met with the Vice President, the Behavior Health Director as well as the Clinical Director. This was a good trip. Training for the next three quarters have been scheduled and conclude in the final quarter with a evaluation focus group that will take place next spring prior to the continuation. This focus group will also address next years training needs of the BH staff at NSHC. Tracy was also able to get permission to train three different staff within NSHC BHD to do data input. UAA is developing the ACCESS database that will be used by NSHC for data entry. One of the BH clinicians have also been assigned to assist the SPNS project with "special project" which will include community education forums and a World AIDS Day mini health fair.
3. At the request of the Technical Assistance Center, Tracy has received permission from the PI to used carry over for project assistance. Tracy is currently in negotiations with HR regarding what pay grade the position should be and how to make that fit within the budgets. The goal is to find someone who is very familiar with the Nome Community and someone who isn't uncomfortable with conducting HIV/AIDS community education sessions with friends and extended family members. This position will be working closely with Training to learn all about the risk assessments, conducting trainings, and focus groups.
4. Since carry over funds will be used to support this new position, with a little bit of a match from ANTHC compact funds, Tracy is busy working on the carry over funds
5. Gloria is responding to comments from Alaska Area IRB regarding the data sharing agreement with NSHC IRB submission. Comments made by the IRB were all available in the original IRB submitted, with this second submission; UAA will be more specific in guiding the IRB to where the information is within the package. Additionally, the data sharing agreement that was submitted for NSHC was identifiable to the one submitted for the previous Title III object, which did receive IRB approval, so hopefully this second submission will be more successful.
6. Tracy also has been meeting with the DOC some interesting dialogue has occurred which Tracy will discuss during the individual site teleconference on the 18th. Gloria will not be able to make the teleconference on the 18th.

VI. 4CC

1. Kevin is on vacation. Glenn met with Rebecca, the evaluation team, Julie (data management) and shared how the project is run and the data is managed during his visit. Rebecca said that she had mailed the documents that Glenn has requested.
2. As of to date, the project has gathered pre post tests from 82 clients who are HIV high risk clients at the Na’Nizhoozhi Center. The project has also gathered 38 total health surveys at the Navajo AIDS Network. Rebecca will obtain the numbers for substance abuse and mental health referrals from different agencies. She said she likes the new form and it will help her to be more prepared for the next call.
3. One thing that was noticed following Glenn’s visit was that now the consent forms will be kept in separate locked cabinets.
4. Rebecca is working on the next progress report for UNM. The quarterly report for Navajo Nation is also due. The project is also planning a retreat which most likely will be held in the first week of October when the monthly 4CC meeting is held. The September meeting will be a planning meeting for the retreat.
5. The evaluation team had its weekly staff meeting last week and one of the things that came was the possibility of doing focus groups with both clients at NCI and HIV positive clients at NAN. It was brought up by Dr. Duran and will be put on the agenda for the retreat to collect more qualitative data for both at risk and HIV positive clients. This may require an addendum to the project’s IRB.
6. Next monthly meeting will be on September 2, 2004. Kevin had mentioned that Navajo Nation had submitted a CDC STD grant mid-July.
7. No specific dissemination activities so far. These will most likely take place in Fall. There hasn’t been any more training activities. The data collectors have remained the same.
8. Agenda for retreat includes chart extractions, designing a protocol and working out the logistics of doing the chart extractions at the Gallup Indian Medical Center, as well as implementing the HIV Study Guide with the HIV coordinators at the different service units. Rebecca will be away next week and wants to know if she needs to postpone her project conference call. Glenn said that can be done.

OU Updates

Saleem asked for any comments on the new forms. Any suggested changes to forms can be faxed to 405 321 6936.

HRSA Updates

1. Adan responded to the question regarding FSR request. The budget period ended on June 30th. All of the grantees have until September 30th, 2004 to submit any carry over request. It needs to be submitted with a letter explaining how the project intends to use the carry

over funds, itemized budget, financial statement review (FSR) so HRSA can corroborate that the carryover amount requested by the project matches with the amount that HRSA has. The one page letter and the FSR should be sent before September 30th to the Grants Management Officer who is listed on the project's notice of grant award who is Tammy Jeff for the AI/AN Initiative. Please talk to either Sandi or Sarah if there are any questions.

2. Adan talked about YR02 reports. There may be a little misunderstanding concerning those reports. Oakland sent a six month report from January to June 2004. There is actually no need to submit such a report because a lot of the activities on the report are mentioned on continuing application reports that were sent for YR03. However, there are now a new set of rules at HRSA being implemented for the next fiscal year. One of the rules is that HRSA is now requiring all grantees to submit their non competitive application at an earlier date than in previous years. Consequently, HRSA will waive the requirements for the semiannual reports during the current year of the Initiative. HRSA will send this information through an e-mail. The non competitive report for the next year will account for a project's past activities as well as estimates for the remaining activities for the year, and the activities for the next year of the funding. If there are any questions, the HRSA project officers are available on the phone.

Glenn asked the projects to email him at gsolomon@ou.edu to let him know who will be around for conference calls in case there are project members who are going on vacation or will be out of office. He will also follow up with NNAAPC in order to access the educational materials available at the NNAAPC library for all the projects. He will be in New Mexico next week but will be available through e-mail and cell phone.

The conference call adjourned at 12:55 pm.